



CITY *of* CALABASAS

**CITY COUNCIL AGENDA
REGULAR MEETING
WEDNESDAY, APRIL 22, 2020
VIA ZOOM TELECONFERENCE
www.cityofcalabasas.com**

IMPORTANT NOTICE REGARDING THE APRIL 22, 2020 COUNCIL MEETING

This meeting is being conducted utilizing teleconferencing and electronic means consistent with Governor Newsom's Executive Order N-29-20, regarding the COVID-19 pandemic. The live stream of the meeting may be viewed on the City's CTV Channel 3 and/or online at http://calabasas.granicus.com/MediaPlayer.php?publish_id=44. In accordance with the Governor's Executive Order, the public may participate in the meeting using the following steps:

If you plan to provide testimony during the public comment portion of the meeting or during discussion of a particular agenda item, please pre-register at https://zoom.us/webinar/register/WN_2bvosUNzSuqfkCtqA7uVKQ

To join the meeting:

From a PC, Mac, iPhone or Android device please go to <https://zoom.us/j/994384110>. To join by mobile phone, please dial 669-900-9128. To join by landline phone, please dial 888-475-4499 (toll free) – NOTE: Your phone number will be displayed on the screen.

Meeting ID: 994 384 110

Please press "Raise Hand" if you are joining via Zoom. Please press *9 if you are joining via phone.

The starting times listed for each agenda item should be considered as a guide only. The City Council reserves the right to alter the order of the agenda to allow for an effective meeting. Attendance at the entire meeting may be necessary to ensure interested parties hear a particular item. The public may speak on a closed session item prior to Council's discussion. To do so, a speaker card must be submitted to the City Clerk at least five minutes prior to the start of closed session. The City values and invites written comments from residents on matters set for Council consideration. **In order to provide councilmembers ample time to review all correspondence, any written communication must be submitted to the City Clerk's office before 5:00 p.m. on the Monday prior to the meeting. Note: Any written materials submitted to the City Council are public record under the Public Records Act.**

OPENING MATTERS – 7:00 P.M.

Call to Order/Roll Call of Councilmembers
Pledge of Allegiance
Approval of Agenda

PRESENTATIONS – 7:15 P.M.

- Presentation by Lt. Mancinas, Lost Hills Sheriff's Station regarding the Stay at Home Order
- Update from Assemblymember Jesse Gabriel on the State's efforts regarding Covid-19
- [Budget update for Fiscal Year 2019-2020](#)

ANNOUNCEMENTS/INTRODUCTIONS – 8:15 P.M.

ORAL COMMUNICATION – PUBLIC COMMENT – 8:25 P.M.

CONSENT ITEMS – 8:35 P.M.

1. [Approval of meeting minutes from March 25 and April 6, 2020](#)
2. [Adoption of Resolution No. 2020-1664, initiating proceedings for the levy and collection of assessments in connection with Landscape Maintenance District No. 22 and Landscape Lighting Act District Nos. 22, 24, 27, and 32 for Fiscal Year 2020-2021; Adoption of Resolution No. 2020-1665, approving a preliminary Engineer's Report with respect to the levy and collection of assessments in connection with the Landscape Lighting Act District Nos. 22, 24, 27, and 32 for Fiscal Year 2020-2021; Adoption of Resolution No. 2020-1666 declaring its intent to levy and collect assessments within Landscape Maintenance District No. 22 and Landscape Lighting Act District Nos. 22, 24, 27, and 32 and setting a time and place for a public hearing](#)
3. [Adoption of Resolution No. 2020-1675, designation of applicant's agent for non-state agencies](#)
4. [Adoption of Resolution No. 2020-1676, confirming the continued local state of emergency and confirming the City Manager/Director of Emergency Services' Local Emergency Executive Orders issued pursuant to the March 16, 2020, Local Emergency Declaration in response to the Novel Coronavirus Covid-19 Pandemic](#)

NEW BUSINESS – 8:40 P.M.

5. Adoption of Resolution No. 2020-1668, reciting the fact of the Special Municipal Election held on March 3, 2020, declaring the result and such other matters as provided by law
6. Introduction of Ordinance No. 2020-383, prohibiting the sale and distribution of electronic cigarettes within the City of Calabasas
7. Authorize Mayor Weintraub to send a letter to the Los Angeles County Board of Supervisors urging consideration of a temporary moratorium on the Los Angeles County Sheriff's Department rate increases

INFORMATIONAL REPORTS – 9:25 P.M.

8. Check Register for the period of March 13-April 14, 2020

TASK FORCE REPORTS – 9:30 P.M.

CITY MANAGER'S REPORT – 9:35 P.M.

FUTURE AGENDA ITEMS – 9:40 P.M.

ADJOURN – 9:45 P.M.


The City Council will adjourn to their workshop scheduled on Wednesday, May 13, 2020, at 6:00 p.m.



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: APRIL 14, 2020

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: RON AHLERS, CHIEF FINANCIAL OFFICER 

SUBJECT: BUDGET UPDATE FOR FISCAL YEAR 2019-2020

MEETING DATE: APRIL 22, 2020

SUMMARY RECOMMENDATION:

Review and discuss the current update to the City's budget for fiscal year (FY) 2019-20.

BACKGROUND:

On June 26, 2019, the City Council approved the operating and capital improvement budgets for July 1, 2019 through June 30, 2021.

The COVID-19 emergency declarations by the United States of America (USA), State of California (State), Los Angeles County (County) and City of Calabasas (City) have altered certain city revenues and expenditures significantly for this current FY 2019-20. The majority of the impacts are occurring in the General Fund, Tennis and Swim Center and transportation funds.

DISCUSSION/ANALYSIS:

GENERAL FUND

	2018-19	2019 - 20		
	Actual	Budget	Current Estimate	Variance
Revenues	23,841,715	24,910,300	20,233,400	(4,676,900)
Expenditures	23,678,513	24,901,700	23,164,052	1,737,648
Net Income / (Loss)	163,202	8,600	(2,930,652)	(2,939,252)
Beginning Fund Balance	13,566,101	13,729,303	13,729,303	
Ending Fund Balance	13,729,303	13,737,903	10,798,651	

FY 2018-19 closed with net income or a surplus of \$163,202 in the General Fund. FY 2019-20 budget was balanced with a budget surplus of \$8,600. The current estimate for the General Fund is a loss or deficit of about \$2.9 million. This is a 12.6% loss based on estimated expenses. Revenues are estimated to fall short by about (\$4.7 million) or (23.1%); mainly due to Sales Tax and Transient Occupancy Tax (TOT). Expenditures will come in under budget by about \$1.7 million or 7.5%.

This report will discuss both revenues and expenditures in more detail. Please realize that we are in the early stages of this crisis. Governor Newsom essentially locked down the state on Thursday, March 19, 2020; which was less than a month ago. The large revenues the City receives have not yet reflected the crisis. Additionally, the State has taken action to delay tax remittance and even postpone certain taxes for up to 12 months. Certain businesses will cease to exist and they may not be able to pay their tax liabilities, at all.

REVENUES

GENERAL FUND

	2018-19	2019 - 20		
	Actual	Budget	Current Estimate	Variance
Prop Tax	3,815,995	3,741,900	3,900,000	158,100
VLF	2,504,434	2,571,300	2,619,000	47,700
Sales Tax	5,824,369	5,912,000	4,250,000	(1,662,000)
Franchise	780,447	860,700	842,000	(18,700)
TOT	2,114,825	2,478,600	1,750,000	(728,600)
UUT	2,809,356	3,150,700	2,670,400	(480,300)
Interest	356,946	365,700	325,000	(40,700)
Build-Plan-Eng Fee	1,648,193	2,474,700	1,728,000	(746,700)
Other	2,308,978	1,753,800	1,128,000	(625,800)
Programs & Rentals	1,678,171	1,600,900	1,021,000	(579,900)
Total	\$ 23,841,715	\$ 24,910,300	\$ 20,233,400	(\$ 4,676,900)

Property Taxes for the City, Library and Landscape Maintenance Districts (LMD) will not experience any change. The property tax bills were issued by the County in October 2019 with 50% due by December 10, 2019 and the remaining 50% due by April 10, 2020. The State has not altered the due dates nor the amount due. The General Fund original budget estimate is \$3,741,900 while the revised estimate is \$3.9 million for FY 2019-20; an increase of \$158,100. The FY 2020-21 has a lien date of January 1, 2020; which is prior to the emergency declarations. The Prop 13 increase is 2% for FY 2020-21 and therefore, the City estimates an overall increase in property taxes for next fiscal year.

Vehicle License Fee is actually an in-lieu property tax revenue received by the County and is adjusted annually based on the assessed value increases/(decreases). The original budget is \$2,571,300 and the current estimate is \$2,619,000; a slight increase of \$47,700.

Sales Taxes for the first seven months of FY 2019-20 show an overall increase. However, with the closing of all non-essential businesses in the City and Governor Newsom's Executive Order N-40-20; the City will experience a substantial loss of sales tax revenue for the remaining months.

On March 30, 2020, Governor Newsom signed an Executive Order allowing the California Department of Tax and Fee Administration (CDTFA) to offer a 90-day extension for sales, use and transactions tax returns and tax payments for all businesses filing a return of less than \$1 million in tax liability. This order automatically enrolls qualified businesses allowing them until the end of July 2020 to file their first-quarter returns (January-March 2020). Deferrals for taxpayers with tax liabilities above the \$1 million threshold which are undergoing hardship due to the COVID-19 outbreak will be considered on a case by case basis. The order also extends the statute of limitations to file a claim for refund by 60 days to accommodate tax and fee payers. In addition to the 90-Day Sales Tax Extension Plan, small business taxpayers will be able to enter into a 12-month, interest-free, Installment Plan Agreement (IPA) for up to \$50,000 of sales and use tax liability. Small businesses defined under this order are businesses with less than \$5 million in taxable annual sales. This means that a small business that would typically remit sales tax in April 2020 can enter into an IPA to spread their 1st Quarter 2020 liability over a twelve month period. A business that takes advantage of this program will owe their first payment on August 31, 2020, if they utilize this program and combine it with the 90-day extension. All payments made under this plan will be 1/12 of their liability. Taxpayers that do not exceed the \$50,000 cap with their 1st Quarter 2020 liability can add future sales tax liabilities up to the \$50,000 cap, by amending their IPA. However, the payoff terms will not extend beyond July 31, 2021. No additional interest relief will be given past this date for the impacted periods.

HdL, consultants that monitor the City's sales tax receipts have estimated the impact. There are about 300 businesses potentially impacted, which represents 91% of the City's total. The dollar potential is estimated at \$661,851, which is about 49% of the total. This is just the impact for sales tax activity that occurred January 1 through March 31, 2020. This cash flow deferral number throws these monies into FY 2020-21. I don't think the City will actually see the full amount recovered since some businesses are now closed permanently and may not fully pay their sales tax liability.

The City has received about \$3,740,000 as of March 31st. My revised estimate for FY 2019-20 is \$4,250,000. The original budget is \$5,912,000 therefore a reduction of \$1,662,000.

Franchise Fees for cable TV, electricity and natural gas are unchanged. These fees are based on calendar year 2019 and are trending close to the original budget estimates.

Transient Occupancy Tax original budget is \$2,478,600 while the revised estimate is \$1,750,000; a decrease of \$728,600. The original estimate assumed the Hilton Garden Inn finished their expansion and was operational during the fiscal year; this did not occur. The hotels do remain open however, their occupancy level has decreased.

Utility Users Taxes are decreasing as well since many businesses are not operating and therefore not consuming electricity or natural gas. The offset is that more people are at home and using electricity for their devices and warming their homes with natural gas. The telecommunications revenue I have left unchanged since I don't think there will be any tax decrease. The City may experience a delay in UUT payments to when consumers resume paying their utility bills.

Interest Income has decreased substantially from one year ago. The State Local Agency Investment Fund (LAIF) yield for July 2019 was 2.379%. It has steadily declined to 1.787% for March 2020 and will probably decline to 1.3% by June. One year from now the LAIF rate could be below 0.50%. The five year Treasury Bond currently yields about 0.40% (all-time low) versus for July 2019 the yield was 1.80%. As of today, there is a higher probability of Interest rates declining than rising. The City budget estimate is \$365,700 and the current estimate is \$325,000.

EXPENDITURES

GENERAL FUND

	2018-19	2019 - 20		
	Actual	Budget	Current Estimate	Variance
Full-Time Salareis	5,855,454	6,102,200	5,651,052	451,148
Benefits	1,804,179	1,889,400	1,764,312	125,088
PERS & Taxes	947,770	1,247,400	1,176,312	71,088
Hourly wages	678,781	760,000	611,280	148,720
Contracual Services	2,460,482	2,350,200	2,317,310	32,890
Sheriff	4,673,223	4,848,100	4,645,250	202,850
Supplies	247,710	264,600	217,350	47,250
Utilities	459,321	523,500	462,950	60,550
OTHER Exp	5,110,934	4,939,000	4,323,236	615,764
Capital	58,830	129,800	150,000	(20,200)
Debt	1,381,829	1,847,500	1,845,000	2,500
	<u>23,678,513</u>	<u>24,901,700</u>	<u>23,164,052</u>	<u>1,737,648</u>

Full-Time Salaries, Benefits, PERS & Taxes along with **Hourly wages** are the City's costs for all of the employees, both full-time and part-time. The current estimate shows us coming under budget by about \$796,000. This is due to staff retiring or resigning and the position not being filled or being replaced with lower cost staff.

The **Sheriff's** contract has been held at a steady dollar amount with last fiscal year. You'll recall we increased the security contract to provide extra monitoring around the Civic Center complex.

Other Expenses are the remaining expense types that didn't subscribe to the other categories. Some of these are program expenses within Community Services, which reflect that the City is not offering these programs in the parks or senior center.

OTHER FUNDS

Gas Tax Fund estimated revenue will fall short by about \$160,000. This is based on the City receiving about two-thirds of what we normally would receive for the final four months of the fiscal year. **Road Maintenance & Rehab Fund** will experience a similar level of shortfall at about \$80,000.

Prop A & Prop C Funds estimated revenue could be \$150,000 and \$45,000 short. This is sales tax money collected by LA County for transportation programs. LA County sent out an email stating that the City will be receiving less revenue due to

COVID19; however they did not provide any revised estimates; this they have typically done (Great Recession, DOT COM Bust).

Measures R & M Local Return will also experience reduced revenues since they are sales tax based. The shortfall is estimated to be \$10,000 for Measure R and about \$120,000 for Measure M.

Tennis & Swim Center fund estimates show a reduction in revenue of about \$1.1 million with a reduction in expenses of about \$713,000. The net loss is \$384,000 for the year. The net position of the fund remains positive but that is because their fixed assets total about \$1,672,000. The fund’s current cash balance is \$834,000 therefore, this loss will reduce the cash balance to \$450,000.

TENNIS & SWIM CENTER FUND				
	2018-19	2019 - 20		
	Actual	Budget	Current Estimate	Variance
Revenues	4,268,088	3,919,000	2,779,000	(1,140,000)
Expenditures	4,220,996	3,875,700	3,163,000	712,700
Net Income / (Loss)	47,092	43,300	(384,000)	(427,300)
Beginning Net Positio	1,961,303	2,008,395	2,008,395	
Ending Net Position	2,008,395	2,051,695	1,624,395	

FISCAL IMPACT/SOURCE OF FUNDING:

The City will need to use reserves and other one-time monies to end this current FY 2019-20 balanced. The current estimate is that the General Fund will need about \$2.9 million in order to be balanced. Reserves can be spent during these uncertain times. The goal is to pay back into the reserve fund once the uncertainty has ended and the economy is back to normal.

OPTIONS FY 2019-20

Listed below are options to consider in order to balance the General Fund budget for FY 2019-20.

- \$ 3,729,000 Use of General Fund Reserve (Leave \$10 million reserve)
- \$ 5,324,000 Use of Management Fund Reserve
- \$ 4,017,000 Woolsey Fire Settlement
- \$ 1,380,000 Sale of land to Calabasas Auto Spa (escrow close June 2020)

OPTIONS FY 2020-21

In order to reduce future operational costs and/or to increase the General Fund or Management Fund reserves, the following actions should be considered.

- No Cost Of Living Adjustment (COLA) for employees, effective July 1, 2020
- No dollar amount increase for LA County Sheriff Contract for July 1, 2020
- Eliminate one copy machine and consolidate all remaining copy machines into one master agreement. Potential annual savings of \$25,000
- Cease hiring full-time employees when current employees retire or resign. Goal is to generate \$300,000 to \$500,000 over a 9-12 month period.
- Remove the City from paying Social Security (FICA tax 6.2% of part-time wages). Employees would pay into a social security replacement program, whereby the employee would make a mandatory pre-tax contribution of 7.5% of their wages into a retirement plan. Potential annual savings is \$47,000.
- Pay down a portion of the City's unfunded liability with CalPERS. As of June 30, 2018, liability is \$7.5 million. The City is paying 7.0% on this liability each year. If the City were to contribute an extra \$4 million to CalPERS, the estimated annual savings is \$175,000 in year 1 increasing to about \$322,000 in year 6.

• Review discretionary expenditures for schools	
School Grants	250,000
Fixed Shuttle	125,600
Crossing Guard Program	106,500
School Facility Maintenance	60,000
Joint Use Agreement - A.E. Wright & A.C. Stelle	50,000
Before and After School Aides	14,500
School Programs	5,800
Every 15 Minutes	5,000
Walk-To-School Program	1,500
Bus Pass Processing	500
Flu Clinic Services	400
TOTAL AMOUNT BUDGETED	<u>\$ 619,800</u>

- Review discretionary items.

	Cost	Revenue	Net Cost
City Council Discretionary - J Bozajian	5,000	0	5,000
City Council Discretionary - MS Maurer	5,000	0	5,000
City Council Discretionary - F Gaines	5,000	0	5,000
City Council Discretionary - D Shapiro	5,000	0	5,000
City Council Discretionary - A Weintraub	5,000	0	5,000
City Council Events & Conferences	18,000	0	18,000
Contribution to Chamber of Commerce	40,000	0	40,000
Neighbors in Need	25,000	0	25,000
Relay for Life	5,000	0	5,000
Art Rental	8,000	0	8,000
Security	125,000	0	125,000
Open Space & Environmental Prg	20,000	0	20,000
Business Meetings & Conferences	23,500	0	23,500
Special Events	21,900	0	21,900
Senior Rental Voucher	97,700	0	97,700
Historic Site Markers	15,000	0	15,000
Tickets / Pre-sale	12,900	8,800	4,100
July 4th	106,000	28,500	77,500
Egg Stravaganza	6,000	0	6,000
Teen Events	7,500	0	7,500
Holiday Gala Event	15,000	0	15,000
Film Festival	15,000	0	15,000
Pumpkin Festival Exp.	130,000	85,000	45,000
Calabasas Musical Programs	50,000	0	50,000
Civic Center Art Programs	800	0	800
Calabasas Fine Arts Festival Exp.	40,300	40,300	0
TOTAL	<u>\$ 807,600</u>	<u>\$ 162,600</u>	<u>\$ 645,000</u>

REQUESTED ACTION:

Review and discuss budget update for FY 2019-20.

ATTACHMENTS:

None.

**MINUTES OF A REGULAR MEETING OF
THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA
HELD WEDNESDAY, MARCH 25, 2020**

Mayor Weintraub called the meeting to order at 7:00 p.m. via Zoom Teleconferencing.

ROLL CALL

Present: Mayor Weintraub, Mayor pro Tem Bozajian, Councilmembers Gaines, Maurer and Shapiro

Absent: None

Staff: Ahlers, Hernandez, Lysik, Summers and Yalda

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Lauren Weintraub

APPROVAL OF AGENDA

Mayor Weintraub announced that Consent Item No. 4 would be pulled from the agenda.

