



Approved by City Manager: 

**CITY of CALABASAS**  
**CITY COUNCIL AGENDA REPORT**

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**DATE: JUNE 10, 2020**

**TO: HONORABLE MAYOR AND COUNCILMEMBERS**

**FROM: ROBERT YALDA, P.E., T.E., PUBLIC WORKS DIRECTOR/CITY ENGINEER**

**SUBJECT: RECOMMENDATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH FUSCOE ENGINEERING, INC. IN AN AMOUNT NOT TO EXCEED TWO HUNDRED THIRTY THOUSAND DOLLARS (\$230,000) FOR ON-CALL ENGINEERING SERVICES, WHICH INCLUDES DESIGNING THE OLD TOWN SIDEWALK IMPROVEMENT PROJECT**

**MEETING**

**DATE: JUNE 24, 2020**

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**SUMMARY RECOMMENDATION:**

Staff recommends that the City Council approve a professional services agreement (PSA) with Fuscoe Engineering, Inc. for an on-call engineering services which includes designing the Old Town Sidewalk Improvement Project in an amount not to exceed two hundred thirty thousand dollars (\$230,000). This amount includes a design fee of \$117,000 for designing the Old Town Sidewalk Improvement Project. The design fee also includes an approximate 15% contingency to address unforeseen conditions that may arise for the project during the design phase as well as accommodate any last minute add-on services.

**BACKGROUND:**

Old Town Calabasas, the primary retail shopping area in the City, brings a taste of the old west to modern Calabasas living. Old Town features the historic Leonis Adobe and Museum and a fine selection of shops and restaurants, all within walking distance of the Calabasas Civic Center.

## **DISCUSSION/ANALYSIS:**

The existing sidewalk in Old Town Calabasas was installed with Trex composite decking material that has slowly deteriorated over the years. Many of the trex deckings either broke or are no longer affixed to the underlying joists, becoming potential trip hazards for pedestrians. The City has replaced some segments with concrete over the years. The City desires to replace all trex decking materials with stamped concrete, and remove existing concrete sidewalk, to create a uniform surface texture throughout Old Town Calabasas. The antiquated street lights, with parts that are no longer available in the market, will be replaced with those powered with LEDs. However, the proposed street lights will still retain the Old West design. Landscaping features will also be upgraded.

Proposals for the project were received on May 21, 2020. Five (5) proposals were submitted in response to the RFP. However, one of the five proposals was rejected because it was received after the submittal deadline. Staff evaluated the proposals using the criteria of relevant firm experience, team qualification, understanding and approach, and other factors. Based on the results of performed evaluation, Fuscoe Engineering, Inc. ranked highest.

Fuscoe Engineering is a well-known and reputable civil engineering company, having designed similar projects with other agencies in the Southern California region.

Staff recommends increasing the project amount by \$15,270 for contingency. The additional 15% contingency amount is to address unforeseen conditions that may arise for the project during the design phase as well as accommodate any last minute add-on services. The proposed amount is reasonable for a project of this magnitude and scope.

Fuscoe Engineering, Inc. has an existing on-call engineering services contract with the City. In order to include the Old Town Sidewalk Improvement Project into the contract, the existing PSA will have to be cancelled and a new Professional Services Agreement will have to be created and approved by the Council. Attachment is the new PSA which includes the Old Town Sidewalk design service.

## **FISCAL IMPACT/SOURCE OF FUNDING:**

Funding for the Old Town Sidewalk Improvement project is provided by the Ad Valorem Account. Costs associated with the engineering on-call services are recoverable and charged to the project numbers requiring service (Fund 40). The requested funds for the improvement project should be appropriated to the Capital Improvements Project account and that the budget be modified and adjusted accordingly.

**REQUESTED ACTION:**

Staff recommends that the City Council approve a professional services agreement (PSA) with Fuscoe Engineering, Inc. for an on-call engineering services which includes designing the Old Town Sidewalk Improvement Project in an amount not to exceed two hundred thirty thousand dollars (\$230,000). This amount includes a design fee of \$117,000 for designing the Old Town Sidewalk Improvement Project. The design fee also includes approximately 15% contingency to address unforeseen conditions that may arise for the project during the design phase as well as accommodate any last minute add-on services.

**ATTACHMENT:**

Attachment A - Professional Services Agreement