



CITY *of* CALABASAS

MINUTES OF THE COMMUNICATIONS AND TECHNOLOGY COMMISSION MEETING OF THE CITY OF CALABASAS, CALIFORNIA TUESDAY, APRIL 21, 2020 ZOOM CONFERENCE CALL

OPENING MATTERS

Chair Weber called the meeting to order at 5:00 p.m. via Zoom Conference Call.

CALL TO ORDER/ROLL CALL

Commissioners Present: Chair Weber
Vice Chair Cassel (arrived late)
Commissioner Brockman
Commissioner Melcher
Commissioner Sherman
Student Member Rosenblatt

Staff Present: Michael Russo, Communications Director
Arvin Petros, Media Operations Supervisor
Rachel Biety, Executive Assistant

Consultants Present: Matthew Summers, Deputy City Attorney
Jonathan Kramer, Consultant

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Deputy City Attorney Summers.

APPROVAL OF AGENDA

Commissioner Brockman moved, seconded by Commissioner Sherman to approve the agenda.

Vote: Motion carried 4-0

Yes: Chair Weber; Commissioner Brockman; Commissioner Melcher; Commissioner Sherman

APPROVAL OF MINUTES

Commissioner Sherman moved, seconded by Commissioner Melcher to approve the minutes of the January 21, 2020 meeting.

Vote: Motion carried 4-0

Yes: Chair Weber; Vice Chair Cassel; Commissioner Melcher; Commissioner Sherman
Abstained: Commissioner Brockman

ANNOUNCEMENTS & INTRODUCTIONS

Commissioner Sherman wanted to remind residents that the City is offering online classes through the Tennis and Swim Center and the Senior Center. Commissioner Sherman shared an article regarding blocking 5G expansion.

ORAL COMMUNICATION – PUBLIC COMMENT

Nobody expressed a desire to speak.

MONTHLY REPORTS

1. Franchise Fees Report

Executive Assistant Biety provided the Franchise Fees Report.

2. Cable Complaints Review

Executive Assistant Biety reported that there were two new complaints since the last meeting.

4. Student Commissioner Report

Student Member Rosenblatt did not have anything new to report. Student Member Rosenblatt filled the Commission in on how she has been reporting to class via Zoom during quarantine and her experience so far with school.

DISCUSSION ITEM

5. Direction from Council Regarding Wireless Cell Survey

Director Russo gave an overview regarding the Wireless Cell Survey. Deputy City Attorney Summers and Consultant Kramer were available to answer questions from Commissioners.

The Wireless Subcommittee will meet with staff, City Attorney and Consultant to bring suggestions back to the Commission. The CTC will review suggestions before making a recommendation to the City Council.

SUB-COMMITTEE REPORTS

6. Wireless Subcommittee (Brockman/Melcher)

There was nothing new to report at this time.

7. Video Services Subcommittee (Brockman/Cassel)

There was nothing new to report at this time.

8. Programming Subcommittee (Weber/Sherman/ Rosenblatt)

There was nothing new to report at this time.

9. Broadband Subcommittee (Cassel/Melcher)

There was nothing new to report at this time.

DIRECTOR'S REPORT

Director Russo reported that the Connect with Calabasas app usage, work requests received, Granicus usage by the public and Calabasas YouTube hits were provided in Commissioner packets. Director Russo provided a brief report on the new website update.

STAFF UPDATE

Supervisor Petros provided the CTV Programming Report.

FUTURE AGENDA ITEMS

- Update on City Emergency Radio Station
- Film Permit Changes
- Presentation on 5G

ADJOURN

Commissioner Sherman moved, seconded by Commissioner Brockman to adjourn the Communications and Technology Commission meeting at 6:16 p.m. to the meeting on May 19, 2020 at 5:00 p.m. in City Hall Council Chambers, 100 Civic Center Way, Calabasas, California.

Vote: Motion carried 5-0

Yes: Chair Weber; Vice Chair Cassel; Commissioner Brockman; Commissioner Melcher;
Commissioner Sherman