Councilmember Gaines moved, seconded by Councilmember Shapiro to approve the agenda. MOTION CARRIED 5/0 as follows:

AYES: Mayor Weintraub, Mayor pro Tem Bozajian, Councilmembers Gaines, Maurer and Shapiro

ANNOUNCEMENTS/INTRODUCTIONS

Members of the Council made the following announcements:

Councilmember Gaines:

- Thanked Mayor Weintraub, the City Manager, City staff and the residents for being extremely cooperative during the current emergency.
- Encouraged the public to communicate with Councilmembers to provide ideas and suggestions on services to help the community during these times.

Councilmember Maurer:

- Thanked Mayor Weintraub and City staff for their work and commitment.
- Requested that all signs at City Hall be updated with contact information.
- Expressed the importance of social distancing during the Safer at Home order.

Councilmember Shapiro:

- Thanked Mayor Weintraub and the City Manager for an amazing job during this time.
- Reminded everyone that essential businesses and services are still available.
- Encouraged everyone to visit the City's website for updates and other related information.
- Wished everyone a Happy Passover and Easter.

Mayor Weintraub:

- Thanked her colleagues, the City Manager, the City Clerk and City Attorneys for serving residents and ensuring everyone's needs are met.
- Reminded everyone that although City Hall is closed to the public, staff is still available to provide assistance.
- The City has partnered with ONEgeneration to provide meals for Seniors over 60. More information is available on the City's website.

ORAL COMMUNICATIONS – PUBLIC COMMENT

None.

CONSENT ITEMS

1. Approval of meeting minutes from March 11 and March 16, 2020
2. Recommendation to approve a three-year professional services agreement with Newbury Park Tree Service, Inc. for Citywide Street Tree, City Parks, LLAD and LMD Districts 22, 24, 27, 32, and CBA Tree Maintenance Services on an as needed basis in an amount not to exceed \$620,000
3. Consider award of a five-year contract for Independent Auditing professional services agreement to Rogers, Anderson, Malody & Scott, LLP (RAMS), for City of Calabasas for Fiscal Years 2019-20, 2020-21, 2021-22, 2022-23 and 2023-24 in the amount of \$176,900
4. Adoption of Resolution No. 2020-1669, authorizing application for, and receipt of, Local Early Action Planning Grants Program Funds
5. Receive and file the Comprehensive Annual Financial Report (CAFR) and other audit reports for Fiscal Year ending June 30, 2019
6. Adoption of Resolution No. 2020-1673, authorizing examination of sale and use tax records

7. Adoption of Resolution No. 2020-1674, confirming the City Manager/Director of Emergency Services' Local Emergency Executive Orders issued pursuant to the March 16, 2020 Local Emergency Declaration in response to the Novel Coronavirus Covid-19 Pandemic

Councilmember Maurer requested Consent Item No. 3 be pulled.

Councilmember Gaines moved, seconded by Councilmember Shapiro to approve Consent Item Nos. 1-2 and 5-7. MOTION CARRIED 5/0 as follows:

AYES: Mayor Weintraub, Mayor pro Tem Bozajian, Councilmembers Gaines, Maurer and Shapiro

After discussion, Councilmember Gaines moved, seconded by Councilmember Shapiro to approve Consent Item No. 3. MOTION CARRIED 5/0 as follows:

AYES: Mayor Weintraub, Mayor pro Tem Bozajian, Councilmembers Gaines, Maurer and Shapiro

PUBLIC HEARING

8. Adoption of Resolution No. 2020-1670, for the financing and/or refinancing of capital facilities for the Viewpoint Educational Foundation

Mayor Weintraub opened the public hearing.

Mr. Ahlers presented the report.

Mayor Weintraub closed the public hearing.

Mayor pro Tem Bozajian moved, seconded by Councilmember Gaines to approve Item No. 8. MOTION CARRIED 5/0 as follows:

AYES: Mayor Weintraub, Mayor pro Tem Bozajian, Councilmembers Gaines, Maurer and Shapiro

INFORMATIONAL REPORTS

9. Check Register for the period of February 29-March 13, 2020

No action taken on this item.

TASK FORCE REPORTS

Mayor pro Tem Bozajian reminded everyone that all AHCCC public events have been cancelled through April 2020.

Councilmember Shapiro reported that a League of California Cities Policy Committee meeting would be held the week of March 30 via teleconferencing. He also reported that SCAG's Regional Convention has been postponed until further notice.

Councilmember Gaines reported that the Calabasas Chamber of Commerce office is closed. However, the CEO is working with local businesses that will be financially impacted by the emergency. He also reported his attendance to the VICA board meeting via Zoom. Additionally, he reported that the SBA confirmed there will be several programs to assist businesses. Furthermore, he reported there is a Bill pending that will provide tax credits for landlords to extend affordable housing covenants.

Councilmember Maurer shared that Councilmember Gaines and she participated in a virtual meeting with The Tree People. She reported that the construction of the bridge is on target.

Mayor Weintraub reported that COG has approved a contract to hire a new homeless outreach employee to manage services. She also reported that there has been a series of conference calls with Mayor Garcetti to update the smaller cities as they all work together during this crisis. Additionally, she reported that Congressman Lieu's office has set up caseworkers to assist applicants with the SBA application process. Lastly, she thanked acting Captain Becerra from the Lost Hills Sheriff's Station and all grocery employees for going above and beyond to serve the community.

CITY MANAGER'S REPORT

Dr. Lysik reported that City Hall is only closed to the public and that staff is still providing essential services. He encouraged everyone to visit the City's website for more information. Additionally, he reported that staff is working on improving virtual programs as well as adding new programming to CTV and the AM radio station. Furthermore, he reported that an email would be sent to the members of the Tennis & Swim Center regarding monthly fees. Lastly, he provided telephone numbers for seniors to call for additional resources and assistance.

FUTURE AGENDA ITEMS

Mayor pro Tem Bozajian requested the enactment of a local ordinance regarding price gouging and rent increases during the crisis. Mr. Summers stated he would provide an assessment.

Councilmember Maurer requested that representatives from organizations related to agenda items be present at all meetings.

Ms. Hernandez reported that the Council Workshop was rescheduled to May 13.

ADJOURN

The meeting adjourned at 7:42 p.m. to their next regular meeting scheduled on Wednesday, April 22, 2020, at 7:00 p.m.

Maricela Hernandez, City Clerk
Master Municipal Clerk
California Professional Municipal Clerk

**MINUTES OF A SPECIAL MEETING OF
THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA
HELD MONDAY, APRIL 6, 2020**

Mayor Weintraub called the meeting to order at 5:50 p.m. via Zoom Teleconference.

ROLL CALL

Present: Mayor Weintraub, Mayor pro Tem Bozajian and Councilmembers Gaines, Maurer and Shapiro
Absent: None
Others: City Attorney Scott H. Howard and Assistant City Attorney Matthew T. Summers

CLOSED SESSION

1. Public Employee Performance Evaluation (Gov. Code § 54957)
Title: City Manager

The City Council considered the matter and took no reportable action.

ADJOURN

The meeting adjourned at 7:58 p.m. to their next regular meeting scheduled on Wednesday, April 22, 2020, at 7:00 p.m.

Maricela Hernandez, City Clerk
Master Municipal Clerk
California Professional Municipal Clerk



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: APRIL 13, 2020

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

**FROM: ROBERT YALDA, PUBLIC WORKS DIRECTOR / CITY ENGINEER
HEATHER MELTON, LANDSCAPE DISTRICTS MAINTENANCE
MANAGER**

**SUBJECT: ADOPTION OF RESOLUTION NO. 2020-1664, INITIATING
PROCEEDINGS FOR THE LEVY AND COLLECTION OF ASSESSMENTS
WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 22 AND
LANDSCAPE LIGHTING ACT DISTRICT NOS. 22, 24, 27 AND 32 FOR
FISCAL YEAR 2020-2021; ADOPTION OF RESOLUTION No. 2020-
1665, APPROVING A PRELIMINARY ENGINEER'S REPORT WITH
RESPECT TO THE LEVY AND COLLECTION OF ASSESSMENTS IN
CONNECTION WITH LANDSCAPE LIGHTING ACT DISTRICT NOS. 22,
24, 27 AND 32 FOR FISCAL YEAR 2020-2021; ADOPTION OF
RESOLUTION NO. 2020-1666, DECLARING ITS INTENT TO LEVY
AND COLLECT ASSESSMENTS WITHIN LANDSCAPE MAINTENANCE
DISTRICT NO. 22 AND LANDSCAPE LIGHTING ACT DISTRICTS NOS.
22, 24, 27 AND 32 AND SETTING A TIME AND PLACE FOR PUBLIC
HEARING**

MEETING DATE: APRIL 22, 2020

BACKGROUND:

The City of Calabasas administers four (4) landscape assessment districts, pursuant to the Landscape and Lighting Act of 1972:

Landscape Lighting Act District No. 22 - Calabasas Park Area
(LLAD 22)

Landscape Lighting Act District No. 24 - Lost Hills Road &
The Saratogas (LLAD 24)
Landscape Lighting Act District No. 27 - Las Virgenes Road (LLAD 27)
Landscape Lighting Act District No. 32 - Agoura Road/Lost Hills Road
Commercial District (LLAD 32)

The City also levies one assessment in a District formed pursuant to the Improvement Act of 1911:

Landscape Maintenance District No. 22 - Calabasas Park Area
(LMD 22)

The Districts were transferred to the City from Los Angeles County, July 1, 1995, at the request of property owners within the boundaries of the existing districts. In 1997, following the adoption of Proposition 218 by the state electorate, the assessment methodologies of the 1972 Act districts were affirmatively balloted by the property owners within those Districts. Since then, assessments have been increased in several Zones of the districts, with the approval of parcel owners in assessment ballot proceedings.

DISCUSSION/ANALYSIS:

The assessment formula in LLAD 22 for Fiscal Year 2020-2021 will be the same as the previous year.

The assessment formula is specific to each Zone and reflects the cost for maintenance of landscaping, pest control, trees, utilities and annual fire break clearance/weed abatement, divided equally amongst those parcel owners. Each Zone will have a 'not to exceed' budget established by the number of parcels times the amount of the assessment. For example, a Zone with 400 parcels at \$621.43 per parcel per year will generate \$248,572.00 in revenue, to be used for the maintenance within that Zone. A reserve fund must be maintained in order to provide for cash flow in the first half of the next fiscal year. A landscape maintenance contract for LMD/LLAD 22 was bid in the first quarter of Fiscal Year 2010-2011. For four of the Zones within LLAD 22 a new landscape maintenance contract was executed in June 2014.

In addition, this year the City will implement a 3.07% CPI inflation adjustment to Landscape Maintenance District No. 22 and all Landscape Lighting Act District No. 22 Zones.

Landscape Lighting Act Districts 24, 27 and 32 will remain the same as last year (aside from implementation of a 3.07% CPI inflation adjustment) and will not be balloted.

The Council will be asked to approve three resolutions initiating the annual assessment district administration process. If the Council approves the resolutions a sequence of events follows which includes a Public Hearing on June 10, 2020. If changes are required due to public input, the Final Engineer's Report and the tax roll will be modified to reflect those changes. The tax roll must be submitted to the Los Angeles County Assessor's Office by August 10, 2020.

FISCAL IMPACT/SOURCE OF FUNDING:

The Landscape Lighting Act Districts are funded by assessments, which are earmarked for use within specific boundaries. The Landscape Maintenance District is funded by ad valorem funds.

REQUESTED ACTION:

Adoption of Resolution No. 2020-1664, initiating proceedings for the levy and collection of assessments within Landscape Lighting Act District Nos. 22, 24, 27 and 32 for Fiscal Year 2020-2021; Resolution No. 2020-1665, approving a Preliminary Engineer's Report with respect to the levy and collection of assessments in connection with Landscape Lighting Act District Nos. 22, 24, 27 and 32 for Fiscal Year 2020-2021; Resolution No. 2020-1666 declaring its intent to levy and collect assessments within Landscape Lighting Act District Nos. 22, 24, 27 and 32 for Fiscal Year 2020-2021.

ATTACHMENTS:

1. Resolution No. 2020-1664 Initiating Proceedings
2. Resolution No. 2020-1665 Approving the Engineer's Report
3. Resolution No. 2020-1666 Declaring Intent to Levy
4. Preliminary Engineer's Report

**ITEM 2 ATTACHMENT 1
RESOLUTION NO. 2020-1664**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS,
CALIFORNIA, INITIATING PROCEEDINGS FOR THE LEVY AND
COLLECTION OF ASSESSMENTS IN CONNECTION WITH LANDSCAPE
MAINTENANCE DISTRICT NO. 22 AND LANDSCAPING LIGHTING ACT
DISTRICT NOS. 22, 24, 27, AND 32 FOR FISCAL YEAR 2020-21 AND
ORDERING PREPARATION OF A PRELIMINARY ENGINEER'S REPORT.**

WHEREAS, as part the City's Landscape Maintenance Districts Program, the City Council annually levies assessments in connection with four existing assessment districts, Landscape Lighting Act District No. 22, Landscape Lighting Act District No. 24, Landscape Lighting Act District No. 27, and Landscape Lighting Act District No. 32 (collectively the "Districts" and each a "District") pursuant to the Landscaping and Lighting Act of 1972 (California Streets & Highways Code Section 22500 *et seq.*) (the "Assessment Law"); and

WHEREAS, the City also levies annual ad valorem assessments in connection with Landscape Maintenance District No. 22; and

WHEREAS, the City Council desires to initiate proceedings to levy these assessments for Fiscal Year 2020-21.

**THE CITY COUNCIL OF THE CITY OF CALABASAS HEREBY FINDS,
CONCLUDES, AND RESOLVES AS FOLLOWS:**

Section 1. The foregoing recitals are true and correct.

Section 2. The City Council hereby initiates proceedings to levy the Fiscal Year 2020-21 assessment in connection with Landscape Maintenance District No. 22, Landscaping Lighting Act District No. 22, Landscaping Lighting Act District No. 24, Landscaping Lighting Act District No. 27, and Landscaping Lighting Act District No. 32.

Section 3. The general nature of the improvements shall not be changed from prior years. However, the specific improvements to be maintained, installed or serviced in connection with each District shall be modified as determined by the interactive process conducted by the City and homeowner's associations in connection with the bidding process for landscape maintenance services.

Section 4. The City Council designates Willdan Financial Services as Assessment Engineer and directs the Assessment Engineer to prepare and file with the City Clerk a preliminary engineers report with respect to the Fiscal Year 2020-21

levy of the assessments in connection with the Districts. Such report shall comply with all requirements of Assessment Law and Article XIII D of the California Constitution.

Section 5. The City Clerk shall certify as to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this 22nd day of April 2020.

Alicia Weintraub, Mayor

ATTEST:

Maricela Hernandez, City Clerk
Master Municipal Clerk
California Professional Municipal Clerk

APPROVED AS TO FORM:

Scott H. Howard
Colantuono, Highsmith & Whatley, PC
City Attorney

**ITEM 2 ATTACHMENT 2
RESOLUTION NO. 2020-1665**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS,
CALIFORNIA, APPROVING A PRELIMINARY ENGINEER'S REPORT
WITH RESPECT TO THE LEVY AND COLLECTION OF ASSESSMENTS
IN CONNECTION WITH LANDSCAPE LIGHTING ACT DISTRICT NOS.
22, 24, 27 AND 32 FOR FISCAL YEAR 2020-2021.**

WHEREAS, by prior resolution, the City Council initiated proceedings to Levy and Collect Assessments for Fiscal Year 2020-21 in connection Landscape Lighting Act District No. 22, Landscape Lighting Act District No. 24, Landscape Lighting Act District No. 27, and Landscape Lighting Act District No. 32 (collectively the "Districts" and each a "District") pursuant to the Landscaping and Lighting Act of 1972 (California Streets & Highways Code Section 22500 *et seq.*) (the "Assessment Law"), as well as in connection with with Landscape Maintenance District No. 22; and

WHEREAS, by prior resolution, the City Council designated Willdan Financial Services to serve as Assessment Engineer with respect to the Districts and directed the Assessment Engineer to prepare and file a report with respect to the Fiscal Year 2020-2021 assessments levied in connection with the Districts; and

WHEREAS, a report of the Assessment Engineer, entitled "Preliminary Engineer's Report for Landscape Lighting Act Districts No. 22, 24, 27 & 32, City of Calabasas" dated April 22nd, 2020, (the "Report") is on file in the Office of the City Clerk and available for public inspection; and

WHEREAS, the City Council has carefully examined and reviewed the Report as filed and desires to approve the Report as filed.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CALABASAS DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The foregoing recitals are all true and correct.

Section 2. The City Council finds that the Report meets all requirements of Article 4 of Chapter 1 of the Assessment Law and Article XIII D of the California Constitution.

Section 3. The Report is hereby approved as filed, without modification.

PASSED, APPROVED AND ADOPTED this 22nd day of April 2020.

Alicia Weintraub, Mayor

ATTEST:

Maricela Hernandez, City Clerk
Master Municipal Clerk
California Professional Municipal Clerk

APPROVED AS TO FORM:

Scott H. Howard
Colantuono, Highsmith & Whatley, PC
City Attorney

**ITEM 2 ATTACHMENT 3
RESOLUTION NO. 2020-1666**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, DECLARING ITS INTENT TO LEVY AND COLLECT ASSESSMENTS WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 22 AND LANDSCAPE LIGHTING ACT DISTRICT NOS. 22, 24, 27 AND 32 AND SETTING A TIME AND PLACE FOR PUBLIC HEARING.

WHEREAS, by prior resolution, the City Council initiated proceedings to levy and collect assessments for Fiscal Year 2020-2021 in connection with Landscape Lighting Act District No. 22, Landscape Lighting Act District No. 24, Landscape Lighting Act District No. 27, and Landscape Lighting Act District No. 32 (collectively the "Districts" and each a "District") pursuant to the Landscaping and Lighting Act of 1972 (California Streets & Highways Code Section 22500 *et seq.*) (the "Assessment Law"), as well as in connection with Landscape Maintenance District No. 22; and

WHEREAS, by prior resolution, the City Council approved the Report of Willdan Financial Services, as Assessment Engineer, entitled "Preliminary Engineer's Report for Landscape Lighting Act Districts No. 22, 24, 27 & 32, City of Calabasas" and dated April 22nd, 2020, (the "Report"), which Report is on file in the office of the City Clerk and available for public inspection; and

WHEREAS, the City Council desires to move forward with proceedings to levy the Fiscal Year 2020-21 assessments.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CALABASAS DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The foregoing recitals are all true and correct.

Section 2. The City Council declares its intention to levy and collect an assessment for Fiscal Year 2020-21 in connection with the Districts.

Section 3. The proposed improvements to be maintained in connection with the Districts are generally described as landscape maintenance, tree trimming and brush clearance. No substantial changes are proposed in the nature of improvements funded through the Districts, though modifications to the precise plan of services are set forth in the Report and documents incorporated therein.

Section 4. The distinctive designations of the Districts are (i) "Landscaping Lighting Act District No. 22", which is generally located in the Calabasas Park Area,

(ii) "Landscaping Lighting Act District No. 24", which is generally located in the Malibu Lost Hills and Saratogas Developments, (iii) "Landscaping Lighting Act District No. 27", which is generally located in the Las Virgenes Canyon Area, and (iv) "Landscaping Lighting Act District No. 32", which is generally located in the Malibu Hills Road, Agoura Road, Lost Hills Road Commercial District. The ad valorem assessment district designated "Landscape Maintenance District No. 22" is generally located in the Calabasas Park area.

Section 5. Reference is made to the Report for a full and detailed description of the public facilities to be maintained in connection with the Districts, of the boundaries of the Districts, and of the proposed assessments upon assessable lots and parcels of land within the Districts.

Section 6. The amount of the assessment is unchanged from Fiscal Year 2019-2020 except a 3.01% CPI inflation adjustment as approved in previous years' proceedings under Article XIID of the California Constitution (Proposition 218).

Section 7. The City Council will hold a hearing (the "Hearing") on the Fiscal Year 2020-21 levy of assessments in connection with the Districts and in connection with Landscape Maintenance District No. 22, on June 10th, 2020, at 7:00 p.m., or as soon thereafter as feasible, in the Council Chambers located at Calabasas City Hall, 100 Civic Center Way, Calabasas California. At the Hearing, all interested persons shall be permitted to present written and/or oral testimony regarding the proposed assessment.

