

**DIRECTOR OF EMERGENCY SERVICES  
EXECUTIVE ORDER NO. 2020-09**

**WHEREAS**, in December 2019, a novel coronavirus known as SARS-CoV-2 was first detected in Wuhan, Hubei Province, People’s Republic of China, causing outbreaks of the coronavirus disease COVID-19 that has now spread globally; and

**WHEREAS**, on January 31, 2020, the United States Secretary of Health and Human Services declared a public health emergency in response to COVID-19; and

**WHEREAS**, on March 4, 2020, Governor Gavin Newsom declared a state of emergency to exist in California as a result of COVID-19; and

**WHEREAS**, on March 4, 2020, the Chair of the Los Angeles County Board of Supervisors and the Los Angeles County Health Officer declared a local emergency and a local health emergency, respectively, as a result of COVID-19; and

**WHEREAS**, on March 13, 2020, the President of the United States declared a national emergency as a result of COVID-19; and

**WHEREAS**, Calabasas Municipal Code section 2.44.060 empowers the Director of Emergency Services to proclaim the existence or threatened existence of a local emergency when the City is affected or likely to be affected by a public calamity and the City Council is not in session; and

**WHEREAS**, the City Manager, acting as the Director of Emergency Services, did proclaim the existence of a local emergency within the City on the 16<sup>th</sup> day of March 2020; and

**WHEREAS**, the City Council ratified the City Manager’s proclamation on March 16, 2020, and further ratified the City Manager’s Executive Orders responding to the local emergency issued to date on March 25, 2020 and April 22, 2020; and

**WHEREAS**, Government Code section 8634 states, “During a local emergency the governing body of a political subdivision, or officials designated thereby, may promulgate orders and regulations necessary to provide for the protection of life and property, including orders or regulations imposing a curfew within designated boundaries where necessary to preserve the public order and safety. Such orders and regulations and amendments and rescissions thereof shall be in writing and shall be given widespread publicity and notice.”

**NOW, THEREFORE,** I, Gary J. Lysik, City Manager of the City of Calabasas, as Director of Emergency Services, in accordance with the authority vested in me by Government Code section 8634, Calabasas Municipal Code section 2.44.060, and City Council Resolution No. 2020-1672 do hereby issue the following order to become effective immediately:

**IT IS HEREBY ORDERED THAT:**

1. Effective Friday, May 15, 2020, persons may use City and homeowners' association owned or other privately-owned tennis courts, pickleball courts, and equestrian facilities solely for outdoor recreation while practicing social distancing. Participants must wear face coverings when not actively engaging in tennis, pickleball, or equestrian activities. A face covering can include bandanas, scarves, or cloth masks which covers both the mouth and nose of an individual. The following restrictions shall apply:

- a. Tennis and Pickleball:
  - i. Physical distancing of six (6) feet must be maintained at all times.
  - ii. Each participant must bring their own balls, rackets, and other equipment.
  - iii. Only singles play is allowed, until further direction.
  - iv. A maximum of one-hour play per person will be allowed in City-owned courts on heavy traffic days.
  - v. Private lessons are allowed using proper physical distancing techniques. Both the student and instructor will be required to wear face coverings. No group lessons involving three (3) or more tennis or pickleball students are allowed.
  - vi. Doors, entrances, and/or gates shall only be open during normal operational hours.
- b. Equestrian Facilities
  - i. Picnic tables and benches will be cordoned off to discourage group gatherings.
  - ii. Commonly used equipment will be sanitized regularly, including before and after each use.
  - iii. Restrooms will be sanitized regularly.
  - iv. All tack (horse equipment) will be sanitized after every ride.
  - v. All boarders must use their own wash rack supplies and hoses will be sanitized regularly.
  - vi. Water fountains shall be available to fill water bottles only.
  - vii. Instruction and information signage must be posted throughout each facility regarding infection control, physical distancing and the use of face coverings.

- viii. During regular business hours, an employee (Safety Manager) shall be dedicated to solely ensuring patrons are practicing physical distancing protocols and to constantly sanitize high touch areas.
- c. Homeowners associations and other private park owners may choose to open tennis courts, pickleball courts, and/or equestrian facilities at their discretion. Any owner of a tennis court, pickleball court, or equestrian facility is required to implement the City's standard COVID-19 exposure control plan before the private park reopens, which includes control measures such as social distancing; face coverings and personal protective equipment, hygiene; decontamination procedures, and training, each as appropriate.
- d. Playgrounds, park restrooms, other sports activity courts, basketball courts, swimming pools, gyms and fitness centers, community centers, and related parking lots within the City's borders remain closed. Swimming pools, and tennis, pickleball, basketball, and other sports activity courts on a single-family residential parcel are exempt from this closure order.

**2.** Failure to comply with this Order shall constitute a misdemeanor subject to fines and imprisonment as provided for by applicable law, including Calabasas Municipal Code section 2.44.100. I hereby urge the Los Angeles County Sheriff's Department and the City Attorney to vigorously enforce this Order pursuant to law. Further, the City's Code Enforcement Officers are hereby empowered to enforce compliance with this order within the City of Calabasas, under Calabasas Municipal Code Chapter 1.17 and any other applicable law.

**3.** This Order shall be filed in the office of the City Clerk, posted at Juan de Anza Bautista Park, the Calabasas Tennis and Swim Center, Agoura Hills/Calabasas Community Center, Gelson's Market, at Calabasas City Hall, and published in a local newspaper.

**4.** If any provision of this Order to the application thereof to any person or circumstance is held to be invalid, the remainder of the Order, including the application of such part or provision to other persons or circumstances, shall not be affected and shall continue in full force and effect. To this end, the provisions of this Order are severable.

**SO ORDERED.**



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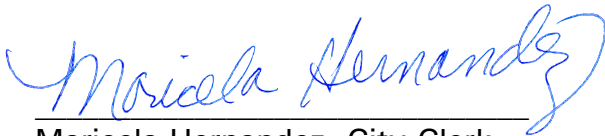
Dr. Gary J. Lysik  
Director of Emergency Services  
City of Calabasas

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May 13, 2020

Date signed

**ATTEST:**



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Maricela Hernandez, City Clerk  
*Master Municipal Clerk*  
*California Professional Municipal Clerk*

**APPROVED AS TO FORM:**



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Matthew T. Summers  
Colantuono, Highsmith & Whatley, PC  
Assistant City Attorney