



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: JUNE 12, 2020

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: RAYMOND TAYLOR, INTERIM CITY MANAGER

**BY: JOHN BINGHAM, ADMINISTRATIVE SERVICES MANAGER
RON AHLERS, CHIEF FINANCIAL OFFICER
MICHAEL MCCONVILLE, MANAGEMENT ANALYST
CAROLINA TIJERINO, HUMAN RESOURCES SPECIALIST**

**SUBJECT: ADOPTION OF RESOLUTION NO. 2020-1689, RESCINDING
RESOLUTION NO. 2019-1639 AND APPROVING A SALARY
SCHEDULE FOR PERMANENT EMPLOYEES**

MEETING DATE: JUNE 24, 2020

SUMMARY RECOMMENDATION:

That the City Council adopt Resolution No. 2020-1689, rescinding Resolution No. 2019-1539 and approving a salary schedule for permanent employees.

BACKGROUND:

On an annual basis, the City Council adopts a new compensation resolution for permanent full-time employees for the upcoming fiscal year. This resolution approves employee positions, salary ranges, benefit levels, and the number of employees needed for each position. Resolution No. 2020-1689 provides for the current level of benefits and the salary range schedule incorporated in this resolution.

This salary schedule incorporates five City Council positions for the first time, per the request of CalPERS as a finding from their audit earlier this year. In addition, it eliminates one Recreation Manager position, one Executive Assistant I position and one Office Assistant position per Council direction.

There is no adjustment in salary range numbers as there is no Cost of Living Adjustment (COLA) for employees this upcoming fiscal year.

FISCAL IMPACT/SOURCE OF FUNDING:

The City's Fiscal Year 2020-21 General Fund budget for full-time salaries is \$6,114,989.00.

REQUESTED ACTION:

It is requested that the City Council approve adoption of Resolution No. 2020-1689.

ATTACHMENTS:

Resolution No. 2020-1689