Section 8. The City Clerk is ordered to give notice of the Hearing as required by Section 22626(a) of the Assessment Law.

Section 9. The City Council designates Heather Melton, Landscape Districts Maintenance Manager, who may be contacted at (818) 224-1600, as the person whom interested parties may contact for information.

PASSED, APPROVED AND ADOPTED this 22nd day of April 2020.

Alicia Weintraub, Mayor

ATTEST:

Maricela Hernandez, City Clerk
Master Municipal Clerk
California Professional Municipal Clerk

APPROVED AS TO FORM:

Scott H. Howard
Colantuono, Highsmith & Whatley, PC
City Attorney



CITY of CALABASAS

City of Calabasas

Landscaping Lighting Act District Nos. 22, 24, 27 & 32 (1972 Act Districts)

FISCAL YEAR 2020-21 PRELIMINARY ENGINEER'S REPORT

Intent Meeting: April 22, 2020
Public Hearing: June 10, 2020

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ENGINEER'S REPORT AFFIDAVIT

*Landscaping Lighting Act District Nos. 22, 24, 27 & 32
(1972 Act Districts)*

City of Calabasas
Los Angeles County, State of California

This Report describes the Landscaping Lighting Act District Nos. 22, 24, 27 & 32 therein including the improvements, budgets, parcels and assessments to be levied for Fiscal Year 2020-21, as they existed at the time of the passage of the Resolution of Intention. Reference is hereby made to the Los Angeles County **Assessor's maps for a** detailed description of the lines and dimensions of parcels within the District. The undersigned respectfully submits the enclosed Report as directed by the City Council.

Dated this _____ day of _____, 2020.

Willdan Financial Services
Assessment Engineer
On Behalf of the City of Calabasas

By: _____
Stacey Reynolds, Senior Project Manager
District Administration Services

By: _____
Richard Kopecky
R. C. E. # 16742

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I. Introduction

The City of Calabasas (**the “City”**) under the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (**the “1972 Act”**), and the provisions of the California Constitution Article XIII D (**the “Constitution”**), annually levies and collects special assessments for the City’s maintenance assessment districts designated as:

Landscaping Lighting Act District Nos. 22, 24, 27 & 32 (1972 Act Districts)

The County of Los Angeles formed the Landscaping Lighting Act Districts (**the “Districts”**) pursuant to the Landscaping and Lighting Act of 1972 (Streets & Highways Code Section 22500et seq.), prior to the incorporation of the City of Calabasas. In July 1995, the County of Los Angeles transferred the following four Districts to the City of Calabasas:

Landscape Lighting Act District No. 22 (Calabasas Park Area) (Formed in 1979)

Landscape Lighting Act District No. 24 (Lost Hills Road and The Saratogas) (Formed in 1984)

Landscape Lighting Act District No. 27 (Las Virgenes Road) (Formed in 1984)

*Landscape Lighting Act District No. 32 (Agoura Road/Lost Hills Road Commercial District)
(Formed in 1989)*

This report presents the engineering analysis for the annual administration of the four Districts. Through the levy and collection of benefit assessments, the four Districts fund maintenance and operation of landscape improvements. For Fiscal Year 2020-21, Landscape Lighting Act District Nos. 22, 24, 27 and 32 assessments will be levied based on the previously approved methodology, at the same rate as was in effect in Fiscal Year 2018-19, plus a CPI inflation **adjustment as recommended by the City of Calabasas’ Chief Financial Officer. As the assessments are levied on the** basis of benefit, they are not considered a tax, and, therefore, are not governed by Article XIII A of the Constitution of the State of California. The assessments are governed by Articles XIII D of the Constitution.

In accordance with the 1972 Act, the Districts **utilize benefit zones (“Zones”) to address** variations in the nature, location, and extent of the improvements that provide special benefits to parcels in the Districts. Within the boundaries of the Districts, parcels are assigned to various Zones each of which is associated with a set of improvements and/or type of improvements that provide special benefit to properties within that Zone.

These 1972 Act Districts fund landscape maintenance services and are funded by annual benefit assessments levied **against each parcel in each District. The word “lighting” was apparently included in their names as a reference to the** Landscaping and Lighting Act of 1972.

HISTORICAL INFORMATION

In Fiscal Year 1997-98, assessment ballot proceedings were conducted pursuant to Proposition 218 (Articles XIII C and XIII D of the California Constitution) for each of the four Districts. There was not a majority protest against any of the assessments, and the assessment methodology was approved by the City Council. The approved methodology reserved to the City Council the right each year to implement an inflation adjustment in these Districts. Implementation of the annual inflation adjustment, which is based on the Consumer Price Index (CPI), does not constitute an assessment increase for purposes of Proposition 218, because landowners in the Fiscal Year 1997-98 assessment **ballot and subsequent balloting’s authorized these adjustments.**

Landscape Lighting Act District No. 22

In Fiscal Year 2002-03, fifteen (15) parcels located in the City of Calabasas were annexed into the Commercial Area, Calabasas Road. The Assessor Parcel Numbers are as follows:

Annexed Assessor Parcel Numbers		
2068-002-023	2069-009-021	2069-009-900
2068-002-035	2069-009-027	2069-032-025
2069-009-008	2069-009-029	2069-032-027
2069-009-012	2069-009-030	2069-032-900
2069-009-020	2069-009-031	2069-032-901

In Fiscal Year 2009-10, Zone 15, Park Sorrento Condominium HOA was detached from LLAD 22.

In Fiscal Year 2011-12, Zone 18, Calabasas Ridge HOA was detached from LLAD 22.

In Fiscal Year 2018-19, the District attempted to increase the assessment rate for Classic Calabasas Park. In compliance with Proposition 218, the proposed rate was submitted to the property owners via mailed ballots. The ballots were tabulated on June 18, 2018, where majority protest denied the increase in assessment.

In Fiscal Year 2019-20, the District proposed a rate increase for Classic Calabasas Park. In compliance with Proposition 218, the proposed rate increase was submitted to the property owners via mailed ballots. The ballots were tabulated on June 17, 2019 and 54% of the ballots returned were in favor of the rate increase.

Landscape Lighting Act District No. 24

In Fiscal Year 2000-01, **Mira Monte (Tract No. 52150) (Assessor's Parcel No. 2064-004-91** and its successor parcels) was annexed into LLAD 24, and Calabasas View HOA, was detached from LLAD 24.

In Fiscal Year 2002-03, two hundred seventy (270) parcels in Saratoga Ranch and Saratoga Hills HOAs were annexed into LLAD 24.

Landscape Lighting Act District No. 27

In Fiscal Year 2016-17, the City of Calabasas, at the request of Mont Calabasas member homeowner association (HOA) Board of Directors, proposed annexing Mont Calabasas HOA Zone into Landscaping Lighting District No. 27 (LLAD27). In compliance with Proposition 218, the proposed annexation into the District and assessment was submitted to the property owners via mailed ballots. The ballots were tabulated at the June 22, 2016 Council Meeting and 77.78% of the ballots returned were in favor of annexation. By Resolution No. 2016-1504, the Council adopted Mont Calabasas annexation into District No. 27

In Fiscal Year 2019-20, the District proposed a rate increase for Mont Calabasas. In compliance with Proposition 218, the proposed rate increase was submitted to the property owners via mailed ballots. The ballots were tabulated on June 17, 2019 and 62.50% of the ballots returned were in favor of the rate increase. The Fiscal Year 2018-19 rate increased by 41.23% for Fiscal Year 2019-20, 2020-21 and 2021-22. In Fiscal Year 2022-23 the rate will revert back to the previously approved maximum rate including any inflationary adjustments.

Landscape Lighting Act District No. 32

In Fiscal Year 2000-01 **Mira Monte (Tract No. 52150) (Assessor's Parcel No. 2064-004-91** and its successor parcels) was detached from LLAD 32 and annexed into LLAD 24.

ANNUAL CONSUMER PRICE INDEX ADJUSTMENT

The maximum assessment rate may increase each fiscal year based on the annual change in the Consumer Price Index (CPI), during the preceding year, for All Urban Consumers, for the Los Angeles-Long Beach-Anaheim areas, published by the United States Department of Labor, Bureau of Labor Statistics (or a reasonably equivalent index should the stated index be discontinued).

Assessments for the Districts are subject to an increase each year equal to the 12-month average percent change in the annual Consumer Price Index, All Urban Consumers, for the Los Angeles-Long Beach-Anaheim areas ("CPI"), from January 1st through December 31st of the fiscal year prior to the subject fiscal year. Future annual budgets within this limit may be approved by the City Council without additional property owner ratification. A CPI increase may be exceeded only by a majority parcel owner approval. For Fiscal Year 2020-21, Landscape Lighting Act District Nos. 22, 24, 27, and 32 assessments will be increased by 3.065% **annual CPI inflation adjustment per the City of Calabasas'** Chief Financial Officer.

REPORT CONTENT AND ANNUAL PROCEEDINGS

This Engineer's Annual Report (the "Report") has been prepared pursuant to Chapter 1, Article 4 and Chapter 3 of the 1972 Act, and presented to the City Council for their consideration and approval of the proposed improvements and services to be provided within the District and the levy and collection of annual assessments related thereto for fiscal year 2020-21. If any section, subsection, sentence, clause, phrase, portion, or zone, of this Report is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of the Report and each section, subsection, subdivision, sentence, clause, phrase, portion, or zone, thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, portions, or zones, might subsequently be declared invalid or unconstitutional.

This Report outlines the Districts Zone structures, the improvements, and the proposed assessments to be levied in connection with the benefits the properties will receive from the maintenance and servicing of the District improvements for fiscal year 2020-21. The annual assessments to be levied on properties within the Districts provide a funding source **for the continued operation and maintenance of landscaping improvements within various zones of benefit ("Zones")** that provide special benefits to the properties within the Districts and each respective Zone. Each fiscal year, the City establishes the assessments for the Districts based on an estimate of the costs to maintain, operate and service the improvements and based upon available revenues including fund balances, general benefit contributions and additional City contributions and assessment limits. The costs of the improvements and the proposed annual assessments budgeted and assessed against properties within the Districts may include, but are not limited to the estimated expenditures for regular annual maintenance and repairs; incidental expenditures related to the operation and administration of the District; deficits or surpluses from prior years; revenues from other sources; and the collection of funds for operational reserves or for periodic maintenance and improvement rehabilitation projects as authorized by the 1972 Act. Each parcel is assessed proportionately for only those improvements, services and expenses for which the parcel will receive special benefit.

Each District outlined in this Report is a reflection of the various improvements and the types of improvements and services to be provided by the Districts for the properties that are directly associated with and benefit from those improvements. The net annual cost to provide the improvements for each District are allocated to the benefiting properties within that District using a weighted method of apportionment (refer to Assessment Methodology, Method of Apportionment) that calculates the proportional special benefit and assessment for each parcel as compared to other properties that benefit from the improvements in the Districts and services.

The word "parcel," for the purposes of this Report, refers to an individual property assigned its own Assessor's Parcel Number ("APN") by the Los Angeles County Assessor's Office. The Los Angeles County Auditor/Controller uses Assessor's Parcel Numbers and specific Fund Numbers to identify properties to be assessed on the tax roll for the District assessments.

At a noticed annual Public Hearing, the City Council will accept all public comments and written protests regarding the District and the annual levy of assessments. Based on those public comments and written protests, the City Council may order amendments to the Report or confirm the Report as submitted. Following final approval of the Report and confirmation of the assessments the Council will, by Resolution, order the improvements to be made and confirm the levy and collection of assessments pursuant to the 1972 Act. The assessments as approved will be submitted to the Los Angeles County Auditor/Controller to be included on the property tax roll for each parcel.

As required by the 1972 Act, this Engineer's Report describes the improvements to be provided, maintained and serviced by the District, an estimated budget for the District improvements, and the proposed assessments to be levied upon each assessable lot or parcel within the District for fiscal year 2020-21.

While the budgets outlined in this Report reflect the estimated costs necessary to fully and adequately provide for the maintenance and operation of the improvements within the District, many of these estimated costs and associated services cannot be funded by the current special benefit assessment revenues and the City contribution for those **improvements or portions thereof determined to be general benefits. Therefore, in addition to the City's contribution** for general benefit costs, in some Districts, at the discretion of the City Council, the City may also provide additional funding to support the improvements and/or implement service reductions. To fully fund the improvements that are considered special benefits, it may be necessary in the future to increase assessment revenues which would require the support of the property owners for new or increased assessments through a ballot proceeding conducted under the provisions of the California Constitution Article XIII D.

II. Plans and Specifications

The lines and dimensions of each lot or parcel within the Districts are those lines and dimensions shown on the maps of the Assessor of the County of Los Angeles for the year when this Report is prepared. The **Assessor's maps and records** are incorporated by reference herein and made part of this Report.

Plans and specifications showing each District's exterior boundaries; and indicating the general nature, location and extent of improvements.

Several items related to the Districts are on file and available for review at the City of Calabasas Public Works Department, Landscape Maintenance Division office.

For Landscape Lighting Act District No. 22, each member HOA has an individual maintenance contract. The member **HOAs have been designated as "Zones"; each Zone has been given a number. The City has on file for each Zone a maintenance contract listing the work contracted and a diagram(s) detailing maintenance service work areas.**

IMPROVEMENT AUTHORIZED BY THE 1972 ACT

As applicable or may be applicable to the Districts, the 1972 Act defines improvements to mean one or any combination of the following:

- The installation or planting of landscaping.
- The installation or construction of statuary, fountains, and other ornamental structures and facilities.
- The installation or construction of public lighting facilities.
- The installation or construction of any facilities which are appurtenant to any of the foregoing or which are necessary or convenient for the maintenance or servicing thereof, including, but not limited to, grading, clearing, removal of debris, the installation or construction of curbs, gutters, walls, sidewalks, or paving, or water, irrigation, drainage, or electrical facilities.
- The maintenance or servicing, or both, of any of the foregoing.
- The acquisition of any existing improvement otherwise authorized pursuant to this section.

Incidental expenses associated with the improvements including, but not limited to:

- The cost of preparation of the report, including plans, specifications, estimates, diagram, and assessment;
- The costs of printing, advertising, and the publishing, posting and mailing of notices;
- Compensation payable to the County for collection of assessments;
- Compensation of any engineer or attorney employed to render services;
- Any other expenses incidental to the construction, installation, or maintenance and servicing of the improvements;
- Any expenses incidental to the issuance of bonds or notes pursuant to Section 22662.5.
- Costs associated with any elections held for the approval of a new or increased assessment.

The 1972 Act defines "Maintain" or "maintenance" to mean furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing of any improvement, including:

- Repair, removal, or replacement of all or any part of any improvement.

- Providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury.
- The removal of trimmings, rubbish, debris, and other solid waste.
- The cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

DESCRIPTION OF IMPROVEMENTS

As authorized by the 1972 Act, the improvements provided by the Districts and associated with each Zone incorporate various improvements that are maintained and serviced for the benefit of real property within the Districts. The maintenance of the improvements may also include various appurtenances that may include but is not limited to entry monuments; various types of fencing; retaining walls; ornamental lighting or other ornamental fixtures; signage; and irrigation, drainage, and electrical equipment. The work to be performed within each respective Zone may include but is not limited to (as applicable), the personnel, materials, equipment, electricity, water, contract services, repair and rehabilitation of the improvements and incidental expenses required to operate the District and provide the improvements and services for each Zone. The improvements provided within the District and for which parcels receive special benefits are generally described in the following

Note: The four Districts do not necessarily provide every service authorized under the 1972 Act. For example, while these Districts provide electrical current to power irrigation systems, fountains, landscape lighting, Calabasas Lake aeration systems, and Association Park lake sidewalk lighting, they do not fund LLAD residential or commercial district street lighting.

IMPROVEMENTS AND SERVICES WITHIN THE DISTRICTS

The purpose of the District is to fund the maintenance and servicing of parkway landscape improvements installed in connection with development of properties within the District. The landscape improvements maintained by each District are generally described as follows:

Landscape Lighting Act District No. 22

LLAD 22 provides for the maintenance of landscape of the common areas and open space areas located within **member homeowner associations (HOA) referred to as “Zones”**. The HOA common areas are either owned in common or privately owned, with easements granted to the District for landscape maintenance purposes. The maintenance of landscape also includes greenbelt and slope areas as well as annual weed abatement/brush clearance for fuel reduction/fire safety.

Landscape Lighting Act District No. 24

LLAD 24 provides maintenance of landscape within street right-of-way and open space areas. The open space areas include slopes and creek banks. Maintenance of landscape on streets within right-of-way includes parkways, center medians, adjacent turf areas, trees, and annual weed abatement/brush clearance for fuel reduction/fire safety.

Roadways with landscape in the public right-of-way includes landscaped center medians, trees, and adjacent turf areas that are conditions of development and are maintained by the District to soften and mitigate the impacts of traffic on the residential tracts within the District. The landscape improvements are located on the residential roadway serving the Malibu Lost Hills community, including Lost Hills Road south of Malibu Hills Road to Las Virgenes Road, Calabasas Hills Road, Meadow Creek Lane, portions of Las Virgenes Road, and designated slope areas along Las Virgenes Creek.

Landscape Lighting Act District No. 27

LLAD 27 provides maintenance of landscape within street right-of-way. Maintenance of landscape on streets within right-of-way includes parkways, center medians, and street trees.

The area of landscape improvements generally referred to as Las Virgenes Road are: On Las Virgenes Road, the east sidewalk and center medians beginning at 3560 Las Virgenes Road and continuing north to Thousand Oaks Blvd.; on Las Virgenes Road north of Thousand Oaks Blvd., the east sidewalk area north to the end of Las Virgenes Rd.; at the northwest corner of Thousand Oaks Blvd. and Ruthwood Drive the public right-of-way area located immediately behind the sidewalk; on the south side of Thousand Oaks Blvd., the sidewalk area from Las Virgenes Road to the flood control channel; and the sidewalk area on the north side of Thousand Oaks Blvd. from Las Virgenes Road to Ruthwood Drive.

For the Mont Calabasas HOA Zone, the improvements include the maintenance of Las Virgenes Road as described above and in addition, provides for the maintenance of landscape of common areas and open space areas located within the Zone. The HOA common areas are either owned in common or privately owned, with easements granted to the District for landscape maintenance purposes. The maintenance of landscape may also include greenbelt and slope areas, as well as annual weed abatement/brush clearance for fuel reduction/fire safety.

Landscape Lighting Act District No. 32

LLAD 32 provides maintenance of landscape within street right-of-way. Maintenance of landscape on streets within right-of-way includes center medians and street trees.

The landscape improvements maintained by the District are located on the major streets serving the Lost Hills Commercial Area, including Agoura Road from the west side of Malibu Hills Road to the eastern boundary of 26750 Agoura Road, Malibu Hills Road, Shadow Hills Road, and the portion of Lost Hills Road from Interstate 101 to the south side of Malibu Hills Road.

III. METHOD OF APPORTIONMENT

Proposition 218 requires that a parcel's assessment may not exceed the reasonable cost of the proportional special benefit conferred on that parcel. The Articles provide that only special benefits are assessable. The City must separate the general benefits from the special benefits conferred on a parcel; a special benefit being a particular and distinct benefit over, and above general benefits conferred on the public at large, including real property within the district.

In Fiscal Year 1997-98, the four Districts conducted an assessment ballot proceeding pursuant to Proposition 218; the assessment methodology was approved by a majority of District parcel owners and the City Council. The City reserves the right to implement the previously approved inflation adjustment in these Districts. Implementation of the annual inflation adjustment, which is based on the annual Consumer Price Index (CPI), does not constitute an assessment increase for purposes of Proposition 218, because parcel owners in the Fiscal Year 1997-98 assessment ballot and **subsequent balloting's authorized these adjustments.**

Each District will be discussed in terms of background, special benefit, general benefit, and assessment formula. Certain terms used throughout the Method of Assessment are defined below.

