

Sample City Noticing Templates:

Acorn newspaper

COMMUNITY DEVELOPMENT FORUM

A public meeting will be held to discuss a re-zoning to Residential, Multi-Family (RM) on 10 acres located at 1234 Main Street.

The City of Calabasas requires that Community Development Forums be conducted for the following reasons:

1. This forum is an opportunity to inform the public at the earliest stage possible that a development project may be proposed for the area.
2. Because the development project being discussed may be one that could have an effect, benefit, impact, or contribution to your neighborhood, the City believes that community engagement and outreach is important.
3. The City of Calabasas believes that an informal exchange of project information, together with ideas and concerns from members of the public, can result in superior projects.
4. This Forum is not a formally noticed "public hearing," and no decisions will be made at the Forum. Neither is there any obligation for the City, Applicant, or Property Owner to adopt or incorporate ideas and suggestions which arise and are discussed at the Forum.

The Community Development Forum will be held at 6pm at Thursday May 6th, 2016

At Founders Hall, 200 Civic Center Way.

Contact person is Joe Smith (818) 999-9999

Email: jsmith@abc.com

Website: <http://www.JoeSmithProject.com>

Sample City Noticing Templates:

A 8 ½" by 5 ½" postcard mailer to neighboring properties and interested parties:



CITY of CALABASAS

A COMMUNITY DEVELOPMENT FORUM

for a proposed rezoning of 10 acres located at
1234 Main Street will be held:

DATE: Thursday, May 6, 2008

TIME: 6 pm to 9 pm

PLACE: Founders Hall, 200 Civic Center Way

CONTACT: Joe Smith (818)999-9999

jsmith@email.com

Website: <http://www.JoeSmithProject.com>

The ABC Group will be holding a
Community Development Forum to discuss the proposed rezone of a
10-acre HM zoned parcel to Residential, Multi-Family (RM)
zoning to allow for up to 80 attached condominium units.

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We look forward to seeing you there.