



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: MAY 01, 2020

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: ROBERT YALDA, P.E., T.E. PUBLIC WORKS DIRECTOR/CITY ENGINEER
HALI AZIZ GOKTAPEH, ASSISTANT TRANSPORTATION PLANNER

SUBJECT: RECOMMENDATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH IDEAL GENERAL SERVICES FOR THE OPERATION OF THE CITY'S DIAL-A-RIDE PROGRAM FOR THE DURATION OF ONE (1) YEAR IN AN AMOUNT NOT TO EXCEED ONE HUNDRED NINETY TWO THOUSAND DOLLARS (\$192,000).

MEETING
DATE: JUNE 10, 2020

SUMMARY RECOMMENDATION:

Staff recommends the City Council approve a Professional Services Agreement with Ideal General Services for the operation of the City's Dial-A-Ride Program for the duration of one (1) year in an amount not to exceed one hundred ninety two thousand dollars (\$192,000).

BACKGROUND:

The City entered into a Professional Services Agreement with Ideal General Services to provide the Dial-A-Ride Program services that serve the residents of Calabasas that are either elderly, disabled and/or have medical conditions. The City has expanded the Dial-A-Ride service at the direction of the City Council and in August of 2019 executed the expanded services. Ideal is the service provider/contractor that provides all of the Dial-A-Ride services as directed.

DISCUSSION/ANALYSIS:

Initially, staff had planned to advertise a request for proposal for the program and service in March of 2020. However, due to the circumstances created by the COVID-19 pandemic, staff concluded it would be beneficial to award a new professional services agreement to the same service provider/contractor for an additional year to avoid any delays in service for City residents. During this time, staff will be able to evaluate the evolving needs of the residents pertaining to the Dial-A-Ride program and establish a clear set of expectations for a Dial-A-Ride operator in the coming years. The current service provider/contractor has agreed to continue to provide the same service. The Dial-A-Ride brochure, Attachment A, lists all of the services available for residents and the information can be found on the City's website.

FISCAL IMPACT/SOURCE OF FUNDING:

The Dial-A-Ride Program is funded utilizing Propositions A and C funds.

REQUESTED ACTION:

Staff recommends the City Council approve a Professional Services Agreement with Ideal General Services for the operation of the City's Dial-A-Ride Program for the duration of one (1) year in an amount not to exceed one hundred ninety two thousand dollars (\$192,000).

ATTACHMENTS:

- Attachment A: Current Dial-A-Ride brochure
- Attachment B: Proposed Professional Service Agreement