DEFINITIONS

Special Benefit: Articles XIII C and XIII D of the California Constitution define special benefit as "a particular and distinct benefit over and above the general benefits conferred on real property located in the District or to the public at large. General enhancement of property value does not constitute 'special benefit.'" The following Method of Apportionment of Assessment for each District analyzes the special benefit each parcel receives from the improvements funded in each District. The cost of landscape maintenance is distributed to parcels in each District based on the special benefit each parcel receives by an assessment formula. Within the Districts, zones of benefit may be designated based on spreading the cost of the improvements associated with each Zone over the parcels within that Zone.

Each assessed parcel within each District receives a particular and distinct Special Benefit from the improvements. The operation and maintenance of the landscape improvements provides a Special Benefit to the parcels within each District even though there may not be landscaping immediately adjacent to a particular parcel. Special Benefits associated with landscaped improvements are:

- The proper maintenance of landscape along streets provides noise abatement and visual barriers to reduce the negative impact of the streets upon nearby parcels within the District.
- Landscape improvements provide environmental enhancement to nearby parcels through erosion control, dust and debris control, and weed abatement for fire safety.
- The aesthetic desirability of parcels within the District is specifically enhanced by the presence of well-maintained open space, greenbelts, street medians, and frontage landscape.
- Having properly maintained landscape readily accessible to properties within the District means the owners of the assessed parcels may enjoy the benefits of having such improvements available for use while avoiding the effort and expense of individually installing and maintaining similar improvements.
- Where the District is providing maintenance along easements on privately held property, it is providing landscape services that otherwise would be direct expenses of the owners of such property.
- State and City laws generally hold property owners individually responsible for the safe and proper maintenance of their frontages.

Zones: Landscape Lighting Act District No. 22 (1972 Act District) Calabasas Park Area has been divided into “Zones” of benefit by individual communities or neighborhoods that receive distinct Special Benefit. In most cases, Zones are defined by the boundaries of a homeowners’ association. In a few cases, the Zone is based on master plan boundaries (Old Town Master Plan) or street boundaries. The landscape maintenance activities that provide a Special Benefit are separately identified by the City for each Zone. Based on an assessment formula, the cost of these landscape maintenance activities is then spread to the parcels within that Zone.

Assessment Units: The assessment units assigned to each parcel are used in the assessment formula to compute the assessment amount. If the zone has one single land use, then each parcel is assigned one assessment unit. Where more than one land use exists within a zone, traffic generation factors are used as a means to define the benefit a single-family residence receives as compared to an apartment or a commercial property. The following traffic generation factors for the City of Calabasas and resulting Assessment Units are incorporated in this Report. Per Parcel

Land Use	Traffic Generator Factor	Assessment Unit
Single Family Residential (Houses and Condominiums)	10 trips per day	1.0 (10 trips/10 trips) per parcel
Multi-Family Residential (Apartments)	6 trips per day	0.6 (6 trips/10 trips) per unit
Commercial Parcel	40 trips per day	4.00 (40 trips/10 trips) per acre

Note: Traffic Generation Factor is based on information provided by the City of Calabasas in 1997-98. Due to minor changes in development in the area since this time, these results continue to be representative of the traffic generated in the assessment district.

ASSESSMENT METHODOLOGY

Proposition 218 requires the City to ballot property owners to obtain consent for the increased assessment exceeding the anticipated maximum permissible increase per assessment formula, for example CPI (Consumer Price Index) increase.

ASSESSMENT RANGE FORMULA

Section 22573 of the 1972 Act states that “The net amount to be assessed upon lands within an assessment district may be proportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefit to be received by each such lot or parcel from the improvements.”

Section 22547 of the 1972 Act permits the designation of benefit zones within any individual assessment district if “.... by reasons or variations in the nature, location, and extent of improvements, the various areas will receive different degrees of benefit from the improvements.” Thus, the 1972 Act requires the levy of true “assessment” rather than a “special tax”.

Within each District, it is determined that each parcel benefits equally from the services provided. Therefore, costs of providing services (as well as a proportional share of incidental expenses) are spread evenly across each parcel in that District but not exceeding the maximum permissible assessment rates as approved by the property owners.

Proposition 218 requires that a parcel's assessment may not exceed the reasonable cost of the proportional special benefit conferred on that parcel. The Articles provide that only special benefits are assessable. The City must separate the general benefits from the special benefits conferred on a parcel; a special benefit being a particular and distinct benefit over, and above general benefits conferred on the public at large, including real property within the district.

In Fiscal Year 1997-98, the four Districts conducted an assessment ballot proceeding pursuant to Proposition 218; the assessment methodology was approved by a majority of District parcel owners and the City Council. The City reserves the right to implement the previously approved inflation adjustment in these Districts. Implementation of the annual inflation adjustment, which is based on the annual Consumer Price Index (CPI), does not constitute an assessment

increase for purposes of Proposition 218, because parcel owners in the Fiscal Year 1997-98 assessment ballot and subsequent balloting's authorized these adjustments.

The Method of Assessment for each District is provided in the following pages below.

METHODOLOGY LANDSCAPE LIGHTING ACT DISTRICT NO. 22

The following methodology described pertains to Landscape Lighting Act District No. 22 (1972 Act). The landscape services provided to all properties within the district boundary have been reviewed to identify the General Benefit and Special Benefit conferred to each parcel.

GENERAL BENEFIT

Articles XIII C and XIII D of the California Constitution require that the benefit to the public at large be identified for any improvements being funded through an assessment district. This so-called "general" benefit may not be assessed to the parcels through an assessment district. The following Method of Apportionment of Assessment for the District analyzes the benefit to the public at large from the landscape improvements provided by the City for the District.

In LLAD 22, certain portions of improvements are identified as providing general benefit. The costs associated with these improvements are not included in the LLAD 22 budget assessed to parcels in the District. Instead, these costs are funded through Landscape Maintenance District No. 22 (LMD 22), via an existing ad valorem tax levy. Proposition 218 does not govern the ad valorem levy, and the proceeds of this ad valorem levy may be used toward any landscape improvements providing general benefit within the LMD 22/LLAD 22 boundary.

The following landscape improvements provide general benefit and are funded solely by LMD 22, via the existing ad valorem tax levy and are not funded by LLAD 22. Maintenance of landscape on major thoroughfare roadways, including portions of Calabasas Road, Civic Center Way, Park Capri, Park Entrada, Park Granada, median islands on Park Helena and Park Sienna, Park Ora, certain parkway areas on Park Sorrento, Parkway Calabasas, Association Park, Calabasas Lake, and natural areas such as McCoy Creek, and open space areas within the district boundary.

The roadways are thoroughfares for the community, providing access to schools, shops, freeways, and recreational facilities, and therefore, confer a General Benefit to the community. The landscape along these streets includes parkway landscape that serves to improve the stabilization of slopes adjacent to these roadway sections within the District.

SPECIAL BENEFIT

With the exception of the major public thoroughfare roadways located within the boundaries of District LLAD 22 as described above in General Benefit, all of the areas maintained by LLAD 22 are either owned in common or are privately owned and are solely accessible to (or primarily accessible to) owners of the assessed properties, their tenants, and/or guests. These areas have easements granted to LLAD 22 for landscape maintenance purposes.

The local landscape improvements associated within member homeowner associations, provide special benefits to the properties within those developments, and have no benefit to the public at large, to individuals rather than property, or to properties located outside of the district. The landscape improvements of the common areas located within member homeowner associations are of direct and special benefit to the assessed properties. Consequently, 100% of these costs are allocated to special benefit.

In order for the methodology to be in compliance with Articles XIII C and XIII D of the California Constitution, a thorough study of the landscape funded by the District was performed in 1997-98. The District was divided by tracts into member **homeowner associations and a commercial district that are called "Zones". These Zones receive distinct special benefit.** In a few cases, the Zone is based on master plan boundaries (Old Town Master Plan) or street boundaries. **Each Zone's specific usage and landscape maintenance activities were identified to determine the level of special benefit each property receives within that Zone.**

The landscape maintenance activities that provide a Special Benefit have been determined for each Zone. The LLAD 22 Zones are as follows:

LLAD 22 Zones			
Bellagio	Calabasas Country Estates	Calabasas Hills	Calabasas Park Estates
Calabasas Rd. Commercial*	Clairidge	Classic Calabasas Park	Las Villas
Oak Creek	Oak Park	The Oaks of Calabasas **	Palatino
Westridge	Vista Pointe		

* Calabasas Rd. Commercial includes Old Town

**The Oaks of Calabasas Zone is comprised of The Oaks of Calabasas and The Estates of The Oaks of Calabasas HOAs.

A complete landscape maintenance service level was developed for each Zone to determine the Zone's aggregate LLAD 22 assessment levy and detail the Special Benefit each Zone receives from the District.

The aggregate LLAD 22 assessment levy for each Zone includes costs associated with maintaining improvements that specially benefit the given Zone. Many of the costs are for local landscape improvements that can be accessed only by member homeowner association parcel owners, their tenants, or guests. In virtually all cases, the improvements were part of a condition of development and the assessed properties are responsible for the ongoing landscape maintenance.

PARCEL CLASSIFICATION

These costs are apportioned to each parcel within each Zone based on the Special Benefit associated with the type of land use. The benefit relationship between land uses is based on the assignment of vehicle trip generation factors. Trip rates are used as a measure of benefit because they are a representative land use comparison factor for the type of improvements being funded, namely street landscape, slopes, common areas, parks, and open space. From the traffic generation factors Assessment Units are calculated. The Assessment Unit for each land use is computed based on its traffic generation compared to the traffic generated by a single-family residence.

Single Family Residence parcels in the City of Calabasas generate an average of 10 trips per day. A parcel is classified as a Single-Family Residential use upon recordation of a subdivision map for houses or condominiums. The Single-Family Residences are assigned the base Assessment Unit of 1 and are used as the basis of comparison for all other land uses in the District.

Multiple Family Residential parcels the City of Calabasas generate an average of 6 trips per day, or 0.6 Assessment Unit per unit. Therefore, the Assessment Units assigned to a multiple family parcel would be the product of the number of dwelling units on a parcel and 0.6 Assessment Units per unit. For instance, a 20-unit apartment house would be assigned $20 \times 0.6 = 12$ Assessment Units.

Residential Vacant (un-subdivided but buildable) property receives a Special Benefit from the improvements as a result of the increased desirability of a parcel that is located in an area with landscape and park amenities. In addition, vacant **parcels specially benefit from the availability of a landscape program and access to the City's landscape manager.**

Commercial property within the City of Calabasas generates on average 40 trips per day. Therefore, the Assessment Units assigned to a commercial property is 4.0 Assessment Units per acre. At this time, all commercial properties in the District are within the Calabasas Road/ Old Town Commercial Zone, which also encompasses the Old Town Master Plan area. The commercial properties in the Calabasas Road/ Old Town Commercial Zone receive benefit from Calabasas Road maintenance. The cost for these specific improvements will be distributed to the properties within the Zone based on each parcel's land area (acreage).

Public Agency parcels within the District that have people working on the premises and have parkway landscape maintained by the District, benefit from the landscape improvements to their parkway maintenance, as do other similar parcels. The only Public Agency parcels subject to the assessment are the Civic Center and the Tennis and Swim Center. For purposes of the assessment, these parcels are considered part of the Calabasas Road Commercial/Old Town Master Plan Zone. Therefore, the Civic Center and the Tennis and Swim center will receive the same per acre charge as the Commercial properties in the Calabasas Road Commercial/Old Town Master Plan Zone.

Homeowner's Association and Common Area parcels within the District are not assessed. These parcels include large **park parcels, small sliver parcels, and parking lot parcels that cannot be developed.** These 'unbuildable' properties do not receive a **special benefit from the District's improvements and are not assessed.** In many cases, the common area parcels provide the same use and function that the District funded improvements provide. In addition, the property owners paying the Homeowner's Association bill are already paying for the District's funded improvements by their parcel's assessment. The common area property is incidental to the primary residential parcels. Therefore, the assessment will go directly to the source and assess the properties that benefit from the Zone's improvements and maintenance.

FORMULA OF ASSESSMENT

The District budget requirements for the special benefit improvement costs have been assembled in order to determine the aggregate levy of assessment for Landscape Lighting Act District No. 22 (1972 Act) by Zone. The total aggregate levy for each LLAD 22 Zone is divided by the number of assessment units to determine the assessment amount per unit. The assessment amount per unit is multiplied by the number of assessment units assigned to the parcel to **determine each parcel's assessment.** See Exhibit B for the Landscape Lighting Act District No. 22 (1972 Act) Assessments by Zone.

For example, a Zone that only has single-family residence parcels is assigned 1 assessment unit per parcel, and the assessment per parcel is calculated as follows:

$$\frac{\text{Zone Total Levy Amount}}{\text{Zone Total Assessment Units (Parcels)}} = \text{Assessment Amount per Unit (Parcel)}$$

METHODOLOGY LANDSCAPE LIGHTING ACT DISTRICT NO. 24

The following methodology described pertains to the Landscape Lighting Act District No. 24 (1972 Act) herein referred to in this section as LLAD 24. The landscape services provided to all properties within the district boundary have been reviewed to identify the General Benefit and Special Benefit conferred to each parcel.

GENERAL BENEFIT

Articles XIII C and XIII D of the California Constitution require that the benefit to the public at large be identified for any improvements being funded through an assessment district. This so-called "general" benefit may not be assessed to the parcels through an assessment district. The following Method of Apportionment of Assessment for the District analyzes the benefit to the public at large from the landscape improvements provided by the City for the District.

Other residential areas of the City that are not included in an assessment district receive a minimal standard of City-funded landscape maintenance. The standard City landscaping for streets includes minimal median and parkway landscape. The City policy, therefore, is to have homeowner associations or landscaping and lighting districts fund certain landscaping maintenance, enhancements, and servicing. As a result, there is no general benefit from the funded improvements.

SPECIAL BENEFIT

The local landscape improvements provide special benefits to the properties within those developments, and have no benefit to the public at large, to individuals rather than property, or to properties located outside of the district. The

maintenance of landscape improvements within street right-of-way and open space located within the District are of direct and special benefit to the assessed properties. Consequently, 100% of these costs are allocated to special benefit, and the special benefits associated with the landscaped improvements include:

- The aesthetic desirability of parcels within the District is specifically enhanced by the presence of well-maintained open space, greenbelts, street medians, and frontage landscaping.
- Public rights-of-way with landscaped center medians, trees, and adjacent turf areas maintained by the District provide noise abatement and visual barrier to mitigate the negative impact of streets upon nearby parcels within the District.
- The special benefits derived from the maintenance of these landscape improvements provide environmental enhancement to nearby parcels through erosion control, dust and debris control, and weed abatement for safety.
- Additional special benefits of landscape maintenance are described earlier in this Report.

PARCEL CLASSIFICATION

Residential Parcels within the District all receive direct and special benefit. All of the parcels in this District are residential and each parcel is assigned 1 Assessment Unit per parcel.

Public Agency parcels within the District that have people working on the premises and have parkway landscape maintained by the District that benefit from the landscape improvements to their parkway maintenance, similar to other parcels. However, at this time, there are no Public Agency parcels in LLAD 24.

Homeowner's Association and Common Area parcels within the District are not assessed. These parcels include large **park parcels, small sliver parcels, and parking lot parcels that cannot be developed. These 'unbuildable' parcels do not receive a special benefit from the District's improvements and are not assessed. In many cases, the common area parcels provide the same use and function that the District funded improvements provide. In addition, the parcel owners paying the Homeowner's Association bill are already paying for the District's funded improvements by their parcel's assessment. The common area property is incidental to the primary residential parcels. Therefore, the assessment will go directly to the source and assess the properties that benefit from the Zone's improvements and maintenance.**

FORMULA OF ASSESSMENT

In order for the methodology to be in compliance with Articles XIII C and XIII D enacted by Proposition 218, in 1997-98 a thorough study of the landscape provided to each Zone within the District was performed. Specific usage and services were identified by zones of benefit to determine the level of benefit received by each Zone within the District. The District was divided into naturally bounded communities, usually by tracts, but sometimes by street boundaries, and within each community, there is a single residential land use.

The Zones located within the District are as follows:

LLAD 24 Zones			
Avalon Bay	Deer Springs	El Encanto	Lone Oak
Mira Monte	Saratoga Hills	Saratoga Ranch	Steeplechase

The assessment per assessment unit is determined by dividing the total aggregate levy by Zone by the number of assessment units in the Zone. The assessment per parcel is determined by multiplying the assessment per assessment unit by the number of units assigned to the parcel. See Exhibit B for the Landscape Lighting Act District No. 24 (1972 Act) Assessments by Zone.

For example, a Zone that only has residential parcels is assigned 1 assessment unit per parcel, and the assessment per parcel is calculated as follows:

$$\frac{\text{Zone Total Levy Amount}}{\text{Zone Total Assessment Units (Parcels)}} = \text{Assessment Amount per Unit (Parcel)}$$

METHODOLOGY LANDSCAPE LIGHTING ACT DISTRICT NO. 27

The following methodology described pertains to Landscape Lighting Act District No. 27 (1972 Act) herein referred to in this section as LLAD 27.

GENERAL/SPECIAL BENEFIT

The local landscape improvements provide special benefits to the properties within those developments, and have no benefit to the public at large, to individuals rather than property, or to properties located outside of the district. The landscape improvements within the street right-of-way located within the District are of direct and special benefit to the assessed properties. Consequently, 100% of these costs are allocated to special benefit. The special benefits of landscape maintenance are described earlier in this Report.

Other residential areas of the City that are not included in an assessment district receive a minimal standard of City-funded landscape maintenance. The standard City performed landscape for arterial streets in the City includes minimal median and parkway landscape maintenance. The City policy, therefore, is to have fronting property in the District fund the enhanced landscape maintenance, operation, and servicing of arterial streets. The parcels in the District are funding only the cost of their frontage landscape maintenance. As a result, there is no General Benefit from the funded improvements.

SPECIAL BENEFIT - MONT CALABASAS HOA ZONE

The Mont Calabasas HOA Zone special benefit includes the maintenance of landscape within Las Virgenes Road street right-of-way. In addition, the special benefit also includes areas to be maintained by LLAD 27 which are either owned in common or are privately owned and are solely accessible to (or primarily accessible to) owners of the assessed properties, their tenants, and/or guests. These areas have easements granted to LLAD 27 for landscape maintenance purposes.

The local landscape improvements associated within the Mont Calabasas HOA Zone, provide special benefits to the properties within the Mont Calabasas HOA, and have no benefit to the public at large, to individuals rather than property, or to properties located outside of the district. The landscape improvements of the common areas located within the member homeowner association are of direct and special benefit to the assessed properties. Consequently, 100% of these costs are allocated to special benefit. The specific usage and landscape maintenance activities were identified to determine the level of special benefit each property receives within the Mont Calabasas HOA Zone.

PARCEL CLASSIFICATION

Public Agency parcels within the District that have people working on the premises and have parkway landscape maintained by the District that benefit from the landscape improvements to their parkway maintenance, similar to other parcels. There are no Public Agency parcels in LLAD 27 at this time.

Homeowner's Association and Common Area parcels within the District that are not assessed. These parcels include **large park parcels, small sliver parcels, and parking lot parcels that cannot be developed. These 'unbuildable' parcels do not receive a special benefit from the District's improvements and are not assessed.** In many cases, the common area parcels provide the same use and function that the District funded improvements provide. In addition, the parcel owners paying the Homeowner's Association bill are already paying for the District's funded improvements by their parcel's assessment. The common area parcel is incidental to the primary residential parcels. Therefore, the assessment will go directly to the source and assess the parcels that benefit from the Zone's improvements and maintenance.

FORMULA OF ASSESSMENT

In order for the methodology to be in compliance with Articles XIII C and XIII D enacted by Proposition 218, in 1997-98 a thorough study of the landscape provided to zones of benefit within the District was performed. Specific usage and services were identified for each Zone to determine the level of benefit received by each Zone within LLAD 27. The

District was divided into naturally bounded neighborhoods, usually by tracts, but sometimes by street boundaries, and each parcel is assigned 1 assessment unit. The Zones are as follows:

LLAD 27 Zones			
Casden Malibu Canyon LP	Las Virgenes Park	Las Virgenes Village	Mont Calabasas

Assessment Formula (Las Virgenes Road)

The following Zones receive special benefit: Casden Malibu Canyon LP, Las Virgenes Park, Las Virgenes Village and Mont Calabasas. The assessment per assessment unit (parcel) is determined by dividing the total aggregate levy by the total number of assessment units (parcels) in the Zones.

Assessment Formula (Mont Calabasas Zone)

Costs of services for maintaining Mont Calabasas landscape of common areas and open space areas located and specific to Mont Calabasas HOA Zone are spread only across the parcels in that Zone. Each developed residential parcel within the Zone is allocated an equal share of costs applicable to that zone. The assessment per assessment unit (parcel) is determined by dividing the total aggregate levy by the total number of assessment units (parcels) in the Zone.

For example, a Zone that only has residential parcels is assigned 1 assessment unit per parcel, and the assessment per parcel is calculated as follows:

$$\frac{\text{Zone Total Levy Amount}}{\text{Zone Total Assessment Units (Parcels)}} = \text{Assessment Amount per Unit (Parcel)}$$

Zone Total Assessment Units (Parcels)

METHODOLOGY LANDSCAPE LIGHTING ACT DISTRICT NO. 32

The following methodology described pertains to the Landscape Lighting Act District No. 32 (1972 Act) herein referred to in this section as LLAD 32.

GENERAL/SPECIAL BENEFIT

The local landscape improvements provide special benefits to the properties within those developments, and have no benefit to the public at large, to individuals rather than property, or to properties located outside of the district. The landscape improvements of the common areas located within member homeowner associations are of direct and special benefit to the assessed properties. Consequently, 100% of these costs are allocated to special benefit. The special benefits of landscape maintenance are described earlier in this Report.

PARCEL CLASSIFICATION

Because there is basically a single land use in the District, commercial, each parcel is assigned 1 assessment unit. The assessment levy is spread equally to each parcel. The only nonconforming land use in the District is related to the Community Center, which is owned by the City of Calabasas and the City of Agoura Hills. The Community Center parcel's frontage landscape will be funded by the District, similar to the commercial properties in the District. Therefore, the Community Center benefits from the assessment and will be assessed as a parcel.

Common Area or Easement parcels within the District include primarily open space parcels that cannot be developed and parking lots that are considered 'unbuildable'. These parcels do not receive special benefit and will not be assessed. In many cases, the common area parcels provide the same use and function that the District funded improvements provide. Furthermore, these parcels are incidental to the primary parcels. Therefore, the assessment will go directly to the source and assess the parcels that benefit from the Districts improvements and maintenance.

FORMULA OF ASSESSMENT

In order for the methodology to be in compliance with Articles XIII C and XIII D enacted by Proposition 218, in 1997-98 a thorough study of the landscape provided to the District was performed. Specific usage and services were identified to determine the level of benefit each parcel within the District receives. These costs are apportioned to each parcel based on the Special Benefit associated with the type of land use. Two land uses exist in LLAD 32: Commercial and Public Agency (a sheriff station and a community center).

The assessment per assessment unit is determined by dividing the total aggregate levy by parcel by the number of assessment units in the District. The assessment per parcel is determined by multiplying the assessment per assessment unit by the number of units assigned to the parcel. See Exhibit D for the Landscape Lighting Act District No. 32 (1972 Act) Assessments by parcel.

For example, a District that only has commercial land use parcels is assigned 1 assessment unit per parcel, and the assessment per parcel is calculated as follows:

$$\frac{\text{District Total Levy Amount}}{\text{District Total Assessment Units (Parcels)}} = \text{Assessment Amount per Unit (Parcel)}$$

IV. DISTRICT BUDGET

ESTIMATE OF COSTS

Section 22569 of the 1972 Act requires the Engineer's Report to contain an estimate of the costs of the Improvements including:

- total costs of improvements including incidental expenses,
- the amount of the surplus to be carried over from a previous fiscal year,
- the amount of any contributions to be made from sources other than the assessment,
- the amount, if any, to be collected in annual installments for the estimated cost of improvements,
- the net amount to be assessed within the Assessment District.

Estimates of these amounts are as follows:

Cost of Improvements:

As mentioned earlier, some zones are assessed at fixed annual rate without the CPI adjustment. In such areas, the level of service (i.e., gardening and watering) is reduced so that the costs of providing services does not exceed assessment revenues. For the areas where the CPI adjustments have been approved, an attempt is made to provide the same levels of service from year to year.

The Community Services Department oversees the operation of the landscape maintenance while outside contractors as well as in-house staff are used to maintain these areas. The expenditures are listed in the fiscal year 2020-21 budget listed below. Contract maintenance expenses are based on actual contractual costs. Water and electricity utility bills and routine supplies are estimated based on current expenditures.

Incidental Expenses:

Incidental expenses to be paid with assessment amounts of the Assessment District for FY 2020-21 (**"Incidental Expenses"**) are included in the definition of **"incidental expenses"** as defined in Section 22526 of the 1972 Act.

Four types of incidental expenses are included in the costs associated with the Maintenance District: (i) compensation for special counsel providing advice in connection with the establishment of the Maintenance District, (ii) costs of the preparation of this Report, including preparation of plans, specifications, estimates, diagram, and assessment (**"Assessment Engineering"**), (iii) **costs associated with printing, advertising, and the giving of published, posted, and mailed notices**, including the balloting required by Article XIID of the California Constitution, and (iv) compensation payable to the County of Los Angeles for the collection of assessments. The budget shows the total amounts for incidental expenses for Fiscal Year 2020-21.

Contribution from Other Sources

This is included to subsidize any shortfalls for Zones in the District.

Annual Installments

The entire amount of the net assessment that will be assessed in FY 2020-21.

The estimated budget for Fiscal Year 2020-21 for each District is shown in the table below. The beginning fund balance estimated for July 1, 2020, is projected from the 2019-20 budget year. These fund balances are used to finance all work from July 1, 2020 until June 30, 2021. The first deposit from the **County Assessor's Office to the District's accounts** is December 2020. The projected carryover from FY 2019-20 will be the beginning fund balance for Fiscal Year 2020-21 and so forth.

City of Calabasas Landscape Act District Nos. 22, 24, 27, & 32				
Sources and Uses for FY 2020-21				
	<u>LLAD 22</u>	<u>LLAD 24</u>	<u>LLAD 27</u>	<u>LLAD 32</u>
<u>Sources</u>				
Beginning Balance (Est.)	\$ -	\$ -	\$10,100.00	\$(28,000.00)
Benefit Assessment	3,208,821.69	214,195.74	374,916.75	35,453.12
Other City Funds	-	-	-	-
Interest	-	-	-	-
Total Sources	3,208,821.69	214,195.74	385,016.75	7,453.12
<u>Uses</u>				
City Administration Costs (Salaries, Consultants, Incidental Costs, Etc.)	\$ 135,000.00	\$11,650.00	\$ 5,050.00	\$ 3,200.00
Utilities (Irrigation Water & Electrical to Power Irrigation Controllers)	-	-	10,100.00	-
Maintenance Contracts/Pest Control	1,119,752.48	90,346.21	211,293.50	40,328.08
Fire Break/Brush Clearance	550,000.00	7,000.00	37,000.00	-
General Benefit Landscape Improvements	-	32,900.00	75,000.00	-
Total Uses	1,804,752.48	141,896.21	338,443.50	43,528.08
Ending Balance Carryover	\$1,404,069.21	\$72,299.53	\$46,573.25	\$(36,074.96)

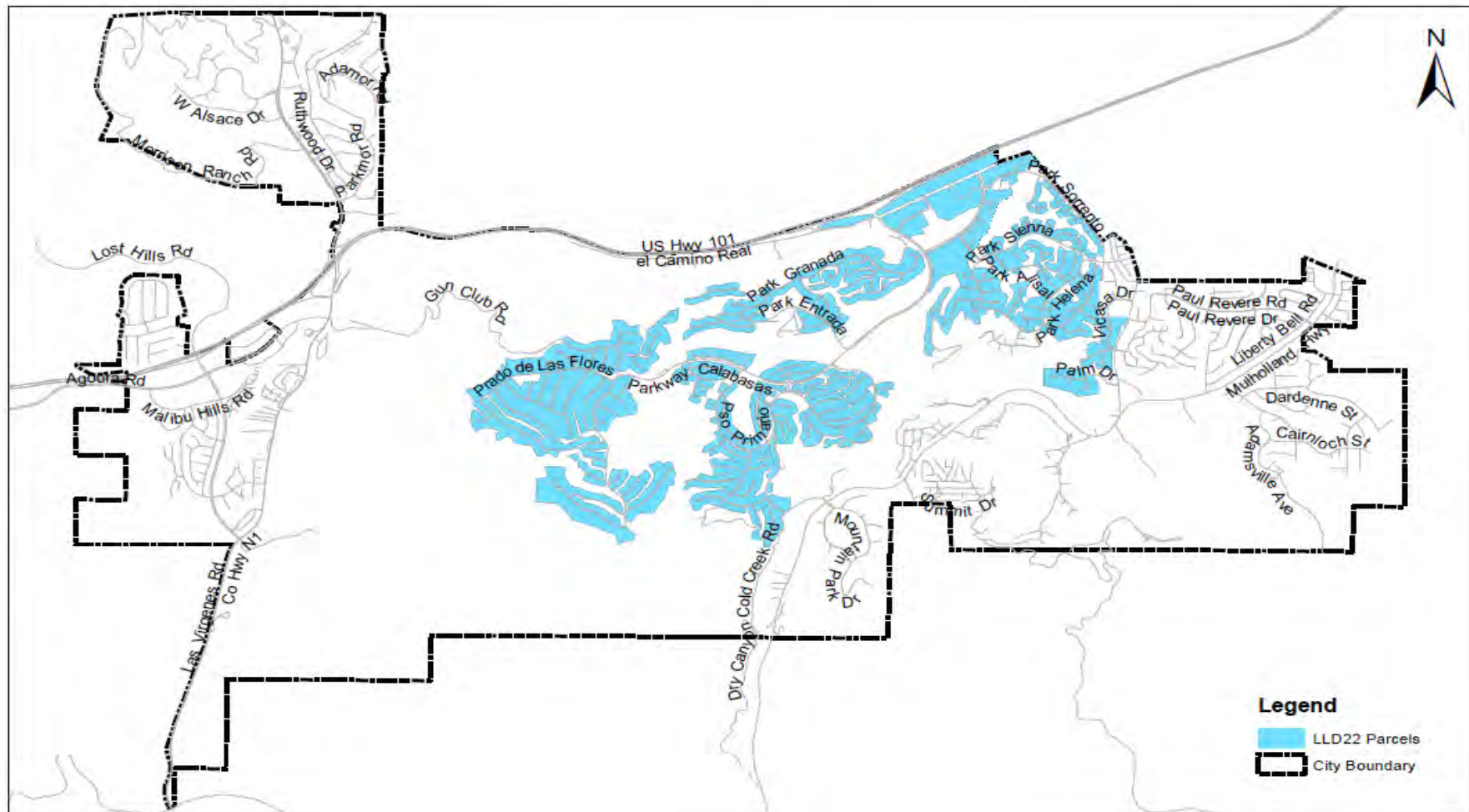
*Other City Funds – funds the maintenance of general benefit landscape improvements. See LLAD No. 22 General Benefit.

The City of Calabasas' Chief Financial Officer provided the FY 2020-21 Budget Sources and Uses, and Consumer Price Index increase is 3.065%. The detailed records for the costs, utilities, maintenance contracts and other uses are on file at the City of Calabasas

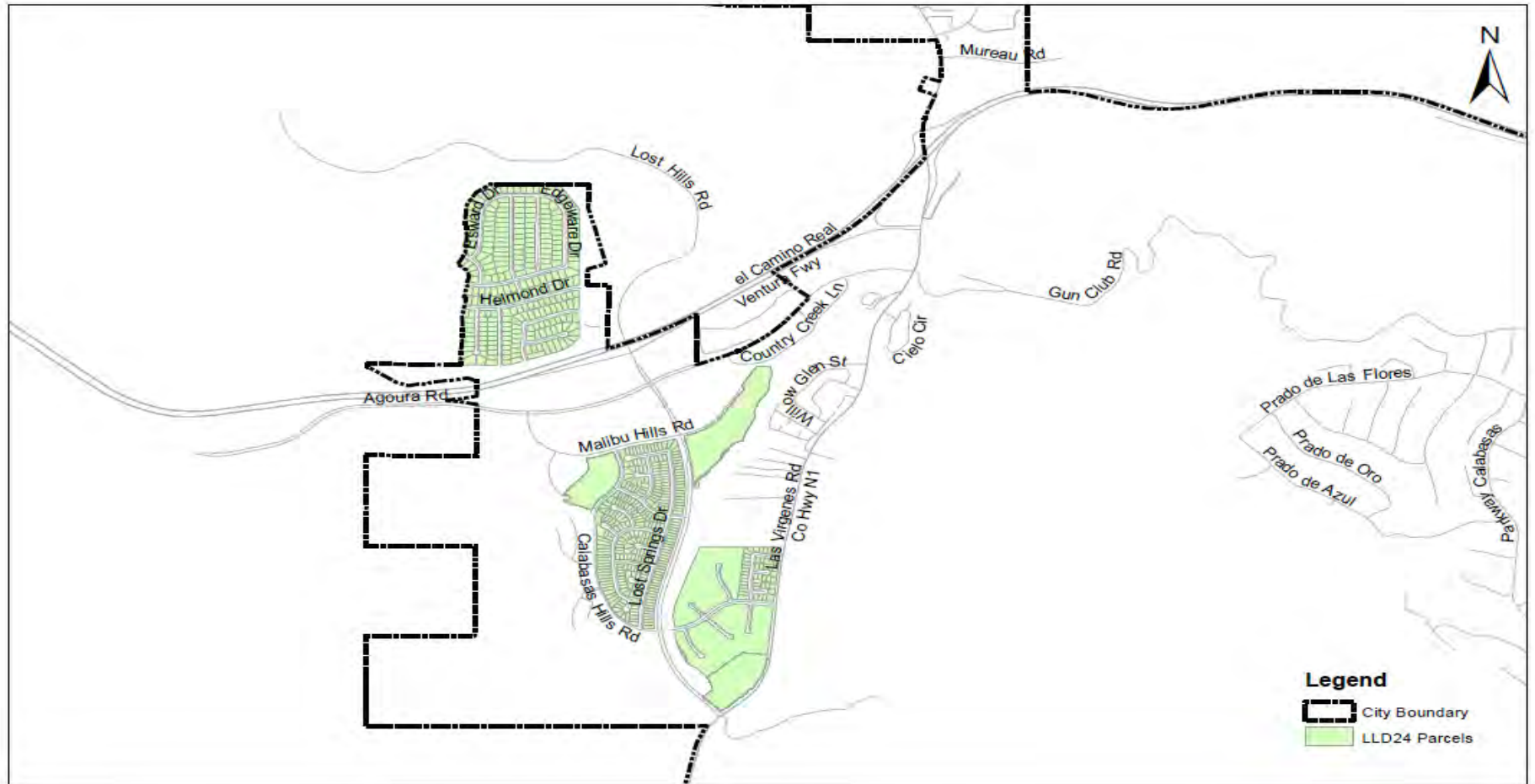
V. DISTRICT BOUNDARY MAPS

Reference is hereby made to the Assessor's Maps of the County of Los Angeles for an exact description of the lines and dimensions of each parcel within the Assessment District.

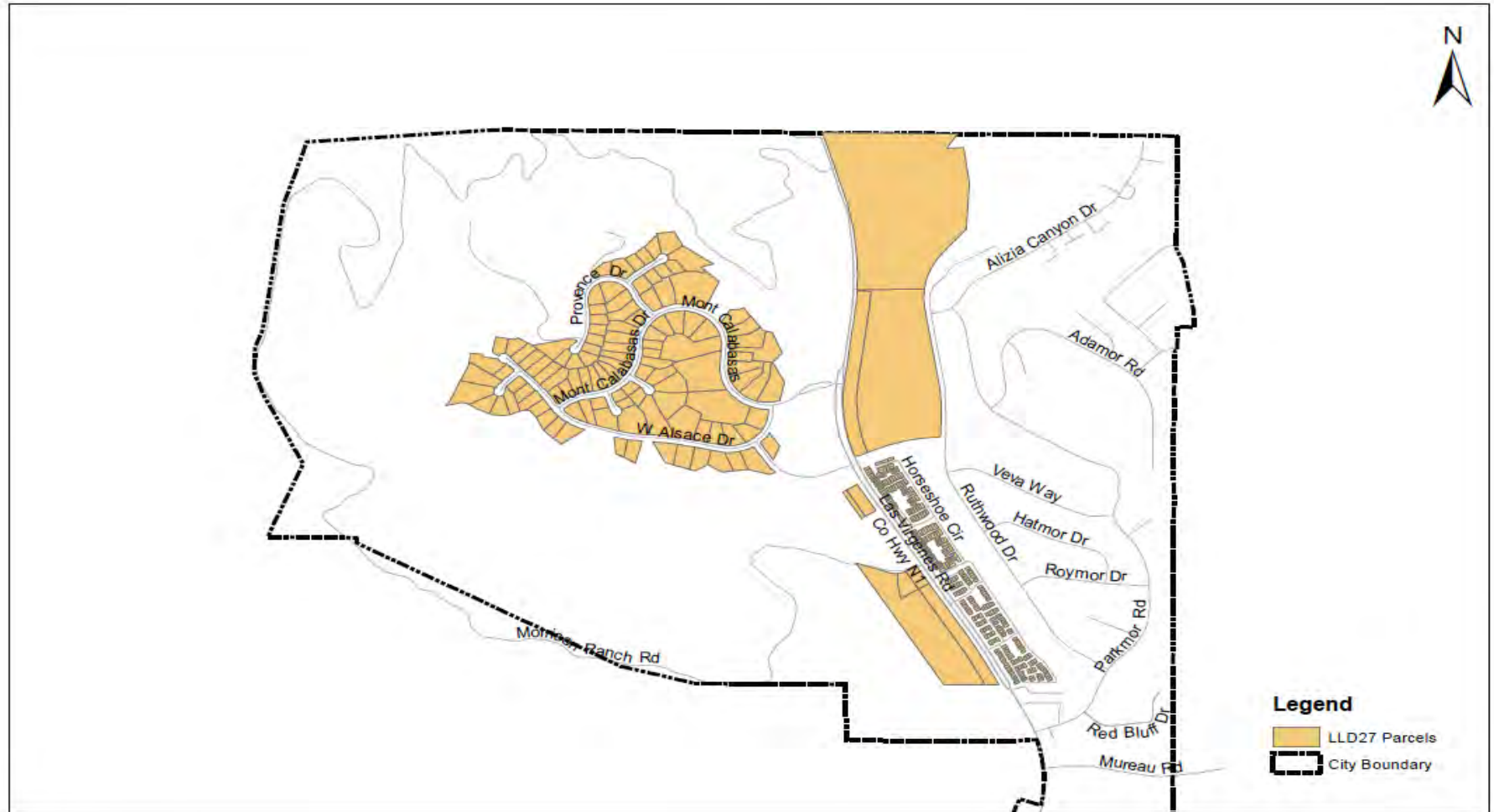
City of Calabasas Landscaping and Lighting District No. 22 Boundary Map



City of Calabasas Landscaping and Lighting District No. 24 Boundary Map



City of Calabasas Landscaping and Lighting District No. 27 Boundary Map



City of Calabasas Landscaping and Lighting District No. 32 Boundary Map

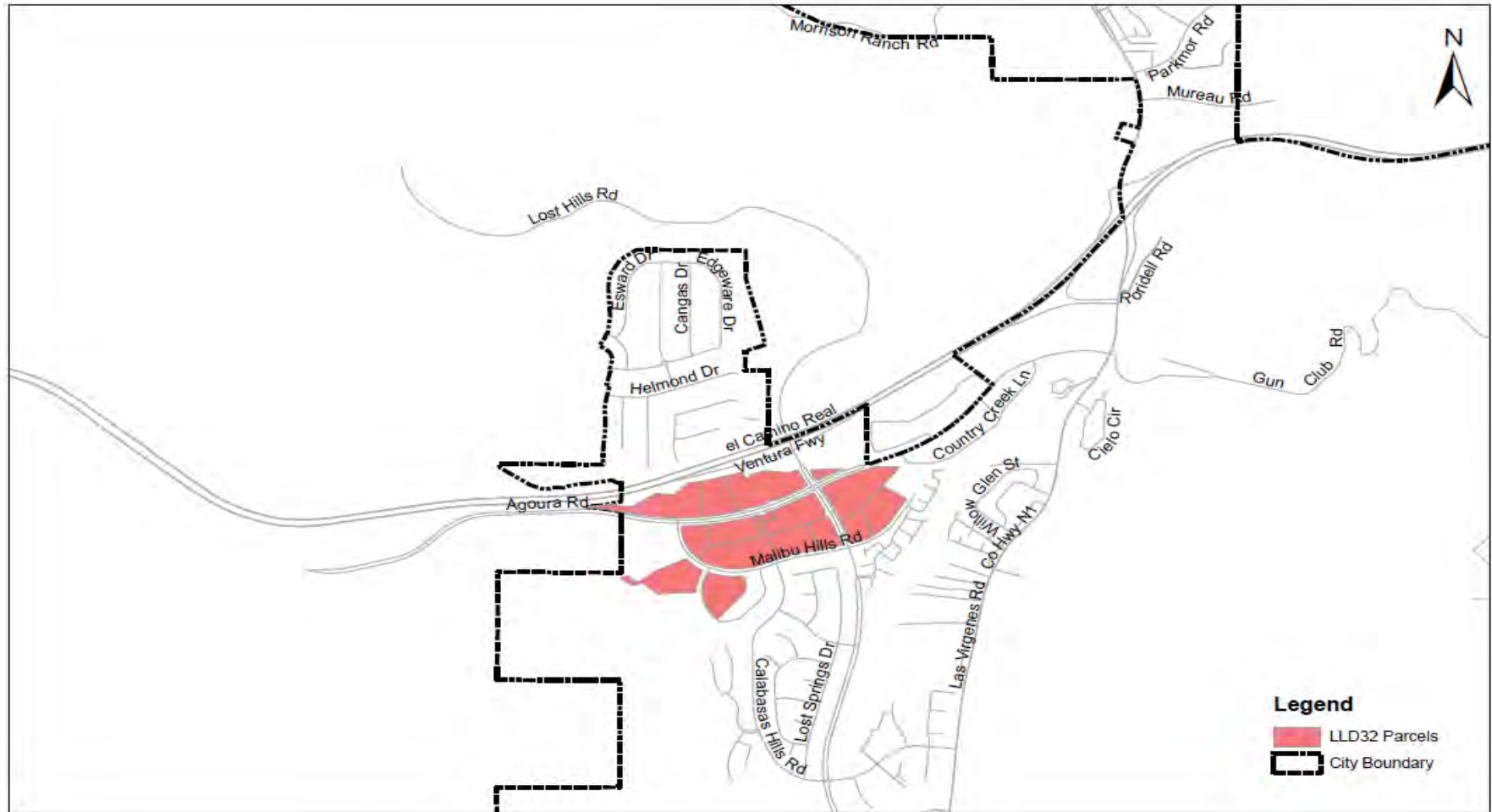


Exhibit A- 2020-21 ASSESSMENT ROLL

Parcel identification, for each lot or parcel within the District, shall be the parcel as shown on the Los Angeles County Assessor's map for the year in which this Report is prepared.

The land use classification for each parcel has been based on the Los Angeles **County Assessor's Roll**. A listing of parcels assessed within this District, along with the proposed assessment amounts, has been submitted to the City Clerk, under a separate cover, and by reference is made part of this Report.

Annexation of territory to an existing assessment district is provided by the 1972 Act, commencing with Section 22605. The 1972 Act further provides that an assessment district may consist of contiguous or non-contiguous areas. Annexation proceedings are limited to the territory proposed to be annexed. The history of annexations and detachments are listed above under the historical information section page 4.

Exhibit B- Maintenance Costs and Assessment by Zone

Landscape Lighting Act District No. 22

ZONE	FY2020/21 Maintenance Cost & Benefit Assessment	Land Use	No. of Parcels	Assessment Units	No. of Acres	FY2019/20 Assessment Rate (3.81% CPI Increase)	FY2020/21 Assessment Rate (3.065% CPI Increase)	Per Parcel/ Acre
Bellagio	\$167,220.80	SFR	160	160		\$1,014.05	\$1,045.13	Parcel
Calabasas Country Estates	68,831.47	SFR	37	37		\$1,804.98	\$1,860.31	Parcel
Calabasas Hills	411,928.30	SFR	490	490		\$815.67	\$840.67	Parcel
Classic Calabasas Park	448,189.64	SFR	458	458		\$949.48	\$978.58	Parcel
Calabasas Park Estates	481,835.25	SFR	425	425		\$1,100.02	\$1,133.73	Parcel
Calabasas Rd Comm / Old Town	34,617.23	Commercial/Vacant	70	390	97.38	\$344.91	\$355.49	Acre
Calabasas Rd Comm / Old Town	3,998.70	MFR	1	45		\$86.22	\$88.86	Parcel
Calabasas Rd Comm / Old Town	6,397.92	SFR	72	72		\$86.22	\$88.86	Parcel
Clairidge	143,353.98	SFR	33	33		\$4,214.87	\$4,344.06	Parcel
Las Villas	129,226.22	SFR	89	89		\$1,408.80	\$1,451.98	Parcel
Oak Creek	8,719.30	Condo	17	17		\$497.65	\$512.90	Parcel
Oak Park	197,794.72	Condo	268	268		\$716.09	\$738.04	Parcel
Palatino	100,880.40	SFR	120	120		\$815.67	\$840.67	Parcel
The Oaks of Calabasas	469,093.86	SFR	558	558		\$815.67	\$840.67	Parcel
Vista Pointe	336,051.45	SFR	189	189		\$1,725.17	\$1,778.05	Parcel
West ridge	200,682.45	SFR	111	111		\$1,754.19	\$1,807.95	Parcel
TOTAL	\$3,208,821.69		3,098	3,462	97.38			

Variance from budget due to rounding.

Landscape Lighting Act District No. 24

ZONE	FY2020/21 Maintenance Cost & Benefit Assessment	Land Use	No. of Parcels	Assessment Units	FY2019/20 Assessment Rate (3.81% CPI Increase)	FY2020/21 Assessment Rate (3.065% CPI Increase)
Deer Springs	\$47,397.00	Residential	300	300	\$153.30	\$157.99
Steeplechase	38,075.59	Residential	240	241	\$153.30	\$157.99
El Encanto	6,793.57	Residential	43	43	\$153.30	\$157.99
Avalon Bay	94,794.00	Residential	2	600	\$153.30	\$157.99
Lone Oak	7,583.52	Residential	48	48	\$153.30	\$157.99
Mira Monte (Tract 52150)	5,371.66	Residential	34	34	\$153.30	\$157.99
District 24 Subtotal	\$200,015.34		667	1,266		
Saratoga Ranch	\$2,258.36	Residential	43	43	\$50.96	\$52.52
Saratoga Hills	11,922.04	Residential	227	227	\$50.96	\$52.52
Saratogas Subtotal	\$14,180.40		270	270		
District Total	\$214,195.74		937	1,536		

Variance from budget due to rounding.

Landscape Lighting Act District No. 27

ZONE	FY2020/21 Maintenance Cost & Benefit Assessment	No. of Parcels	FY2019/20 Assessment Rate (3.81% CPI Increase)	FY2020/21 Assessment Rate (3.065% CPI Increase)
Casden Malibu Canyon	\$354.45	3	\$114.64	\$118.15
Las Virgenes Park	17,013.60	144	\$114.64	\$118.15
Las Virgenes Village	19,140.30	162	\$114.64	\$118.15
Mont Calabasas	12,996.50	110	\$114.64	\$118.15
Total	\$49,504.85	419		

ZONE	FY2020/21 Maintenance Cost & Benefit Assessment	No. of Parcels	FY2019/20 Assessment Rate	FY2020/21 Assessment Rate
Mont Calabasas HOA*	\$325,411.90	110	\$2,958.29	\$2,958.29
Total Mont Calabasas	\$325,411.90	110		
LLAD Total	\$374,916.75	419		

Variance from budget due to rounding.

*Mont Calabasas HOA will remain as \$2,958.29, until Fiscal Year 2022/2023 and then revert back to previously approved maximum assessment in Fiscal Year 2018/2019 rate with an increase in CPI over four years.

Landscape Lighting Act District No. 32

ZONE	FY2020/21 Maintenance Cost & Benefit Assessment	Land Use	No. of Parcels	FY2019/20 Assessment Rate (3.81% CPI Increase)	FY2020/21 Assessment Rate (3.065% CPI Increase)
Single Parcels	\$31,513.92	Commercial	16	\$1,911.04	\$1,969.62
Parcel Splits	3,939.20	Commercial	4	\$955.51	\$984.80
TOTAL	\$35,453.12		20		

Variance from budget due to rounding.

Exhibit C- Assessment Rates History

Landscape Lighting Act District No. 22

Fiscal Year	Prop 218 Assessment Increases & Annual CPI Increase per Parcel	Bellagio	Calabasas County Estates	Calabasas Hills	Classic Calabasas Park	Calabasas Park Estates	Calabasas Ridge (Detached from District 11-12)	Cal Road Commercial/ Old Town Master Plan Area (Formed 1997-98)	Clairridge (Formed 1996-97)	Creekside (Detached from District 1997-98)
1995-1996		\$621.43	\$621.43	\$621.43	\$621.43	\$621.43	\$621.43		N/A	\$621.43
1996-1997		\$621.43	\$621.43	\$621.43	\$621.43	\$621.43	\$621.43		\$621.43	\$621.43
1997-1998		\$621.43	\$621.43	\$621.43	\$621.43	\$621.43	\$1,023.73	172.92 per acre	\$2,500.00	NAP
1998-1999		\$621.43	\$621.43	\$621.43	\$621.43	\$621.43	\$1,023.73	172.92 per acre	\$2,500.00	NAP
1999-2000		\$621.43	\$621.43	\$621.43	\$621.43	\$621.43	\$1,023.73	172.92 per acre	\$2,500.00	NAP
2000-2001		\$621.43	\$621.43	\$621.43	\$621.43	\$621.43	\$1,023.73	172.92 per acre	\$2,500.00	NAP
2001-2002	Prop 18-Majority Vote	Yes	Yes				Yes	No	Yes	
2001-2002	Final Assessments	\$772.56	\$764.03	\$621.43	\$621.43	\$621.43	\$1,948.37	Not Assessed	\$3,211.15	NAP
2002-2003	Prop 18-Majority Vote							Yes		
2002-2003	Final Assessments	\$772.56	\$764.03	\$621.43	\$621.43	\$621.43	\$1,948.37	262.76 per acre	\$3,211.15	NAP
2003-2004		\$772.56	\$764.03	\$621.43	\$621.43	\$621.43	\$1,948.37	262.76 per acre	\$3,211.15	NAP
2004-2005		\$772.56	\$764.03	\$621.43	\$621.43	\$621.43	\$1,948.37	262.76 per acre	\$3,211.15	NAP
2005-2006		\$772.56	\$764.03	\$621.43	\$621.43	\$621.43	\$1,948.37	262.76 per acre	\$3,211.15	NAP
2006-2007	Prop 18-Majority Vote									
2006-2007	Final Assessments	\$772.56	\$764.03	\$621.43	\$621.43	\$761.88	\$1,948.37	262.76 per acre	\$3,211.15	NAP
2007-2008	Prop 18-Majority Vote			No	No					
2007-2008	Final Asmts & CPI Increase for all Zones	\$805.48	\$1,031.87	\$647.91	\$647.91	\$794.35	\$2,031.40	273.96 per acre	\$3,348.00	NAP
2008-2009	Prop 18-Majority Vote		Yes		Yes	No				
2008-2009	Final Asmts & CPI Increase for all Zones	\$831.90	\$1,364.87	\$669.16	\$700.69	\$820.40	\$2,098.03	282.95 per acre	\$3,457.81	NAP
2009-2010	Prop 18-Majority Vote		No							
2009-2010	Final Asmts & CPI Increase for all Zones	\$861.27	\$1,413.05	\$692.78	\$725.42	\$849.36	\$2,172.09	292.94 per acre	\$3,579.87	NAP
2010-2011	Prop 18-Majority Vote	No	Yes							
2010-2011	Final Asmts for all Zones (no CPI increase)	\$861.27	\$1,533.05	\$692.78	\$725.42	\$849.36	\$2,172.09	292.94 per acre	\$3,579.87	NAP
2011-2012	Asmts for all Zones (no CPI increase)	\$861.27	\$1,533.05	\$692.78	\$725.42	\$849.36	\$2,172.09	292.94 per acre	\$3,579.87	NAP
2011-2012	Survey Ballot Ridge voted to be Removed from LLAD 22						NAP			
2012-2013	Asmts for all Zones (2.67% CSI increase)	\$884.27	\$1,573.98	\$711.28	\$744.79	\$872.04	NAP	\$300.76	\$3,675.45	NAP
2013-2014	Asmts for all Zones (2.03% CSI increase)	\$902.22	\$1,605.93	\$725.72	\$759.91	\$978.71	NAP	\$306.87	\$3,750.06	NAP
2013-2014	Prop 18-Majority Vote					Yes				
2014-2015	Asmts for all Zones (1.08% CSI increase)	\$911.97	\$1,623.28	\$733.56	\$795.00	\$989.29	NAP	\$310.19	\$3,790.57	NAP
2014-2015	Prop 18-Majority Vote				Yes					
2015-2016	Asmts for all Zones (1.35% CSI increase)	\$924.29	\$1,645.20	\$743.47	\$805.74	\$1,002.65	NAP	\$314.38	\$3,841.75	NAP
2016-2017	Asmts for all Zones (0.91% CPI increase)	\$932.70	\$1,660.17	\$750.24	\$813.07	\$1,011.77	NAP	\$317.24	\$3,876.71	NAP
2017-2018	Asmts for all Zones (1.89% CPI increase)	\$950.33	\$1,691.55	\$764.42	\$828.44	\$1,030.89	NAP	\$323.24	\$3,949.98	NAP
2018-2019	Asmts for all Zones (2.79% CPI increase)	\$976.84	\$1,738.74	\$785.75	\$851.55	\$1,059.65	NAP	\$332.25	\$4,060.18	NAP
2018-2019	Prop 18-Majority Vote				No					
2019-2020	Asmts for all Zones (3.81% CPI increase)	\$1,014.05	\$1,804.98	\$815.67	\$949.48	\$1,100.02	NAP	\$344.91	\$4,214.87	NAP
2019-2020	Prop 18-Majority Vote				Yes					
2020-2021	Asmts for all Zones (3.065% CPI increase)	\$1,045.13	\$1,860.31	\$840.67	\$978.58	\$1,133.73	NAP	\$355.49	\$4,344.06	NAP

Variance from budget due to rounding.

Landscape Lighting Act District No. 22

Fiscal Year	Prop 218 Assessment Increases & Annual CPI Increase per Parcel	Las Villas	Oak Creek	Oak Park	Palatino	Park Sorrento (Detached from District 2009-10)	The Oaks of Calabasas	The Oaks II (Vacant Land Asmt per acre)	Vista Pointe	Westridge
1995-1996		\$621.43	\$621.43	\$621.43	\$621.43	\$621.43	\$621.43	N/A	\$621.43	\$621.43
1996-1997		\$621.43	\$621.43	\$621.43	\$621.43	\$621.43	\$621.43	N/A	\$621.43	\$621.43
1997-1998		\$621.43	\$379.12	\$545.54	\$621.43	\$362.78	\$621.43	\$19.15	\$621.43	\$621.43
1998-1999		\$621.43	\$379.12	\$545.54	\$621.43	\$362.78	\$621.43	\$19.15	\$621.43	\$621.43
1999-2000		\$621.43	\$379.12	\$545.54	\$621.43	\$362.78	\$621.43	\$19.15	\$621.43	\$621.43
2000-2001		\$621.43	\$379.12	\$545.54	\$621.43	\$362.78	\$621.43	\$19.15	\$621.43	\$621.43
2001-2002	Prop 18-Majority Vote								Yes	Yes
2001-2002	Final Assessments	\$621.43	\$379.12	\$545.54	\$621.43	\$362.78	\$621.43	\$19.15	\$1,314.35	\$779.26
2002-2003	Prop 18-Majority Vote									
2002-2003	Final Assessments	\$621.43	\$379.12	\$545.54	\$621.43	\$362.78	\$621.43	\$19.15	\$1,314.35	\$779.26
2003-2004		\$621.43	\$379.12	\$545.54	\$621.43	\$362.78	\$621.43	\$19.15	\$1,314.35	\$779.26
2004-2005		\$621.43	\$379.12	\$545.54	\$621.43	\$362.78	\$621.43	\$19.15	\$1,314.35	\$779.26
2005-2006		\$621.43	\$379.12	\$545.54	\$621.43	\$362.78	\$621.43	\$19.15	\$1,314.35	\$779.26
2006-2007	Prop 18-Majority Vote	Yes							No	
2006-2007	Final Assessments	\$1,073.31	\$379.12	\$545.54	\$621.43	\$362.78	\$621.43	\$19.15	\$1,314.35	\$779.26
2007-2008	Prop 18-Majority Vote									
2007-2008	Final Asmts & CPI Increase for all Zones	\$1,118.05	\$395.80	\$588.79	\$647.91	\$378.24	\$647.91	N/A All land developed-The Oaks	\$1,370.36	\$812.47
2008-2009	Prop 18-Majority Vote						No			Yes
2008-2009	Final Asmts & CPI Increase for all Zones	\$155.75	\$408.25	\$587.45	\$669.18	\$390.65	\$669.16		\$1,415.31	\$1,439.12
2009-2010	Prop 18-Majority Vote									
2009-2010	Final Asmts & CPI Increase for all Zones	\$1,196.55	\$422.66	\$608.19	\$692.78	NAP	\$692.78		\$1,465.27	\$1,439.12
2010-2011	Prop 18-Majority Vote									
2010-2011	Final Asmts for all Zones (no CPI increase)	\$1,196.55	\$422.66	\$608.19	\$692.78	NAP	\$692.78		\$1,465.27	\$1,439.12
2011-2012	Asmts for all Zones (no CPI increase)	\$1,196.55	\$422.66	\$608.19	\$692.78	NAP	\$692.78		\$1,465.27	\$1,439.12
2011-2012	Survey Ballot Ridge voted to be Removed from LLAD 22									
2012-2013	Asmts for all Zones (2.67% CSI increase)	\$1,228.50	\$433.95	\$624.43	\$711.28	NAP	\$711.28		\$1,504.39	\$1,529.70
2013-2014	Asmts for all Zones (2.03% CSI increase)	\$1,253.44	\$442.76	\$637.11	\$725.72	NAP	\$725.72		\$1,534.93	\$1,560.75
2013-2014	Prop 18-Majority Vote									
2014-2015	Asmts for all Zones (1.08% CSI increase)	\$1,266.98	\$447.55	\$644.00	\$733.56	NAP	\$733.56		\$1,551.51	\$1,577.61
2014-2015	Prop 18-Majority Vote									
2015-2016	Asmts for all Zones (1.35% CSI increase)	\$1,284.09	\$453.60	\$652.70	\$743.47	NAP	\$743.70		\$1,572.46	\$1,598.91
2016-2017	Asmts for all Zones (0.91% CPI increase)	\$1,295.78	\$457.73	\$658.64	\$750.24	NAP	\$750.24		\$1,586.77	\$1,613.46
2017-2018	Asmts for all Zones (1.89% CPI increase)	\$1,320.27	\$466.38	\$671.09	\$764.42	NAP	\$764.42		\$1,616.76	\$1,643.95
2018-2019	Asmts for all Zones (2.79% CPI increase)	\$1,357.11	\$479.39	\$689.81	\$785.75	NAP	\$785.75		\$1,661.87	\$1,689.82
2018-2019	Prop 18-Majority Vote									
2019-2020	Asmts for all Zones (3.81% CPI increase)	\$1,408.80	\$497.65	\$716.09	\$815.67	NAP	\$815.67		\$1,725.17	\$1,754.19
2019-2020	Prop 18-Majority Vote									
2020-2021	Asmts for all Zones (3.065% CPI increase)	\$1,451.98	\$512.90	\$738.04	\$840.67	NAP	\$840.67		\$1,778.05	\$1,807.95

Variance from budget due rounding.



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: APRIL 2, 2020

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: JAMES JORDAN, DIRECTOR OF PUBLIC SAFETY

SUBJECT: ADOPTION OF RESOLUTION No. 2020-1675, DESIGNATION OF APPLICANT'S AGENT FOR NON-STATE AGENCIES

MEETING

DATE: APRIL 22, 2020

SUMMARY RECOMMENDATION:

Staff recommends that the City Council designate an applicant's agent for non-state agencies

BACKGROUND:

The California Office of Emergency Services requires an updated Designation of Applicant's Agent Resolution for Non-State Agencies. The current document was signed in 2017.

FISCAL IMPACT/SOURCE OF FUNDING:

There is no cost to the General Fund. A delay in applying and qualifying for Federal and State financial assistance after a disaster may occur.

REQUESTED ACTION:

It is requested that the City Council designate the listed City staff as Applicant's Agents for the purpose of applying and filing with California Office of Emergency Services for the purpose of obtaining federal financial assistance and/or state financial assistance.

ATTACHMENTS:

1. Resolution 2020-1675
2. California OES Form 130

**ITEM 3 ATTACHMENT 1
RESOLUTION NO. 2020-1675**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, AUTHORIZING STAFF TO EXECUTE CERTAIN DOCUMENTS ON BEHALF OF THE CITY FOR THE PURPOSE OF APPLYING AND FILING WITH THE GOVERNOR'S OFFICE OF EMERGENCY SERVICES FOR THE PURPOSE OF OBTAINING FEDERAL FINANCIAL ASSISTANCE AND/OR STATE FINANCIAL ASSISTANCE.

NOW, THEREFORE BE IT RESOLVED BY the City Council of the City of Calabasas as follows:

- Gary J. Lysik, City Manager
- Robert Yalda, Public Works Director/City Engineer
- Ron Ahlers, Chief Financial Officer

That the City of Calabasas, a public entity established under the laws of the State of California, hereby authorizes the above identified staff to provide to the Federal Emergency Management Agency (FEMA) and the State Office of Emergency Services (OES) all matters pertaining to all applications and to file them for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance.

The City Clerk shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this 22nd day of April 2020.

Alicia Weintraub, Mayor

ATTEST:

Maricela Hernandez, City Clerk
Master Municipal Clerk
California Professional Municipal Clerk

APPROVED AS TO FORM:

Scott H. Howard
Colantuono, Highsmith & Whatley, PC
City Attorney

**DESIGNATION OF APPLICANT'S AGENT RESOLUTION
FOR NON-STATE AGENCIES**

BE IT RESOLVED BY THE City Council OF THE City of Calabasas
(Governing Body) (Name of Applicant)

THAT Gary Lysik, City Manager, OR
(Title of Authorized Agent)

Robert Yalda, Public Works Director, OR
(Title of Authorized Agent)

Ron Ahlers, Chief Financial Officer
(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the City of Calabasas, a public entity
(Name of Applicant)

established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the City of Calabasas, a public entity established under the laws of the State of California,
(Name of Applicant)

hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

Please check the appropriate box below:

- This is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.
- This is a disaster specific resolution and is effective for only disaster number(s) _____

Passed and approved this 22 day of April, 2020

Alicia Weintraub, Mayor
(Name and Title of Governing Body Representative)

James Bozajian, Mayor Pro Tem
(Name and Title of Governing Body Representative)

David J. Shapiro, Councilmember
(Name and Title of Governing Body Representative)

CERTIFICATION

I, Maricela Hernandez, duly appointed and City Clerk of
(Name) (Title)

City of Calabasas, do hereby certify that the above is a true and correct copy of a
(Name of Applicant)

Resolution passed and approved by the City Council of the City of Calabasas
(Governing Body) (Name of Applicant)

on the 22 day of April, 2020.

(Signature)

City Clerk
(Title)



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: APRIL 3, 2020

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: SCOTT H. HOWARD, CONTRACT CITY ATTORNEY
MATTHEW T. SUMMERS, ASSISTANT CITY ATTORNEY
COLANTUONO HIGHSMITH & WHATLEY, PC

SUBJECT: ADOPTION OF RESOLUTION 2020-1676, CONFIRMING THE CONTINUED LOCAL STATE OF EMERGENCY AND CONFIRMING THE CITY MANAGER/DIRECTOR OF EMERGENCY SERVICES' LOCAL EMERGENCY EXECUTIVE ORDERS ISSUED PURSUANT TO THE MARCH 16, 2020 LOCAL EMERGENCY DECLARATION IN RESPONSE TO THE NOVEL CORONAVIRUS COVID-19 PANDEMIC

MEETING DATE: APRIL 22, 2020

SUMMARY RECOMMENDATION:

Staff recommends the City Council adopt a Resolution confirming the continued Local State of Emergency and the City Manager/Director of Emergency Services' Local Emergency Executive Orders issued in respond to the novel coronavirus COVID-19 pandemic.

REPORT:

On March 16, 2020, the City Manager, acting as the Director of Emergency Services, proclaimed a local emergency in the City of Calabasas due to the novel coronavirus COVID-19 pandemic, following the issuance of state and federal emergency declarations. On March 16, 2020, the City Council ratified the local emergency declaration.

On March 16, 2020 the City Manager, acting as the Director of Emergency Services, issued Executive Order No. 1, closing certain businesses within the City, imposing operational restrictions on other certain businesses, and imposing a temporary moratorium on residential evictions within the City for the duration of the emergency. On March 17, 2020, the City Manager, acting as the Director of Emergency Services, issued Executive Order No. 2, closing certain additional businesses in response to the novel coronavirus. On March 18, 2020, the City Manager, acting as the Director of Emergency Services, issued Executive Order No. 3, imposing a temporary moratorium on commercial tenant evictions within the City for the duration of the emergency. On March 19, 2020, the City Manager, acting as the Director of Emergency Services, issued Executive Order No. 4, prohibiting public and private gatherings outside a residence, except for those related to an essential service or business. On March 27, 2020, the City Manager, acting as the Director of Emergency Services, issued Executive Order No. 5, closing the City's parks and trails, suspending the plastic bag ban ordinance, and prohibiting price gouging. The City Manager may issue further executive orders after the posting of this agenda report before the City Council meeting of April 22, 2020. If so, the list of Executive Orders proposed for ratification will be updated orally at the City Council meeting.

Under Calabasas Municipal Code section 2.44.060(a), the City Council must confirm such orders at the earliest practicable time. Under Government Code section 8630(c), Council must review the need for continuing the local emergency at least once every 60 days until the Council adopts a resolution terminating the local emergency. Staff therefore recommends that the City Council adopt a resolution confirming the issuance of Executive Orders to protect public health and safety by the City Manager, acting as the Director of Emergency Services and deem that the local emergency continue to exist till Council has proclaimed its termination.

ATTACHMENT:

Resolution No. 2020-1676

**ITEM 4 ATTACHMENT
RESOLUTION NO. 2020-1676**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS CONFIRMING THE CONTINUED LOCAL STATE OF EMERGENCY AND THE CITY MANAGER/DIRECTOR OF EMERGENCY SERVICES' LOCAL EMERGENCY EXECUTIVE ORDERS ISSUED PURSUANT TO THE MARCH 16, 2020 LOCAL EMERGENCY DECLARATION IN RESPONSE TO THE NOVEL CORONAVIRUS COVID-19 PANDEMIC.

WHEREAS, conditions of extreme peril to the safety of persons have arisen and continue to exist within the City of Calabasas as the result of conditions surrounding the novel coronavirus COVID-19 pandemic; and

WHEREAS, the Governor has declared a State Health Emergency in response to the novel coronavirus COVID-19 pandemic; and

WHEREAS, on March 13, 2020, the President of the United States declared a national emergency as a result of COVID-19; and

WHEREAS, the COVID-19 pandemic, if fully manifested, poses extreme peril to the health and safety of persons and property within the City and are, or are likely to be, beyond the control and capacity of the services, personnel, equipment and facilities of the City; and

WHEREAS, Calabasas Municipal Code section 2.44.060 empowers the Director of Emergency Services to proclaim the existence or threatened existence of a local emergency when said City is affected or likely to be affected by a public calamity and the City Council is not in session; and

WHEREAS, the City Manager, acting as the Director of Emergency Services did proclaim the existence of a local emergency within the City on the 16th day of March, 2020, and issued Executive Orders to protect public health and safety; and

WHEREAS, the City Council of the City of Calabasas ratified the proclamation of a local emergency on March 16, 2020 by adoption of Resolution No. 2020-1672; and

WHEREAS, the City Manager issued several Executive Orders, acting as the Director of Emergency Services under Calabasas Municipal Code section 2.44.060, to protect the public health and safety of persons and property within the City; and

WHEREAS, the City Council of the City of Calabasas ratified the previous Executive Orders issued by the City Manager/Director of Emergency Services under

the Proclamation of the Existence of a Local Emergency on March 25, 2020 by adoption of Resolution No. 2020-1674; and

WHEREAS, the City Manager has further issued several Executive Orders after March 25, 2020, acting as the Director of Emergency Services under Calabasas Municipal Code section 2.44.060, to protect the public health and safety of persons and property within the City; and

WHEREAS, Calabasas Municipal Code section 2.44.060 empowers the City Council to confirm the Executive Orders issued to protect public health and safety.

WHEREAS, Government Code Section 8630, subdivision c, requires that the City Council review the need for continuing the local emergency at least once every 60 days;

NOW THEREFORE, IT IS HEREBY RESOLVED, by the City Council of the City of Calabasas that the Executive Orders issued by the City Manager/Director of Emergency Services under the Proclamation of the Existence of a Local Emergency are confirmed and hereby approved;

BE IT FURTHER RESOLVED, that the local emergency shall be deemed to continue to exist until its termination is proclaimed by the City Council of the City of Calabasas.

PASSED, APPROVED AND ADOPTED THIS 22nd day of April 2020.

Alicia Weintraub, Mayor

ATTEST:

Maricela Hernandez, City Clerk
Master Municipal Clerk
California Professional Municipal Clerk

APPROVED AS TO FORM:

Scott H. Howard
Colantuono, Highsmith & Whatley, PC
City Attorney



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: APRIL 4, 2020

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: MARICELA HERNANDEZ, MMC, CITY CLERK *Mar*

SUBJECT: ADOPTION OF RESOLUTION NO. 2020-1668, RECITING THE FACT OF THE SPECIAL MUNICIPAL ELECTION HELD ON MARCH 3, 2020, DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW

MEETING

DATE: APRIL 22, 2020

SUMMARY:

On March 27, 2020, the Los Angeles County Registrar Recorder certified the results of the March 3, 2020, Special Municipal Election in regard to Measure N.

Pursuant to California Elections Code Section 9241, since a majority of the voters voting on the ordinance did not vote in its favor; the ordinance was not adopted and shall not again be enacted by the legislative body for a period of one year after the date (March 3, 2020) of disapproval by the voters.

Resolution No. 2020-1668 certifies the results of the March 3, 2020, Special Municipal Election. Attached to the resolution is Exhibits A and B providing details regarding the number of votes cast by precinct, total votes received and total ballots cast in the election.

RECOMMENDATION:

It is recommended that City Council adopt Resolution No. 2020-1668, reciting the fact of the Special Municipal Election held on March 3, 2020, declaring the result and such other matters as provided by law.

ATTACHMENTS:

Resolution No. 2020-1668 and accompanying Exhibits A and B

**ITEM 5 ATTACHMENT
RESOLUTION NO. 2020-1668**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, RECITING THE FACT OF THE SPECIAL MUNICIPAL ELECTION HELD ON MARCH 3, 2020, DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW.

WHEREAS, a Special Municipal Election was held and conducted in the City of Calabasas, California, on Tuesday, March 3, 2020, as required by law; and

WHEREAS, notice of the election was given in time, form and manner as provided by law; that vote centers were properly established; that election officers were appointed and that in all respects the election was held and conducted and the votes were cast, received and canvassed and the returns made and declared in the time, form and manner as required by the provisions of the Elections Code of the State of California for the holding of elections in general law cities; and

WHEREAS, the Los Angeles County Elections Department canvassed the returns of the election and has certified the results to this City Council, the results are received, attached and made a part hereof as Exhibit A.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That the whole number of ballots cast in the precincts, except vote by mail ballots was 3,757.

That the whole number of vote by mail cast in the City was 4,717 making a total of 8,474 ballots cast in the City.

SECTION 2. That the City of Calabasas Measure voted upon at the election is as follows:

1. Measure N

SECTION 3. That the number of votes given at each precinct and the number of votes given in the City for and against the Measure are as listed in Exhibit B.

SECTION 4. That the result of the election is that a majority of the voters voting on Measure N considering adoption of Ordinance No. 2020-380 did not vote in favor of it, and that Measure N was not carried and shall not be deemed adopted and ratified. As a result, Ordinance No. 2020-380 was not adopted.

SECTION 5. The City Clerk shall enter on the records of the City Council of the City of Calabasas, a statement of the result of the election, showing:

- 1) The whole number of ballots cast in the City;
- 2) The Measure voted upon;
- 3) The number of votes given at each precinct for and against the Measure; and
- 4) The total number of votes given for and against the Measure.

SECTION 6. The City Clerk shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this 22nd day of April 2020.

Alicia Weintraub, Mayor

ATTEST:

Maricela Hernandez, City Clerk
Master Municipal Clerk
California Professional Municipal Clerk

APPROVED AS TO FORM:

Scott H. Howard
Colantuono, Highsmith & Whatley, PC
City Attorney



Los Angeles County Registrar-Recorder/County Clerk

EXHIBIT A

DEAN C. LOGAN
Registrar-Recorder/County Clerk

March 27, 2020

Ms. Maricela Hernandez, City Clerk
City of Calabasas
100 Civic Center Way
Calabasas, California 91302

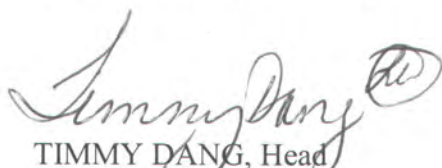
Dear Ms. Hernandez:

Enclosed are the Official Canvass Certificate and the Official Statement of Votes Cast by precinct for the City of Calabasas Special Municipal Election consolidated with the Presidential Primary Election held on March 3, 2020.

Please call the Election Planning Section at (562) 462-2317, if you have any questions.

Sincerely,

DEAN C. LOGAN
Registrar-Recorder/County Clerk


TIMMY DANG, Head
Election Planning Section

Enclosures
Official Canvass Certificate
Official Statement of Votes Cast

Los Angeles County
Registrar-Recorder/County Clerk

Certificate of the Canvass of the Election Returns

I, DEAN C. LOGAN, Registrar-Recorder/County Clerk of the County of Los Angeles, of the State of California, DO HEREBY CERTIFY that pursuant to the provisions of Section 15300 et seq. of the California Elections Code, I did canvass the returns of the votes cast for each elective office and/or measure(s) for

Calabasas City

at the Presidential Primary Election, held on the 3rd day of March, 2020.

I FURTHER CERTIFY that the Statement of Votes Cast, to which this certificate is attached, shows the total number of ballots cast in said jurisdiction, and that the whole number of votes cast for each candidate and/or measure(s) in said jurisdiction in each of the respective precincts therein, and the totals of the respective columns and the totals as shown for each candidate and/or measure(s) are full, true and correct.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal this 27th day of March, 2020.



Dean Logan
DEAN C. LOGAN
Registrar-Recorder/County Clerk
County of Los Angeles



CITY of CALABASAS

I, Maricela Hernandez, City Clerk of the City of Calabasas, certify that, per the Los Angeles County Registrar Recorder's Certificate of Canvass of the Election Results, the returns of the Special Municipal Election held on March 3, 2020, were certified, and find that the number of votes given at each precinct and the number of votes given in the City for Measure N are as follows:

Precinct No.	Type	Total Votes Cast	Voter Turnout	Total Registered Voter	Voter Turnout %
1000001E	Ballots at Polls	316	766	1,747	44%
	Vote by Mail (VBM) Ballots	450			
1000004A	Ballots at Polls	23	126	249	51%
	Vote by Mail (VBM)	103			
1000006D	Votes at Polls	1	8	94	9%
	Vote by Mail (VBM)	7			
1000007A	Votes at Polls	606	1,282	2,350	55%
	Vote by Mail (VBM)	676			
1000008A	Votes at Polls	623	1,387	2,454	57%
	Vote by Mail (VBM)	764			
1000008B	Votes at Polls	-	-	-	0%
	Vote by Mail (VBM)	-			
1000015A	Votes at Polls	495	1,082	2,245	48%
	Vote by Mail (VBM)	587			
1000016A	Votes at Polls	605	1,509	2,449	62%
	Vote by Mail (VBM)	904			
1000076A	Votes at Polls	568	1,255	2,502	50%
	Vote by Mail (VBM)	687			
1000077A	Votes at Polls	495	1,034	2,025	51%
	Vote by Mail (VBM)	539			

Precinct No.	Type	Total Votes Cast	Voter Turnout	Total Registered Voter	Voter Turnout %
9990150A	Votes at Polls	19	19	-	0%
	Vote by Mail (VBM)	-			
9990151A	Votes at Polls	-	-	-	0%
	Vote by Mail (VBM)	-			
9990152A	Votes at Polls	-	-	-	0%
	Vote by Mail (VBM)	-			
9990242A	Votes at Polls	6	6	-	0%
	Vote by Mail (VBM)	-			
			8,474	16,115	53%

Votes at Polls	3,757
Vote by Mail (VBM)	4,717
Total Votes Cast/Voter Turn out	8,474

Maricela Hernandez, City Clerk

Master Municipal Clerk

California Professional Municipal Clerk

Dated: April 22, 2020

March 3, 2020
Special Municipal Election
Results
Exhibiti B

PRECINCT	REGISTRATION	TYPE	BALLOTS CAST	YES	NO
1000001E	1,747	POLLING PLACE	316	62	232
		VOTE BY MAIL	450	110	318
		TOTAL	766	172	550
1000004A	249	POLLING PLACE	23	8	13
		VOTE BY MAIL	103	12	88
		TOTAL	126	20	101
1000006D	94	POLLING PLACE	1	0	1
		VOTE BY MAIL	7	0	7
		TOTAL	8	0	8
1000007A	2,350	POLLING PLACE	606	129	458
		VOTE BY MAIL	676	139	510
		TOTAL	1,282	268	968
1000008A	2,454	POLLING PLACE	623	111	491
		VOTE BY MAIL	764	149	568
		TOTAL	1,387	260	1,059
1000008B	0	POLLING PLACE	0	0	0
		VOTE BY MAIL	0	0	0
		TOTAL	0	0	0
1000015A	2,245	POLLING PLACE	495	103	373
		VOTE BY MAIL	587	114	445
		TOTAL	1,082	217	818
1000016A	2,449	POLLING PLACE	605	120	454
		VOTE BY MAIL	904	181	645
		TOTAL	1,509	301	1,099

March 3, 2020
Special Municipal Election
Results
Exhibiti B

PRECINCT	REGISTRATION	TYPE	BALLOTS CAST	YES	NO
1000076A	2,502	POLLING PLACE	568	146	388
		VOTE BY MAIL	687	159	473
		TOTAL	1,255	305	861
1000077A	2,025	POLLING PLACE	495	111	343
		VOTE BY MAIL	539	95	401
		TOTAL	1,034	206	744
9990150A	0	POLLING PLACE	19	0	1
		VOTE BY MAIL	0	0	0
		TOTAL	19	0	1
9990151A	0	POLLING PLACE	0	0	0
		VOTE BY MAIL	0	0	0
		TOTAL	0	0	0
9990152A	0	POLLING PLACE	0	0	0
		VOTE BY MAIL	0	0	0
		TOTAL	0	0	0
9990242A	0	POLLING PLACE	6	0	0
		VOTE BY MAIL	0	0	0
		TOTAL	6	0	0
TOTALS					
REGISTRATION	POLLING PLACE BALLOTS	VBM BALLOTS	TOTAL BALLOTS CAST	YES VOTES	NO VOTES
16,115	3,757	4,717	8,474	1,749	6,209



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: MARCH 30, 2020

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: SCOTT H. HOWARD, CONTRACT CITY ATTORNEY
MATTHEW T. SUMMERS, ASSISTANT CITY ATTORNEY
COLANTUONO HIGHSMITH & WHATLEY, PC

SUBJECT: INTRODUCTION OF ORDINANCE NO. 2020-383, PROHIBITING THE
SALE AND DISTRIBUTION OF ELECTRONIC CIGARETTES WITHIN THE
CITY OF CALABASAS

**MEETING
DATE:** APRIL 22, 2020

SUMMARY RECOMMENDATION:

Staff recommends the City Council introduce an ordinance prohibiting the sale and distribution of electronic cigarette products in retail establishments in the City, and provide direction on several optional exception provisions and determine an effective date of the proposed ordinance.

BACKGROUND:

Electronic cigarettes entered the marketplace around 2007, and since 2014, they have been the most commonly used tobacco product among youth in the United States. Electronic cigarettes are battery-operated devices, often designed to resemble a cigarette, that deliver and emit a nicotine-containing aerosol. Electronic cigarettes are considered electronic nicotine delivery devices and have many names. They are frequently referred to as e-cigs, hookah pens, vapes, and vape pens.

According to the Centers for Disease Control and Prevention ("CDC"), the number of middle and high school students who reported being current users of tobacco products increased 36%-from 3.6 million to 4.9 million students-between 2017 and 2018.¹ This dramatic increase, which has erased past progress in reducing youth tobacco use, stems from to a nationwide surge in electronic cigarette use by adolescents. The CDC estimates there were 1.5 million more youth electronic cigarette users in 2018 than 2017, and those who were using electronic cigarettes were using them more often. Frequent use of electronic cigarettes increased from 20 percent in 2017 to 28 percent in 2018 among current high school electronic cigarette users.

Regulation of E-Cigarettes. Electronic cigarettes or "e-cigarettes" are battery powered devices that heat liquid into a vapor that can be inhaled. The inhaled vapor may contain nicotine (the addictive drug in tobacco), flavorings, and toxins. E-cigarettes are regulated as tobacco products at the federal level.² Electronic cigarettes either come with "closed pod" or cartridge-based systems which are prefilled with e-liquid and snap directly into a battery or open pod systems which have refillable pods that are manually refilled by the user.

Federal Level. On May 10, 2016, the FDA issued a Final Rule deeming e-cigarettes and other nicotine products that were not a part of the original 2009 Federal Tobacco Control Act, including e-cigarettes, to be "tobacco products."³ The new Rule allowed the FDA to regulate e-cigarettes (including flavored products) and other covered tobacco products in the same way that it could regulate traditional tobacco products under the original 2009 Tobacco Control Act. A year later in May 2017, the FDA issued a Guidance related to the 2016 Rule, which extended the compliance period for some tobacco product manufacturers, including flavored e-cigarette manufacturers. This meant that flavored e-cigarette devices that were currently on the market could remain on the market (without any review by the FDA) until August 2022 (now accelerated to May of 2020). At present, there are multiple bills to address vaping that have been introduced in the House of Representatives, and nearly all of these bills have an equivalent counterpart in the U.S. Senate. Some of these bills include: H.R. 293: Youth Vaping Prevention Act of 2019; H.R. 1498: SAFE Kids Act; H.R. 2111: PROTECT Act; H.R. 2339: Reversing the Youth Tobacco Epidemic Act of 2019; H.R. 2411: Tobacco to 21 Act; and H.R. 3942: Preventing Online Sales of E-Cigarettes to Children Act. None have yet passed, and may be unlikely to move forward during the COVID-19 pandemic.

¹ https://www.cdc.gov/tobacco/data_statistics/fact_sheets/youth_data/tobacco_use/index.htm

² <https://newsinhealth.nih.gov/2018/10/what-are-electronic-cigarettes>

³ Deeming Tobacco Products to be Subject to the Federal Food, Drug, and Cosmetic Act, 21 CFR pt. 1100, 1140, and 1143 (2016)

More recently, on January 2, 2020, the FDA issued a guidance document putting forward a policy that would ban certain unauthorized flavored e-cigarette products that appeal to children, including fruit and mint flavors. Under the policy, “companies that do not cease manufacture, distribution and sale of unauthorized flavored cartridge-based e-cigarettes (other than tobacco or menthol flavors) within 30 days” run the risk of facing FDA enforcement actions.⁴ Effectively this policy will ban flavored closed pod cartridges that are inserted into e-cigarette devices but will not affect open pod systems.

State Level. In 2003, California enacted the Cigarette and Tobacco Products Licensing Act to regulate the sale of tobacco and tobacco products. Similar to a business license, the Act requires every person selling cigarettes or tobacco products to the public in California to obtain a license from the California Department of Tax and Fee Administration. On September 16, 2019, Governor Newsom signed an executive order directing the California Department of Public Health to allocate \$20 million to a vaping awareness campaign and develop recommendations to require warning signs about the health risks of vaping at vaping retailers and in vaping advertisements; increase enforcement regarding illegal sales; and to establish standards for nicotine content and uniform packaging for purposes of including nicotine content in the calculation of applicable taxes. The order also directs the California Tax and Fee Administration to develop recommendations to remove illegal or counterfeit vaping products from stores and to review taxes on e-cigarettes to determine if taxes could be assessed according to nicotine content.

Local Laws. Cities and counties throughout California have been active in adopting prohibitions on the sale of electronic cigarettes. The first local restriction on the sale of electronic cigarettes was enacted by Santa Clara County in 2010. Following Santa Clara, 34 cities in California passed some type of restriction on the sale of flavored tobacco or electronic cigarettes.

These local bans vary in scope with different cities taking different approaches to e-cigarettes. For example, in June 2019, Beverly Hills approved an ordinance to prohibit the sale of all tobacco products (flavored and unflavored) in the city.⁵ In contrast, the Palo Alto City Council passed an Ordinance in October of 2017 which restricts the sale of flavored tobacco products to retailers that generate more than 60 percent of their gross annual revenue from the sale of tobacco products, are adult-only, do not sell food or alcohol for consumption in the premises, and post signage outside the premises that clearly and conspicuously informs patrons that the premises is off-limits to persons who are under 21 years old.⁶

⁴ “Enforcement Priorities for Electronic Nicotine Delivery Systems (ENDS) and Other Deemed Products on the Market Without Premarket Authorization” available at <https://www.fda.gov/media/133880/download>.

⁵ City of Beverly Hills Municipal Code Ordinance No. 19-0-2783

⁶ City of Palo Alto Municipal Code Ordinance No. 5418

Legal Authority to Prohibit or Regulate E-Cigarettes. Article XI, Section 7 of the California Constitution gives cities the police power to regulate certain activities within city limits and confers on cities the power to “make and enforce within [their] limits all local police, sanitary and other ordinances and regulations not in conflict with general laws.” This right is subject to only two exceptions: (1) it may be applied only within its own territory, and (2) it may not conflict with general laws of the State.⁷ This police power gives the City the right to adopt regulations which promote the general welfare of its residents, including the good order, wellbeing, and general prosperity of the community at large.⁸ The Supreme Court has recognized “the legitimate need of local government to address problems generated by business involvement in activities that may be inimical to the health, safety and welfare of the community” as well as the necessity of local communities to “add to state regulations provisions adapted to their special requirements.”⁹

Absent a clear indication of preemptive intent from the California Legislature, which has not done so, cities are granted clear powers to regulate land use and other matters linked to this police power.¹⁰ Furthermore, federal law grants the U.S. Food & Drug Administration authority to regulate all tobacco products and expressly preserves the power of local governments to enact additional or “more stringent” regulations related to or prohibiting tobacco sales.¹¹ Since the California legislature has not fully occupied the field of tobacco sales, California cities are free to implement any tobacco sales regulation or restriction provided they do not involve the collection of taxes or the penal aspects of tobacco sales to minors. As a result, the City may use its police powers to regulate or prohibit sales of e-cigarettes and related products.

PROPOSED BAN ON ELECTRONIC CIGARETTE SALES, WITH OPTIONAL PROVISIONS

The City has the authority to adopt and enforce ordinances and regulations not in conflict with general laws. Therefore, absent preemption by state or federal law precluding the adoption of a local regulation, the City may adopt its own regulations as well as additional requirements that supplement and do not conflict with state and federal regulations. Consistent with the state Cigarette and Tobacco Products Licensing Act and the federal Smoking Prevention and Tobacco Control Act, the City licenses tobacco retailers and regulates the sale of tobacco products (reference Calabasas Municipal Code Chapter 5.18). The proposed ordinance extends these regulations to include prohibitions on the sale of electronic cigarettes and related paraphernalia.

⁷ *Birkenfeld v. City of Berkeley* (1976) 17 Cal.3d 129, 140

⁸ *Amusing Sandwich, Inc. v. City of Palm Springs* (1985) 165 Cal.App.3d 1116, 1126

⁹ *Cohen v. Board of Supervisors* (1985) 40 Cal.3d 277, 298-299.

¹⁰ *City of Riverside v. Inland Empire Patients Health & Wellness Ctr., Inc.* (2013) 56 Cal. 4th 729, 742-43

¹¹ 21 CFR pt. 1100, 1140, and 1143 (2016)

During the first week of March 2020, staff surveyed the City's 14 Tobacco Retailers to understand the impact that a prohibition on the sale of electronic cigarettes would have on their business. Additionally, each business was invited to participate in the discussion of this item at the March 11 City Council meeting. Survey results were presented to City Council at the March 11, 2020 meeting, with one business speaking on the item. On March 31, 2020, staff followed up on the initial survey by sending all Tobacco Retailers a letter informing them that the City Council will again be discussing the adoption of a prohibition on the sale of electronic cigarettes at the April 22 City Council meeting, and encouraged all businesses to participate.

To date, the attached correspondence was received from Rite Aid, stating that they have already ceased selling electronic cigarettes and vaping products.

As requested by the City Council, the ordinance has several optional provisions it may include or exclude in introducing the ordinance. The options are as follows:

1. Full prohibition without exceptions – The Council may prohibit the sale of all electronic cigarettes by all retailers within the City, with no exceptions. Such a prohibition would apply to every retailer who sells electronic cigarettes and would be enforced under the provisions of Calabasas Municipal Code Section 5.18.130. There would be no exceptions or grandfathering in of any retailer. To do, the Council could introduce the ordinance without any of Optional Provisions #1, #2, and #3. The Council must then decide what effective date to set, in Option #4 – the standard 30 days after adoption of the ordinance, an extended six months, or another date.
2. Exceptions – The Council may also enact the prohibition with one or more of several optional exceptions. Potential optional exceptions include:
 - a. Optional Exception #1: A provision excepting any Tobacco Retailer who can demonstrate by clear and convincing evidence to the City Manager's satisfaction that electronic cigarette sales make up more than fifty percent of annual gross sales revenues of the business.
 - b. Optional Exception #2: Exemption of any Tobacco Retailer who maintains a policy that all customers entering the business be above the age of twenty-one.
 - c. Optional Exception #3: Council may also adopt a provision allowing hardship waivers to businesses who demonstrate that imposition of the prohibition would cause significant economic impact to the business. The waiver could be granted either by the City Manager, or be adjusted to require a decision by the City Council.
3. Effective Date Options – The prohibition on electronic cigarette sales, as may be adjusted, could either take effect thirty days after adoption of the

ordinance, six months after adoption, or another date at least thirty days after adoption.

ATTACHMENT:

1. Ordinance No. 2020-383
2. Correspondence from Rite Aid

**ITEM 6 ATTACHMENT
ORDINANCE NO. 2020-383**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
CALABASAS, CALIFORNIA AMENDING CHAPTER 5.18
OF THE CALABASAS MUNICIPAL CODE TO PROHIBIT
THE SALE AND DISTRIBUTION OF ELECTRONIC
CIGARETTES WITHIN THE CITY OF CALABASAS.**

WHEREAS, The State Planning and Zoning Law (Government Code Sections 65000, et seq.) broadly empowers the City to plan for and regulate the use of land in order to provide for orderly development, the public health safety and welfare, and a balancing of property rights and the desires of the community and how its citizens envisions their city; and

WHEREAS, based upon its grave concerns about use of tobacco products, the City Council of the City of Calabasas has previously adopted Calabasas Municipal Code Chapter 5.18 – Tobacco Retailer Registration Ordinance and Chapter 17.12.225 –Tobacco Retailing; and

WHEREAS, electronic smoking devices often mimic conventional tobacco products in shape, size, and color, with the user exhaling a smoke-like vapor similar to the exhaled smoke from cigarettes and other conventional tobacco products; and

WHEREAS, nationwide, electronic cigarette use has increased at alarming rates since the first products became available about 10 years ago, and while there have been many successful efforts to reduce underage tobacco use, the growing availability of e-cigarettes has reversed those positive trends; and

WHEREAS, approximately 480,000 people die in the United States from tobacco-related diseases every year, making it the nation’s leading cause of preventable death; and WHEREAS, to protect the public, especially youth, against the health risks created by tobacco products, Congress enacted the Family Smoking Prevention and Tobacco Control Act (“Tobacco Control Act”) in 2009 which authorized the U.S. Food and Drug Administration (“FDA”) to set national standards governing the manufacture of tobacco products, to limit levels of harmful components in tobacco products and to require manufactures to disclose information and research relating to the products’ health effects; and

WHEREAS, a central requirement of the Tobacco Control Act is premarket review of all new tobacco products not on the market in the United States as of February 15, 2007—must be authorized by the FDA for sale in the United States before it may enter the marketplace. A new tobacco product may not be marketed until the FDA has found that the product is: (1) appropriate for the protection of the

public health upon review of a premarket tobacco application; (2) substantially equivalent to a grandfathered product; or (3) exempt from substantial equivalence requirements; and

WHEREAS, The FDA's premarket review process is intended to determine if a tobacco product is appropriate for the protection of the public health "with respect to the risks and benefits to the population as a whole, including users and nonusers of the tobacco product, and taking into account- (A) the increased or decreased likelihood that existing users of tobacco products will stop using such products; and (B) the increased or decreased likelihood that those who do not use tobacco products will start using such products"; and

WHEREAS, virtually all electronics cigarettes that are sold today are considered "new tobacco products" under the Tobacco Control Act, but unfortunately, they have not obtained a premarket review order and the FDA has not taken appropriate action to enforce the requirements of the Tobacco Control Act; and

WHEREAS, in 2017, the FDA issued Guidance that purports to give electronic cigarettes manufacturers until August 8, 2022 to submit their application for premarket review. The Guidance further purports to allow unapproved products to stay on the market indefinitely, until such time as the FDA complies with its statutory duty to conduct a premarket review to determine whether a new tobacco product poses a risk to public health. In March 2019, the FDA issued draft guidance in which it considered moving the premarket application deadline up by one year for certain flavored e-cigarettes products. It is not known when, if ever, this narrow adjustment will become final or will take effect; and

WHEREAS, over 40 local jurisdictions have restricted the sale of electronic cigarettes; and

WHEREAS, pursuant to the City of Calabasas's police power, as granted under Article XI, section 7 of the California Constitution, the City Council of the City has the authority to enact and enforce ordinances and regulations for public health, safety and welfare; and

WHEREAS, pursuant to its police powers, the City has authority to regulate the sale of tobacco products in the City; and

WHEREAS, in order to protect public health, safety, and welfare, the City Council desires to adopt an ordinance that, subject to certain exceptions, will prohibit the sale of all electronic cigarettes and vaping devices.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. Recitals.

The City Council finds that all the facts, findings, and conclusions set forth above in this Ordinance are true and correct. The adoption of this Ordinance is therefore necessary for the immediate protection of the public safety, health and welfare.

SECTION 2. The City Council hereby amends Calabasas Municipal Code Chapter 5.18.020 "Definitions" to read as follows, with additions denoted by underlined text:

The following words and phrases, whenever used in this chapter, shall have the meanings defined in this section unless the context clearly requires otherwise:

"Arm's length transaction" means a sale in good faith and for valuable consideration that reflects the fair market value in the open market between two informed and willing parties, neither of which is under any compulsion to participate in the transaction. A sale between relatives, related companies or partners, or a sale for which a significant purpose is avoiding the effect of the violations of this chapter is not an arm's length transaction.

"Department" means community development department, and any other agency or person tasked by the city manager of the city with enforcement of this chapter.

"Director" and community development director, mean the community development director of the city and any other person tasked by the city manager of the city with enforcement of this chapter.

"Electronic cigarette" means any of the following products:

(1) Any device or delivery system that can be used to deliver nicotine or flavored tobacco products in aerosolized or vaporized form, including, but not limited to, an e-cigarette, e-cigar, e-pipe, vape pen, or e-hookah.

(2) Any component, part, or accessory of such a device or delivery system that is used during its operation.

(3) Any flavored or unflavored liquid or substance containing nicotine, whether sold separately or sold in combination with any device or delivery system that could be used to deliver nicotine in aerosolized or vaporized form.

(4) Any product for use in an electronic nicotine device or delivery system whether or not it contains nicotine or tobacco or is derived from nicotine or tobacco.

(5) Electronic Cigarette Products shall not include any battery, battery charger, carrying case, or other accessory not used in the operation of the device if sold separately. Electronic Cigarette Products shall not include any product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product or for other therapeutic purposes where that product is marketed and sold solely for such approved use. As used in this subsection, nicotine does not include any food products as that term is defined pursuant to Section 6359 of the California Revenue and Taxation Code.

"Flavored tobacco product" means any tobacco product that contains a constituent that imparts a characterizing flavor

"Proprietor" means a person with an ownership or managerial interest in a business. An ownership interest shall be deemed to exist when a person has a ten (10) percent or greater interest in the stock, assets, or income of a business other than the sole interest of security for debt. A managerial interest shall be deemed to exist when a person can or does have or share ultimate control over the day-to-day operations of a business.

"Self-service display" means the open display or storage of tobacco products or tobacco paraphernalia in a manner that is physically accessible in any way to the general public without the assistance of the retailer or employee of the retailer and a direct person-to-person transfer between the purchaser and the retailer or employee of the retailer. A vending machine is a form of self-service display.

"Smoking" means possessing a lighted tobacco product, lighted tobacco paraphernalia, or any other lighted weed or plant (including a lighted pipe, cigar, hookah pipe, or cigarette of any kind) and means the lighting of a tobacco product, tobacco paraphernalia, or any other weed or plant (including a pipe, cigar, hookah pipe, or cigarette of any kind).

"Tobacco paraphernalia" means cigarette papers or wrappers, pipes, holders of smoking materials of all types, cigarette rolling machines, and any other item designed for the smoking, preparation, storing, or consumption of tobacco products.

"Tobacco product" means any substance containing tobacco leaf, including but not limited to cigarettes, cigars, pipe tobacco, hookah tobacco, snuff, chewing tobacco, dipping tobacco, snus, bidis, or any other preparation of tobacco; any

electronic device that delivers nicotine or other substances to the person inhaling from the device, including, but not limited to, an electronic cigarette, electronic cigar, electronic pipe, or electronic hookah; and any product or formulation of matter containing biologically active amounts of nicotine that is manufactured, sold, offered for sale, or otherwise distributed with the expectation that the product or matter will be introduced into the human body, but does not include any cessation product specifically approved by the United States Food and Drug Administration for use in treating nicotine or tobacco dependence.

"Tobacco retailer" means any person who sells, offers for sale, or does or offers to exchange for any form of consideration, tobacco, tobacco products or tobacco paraphernalia. "Tobacco retailing" shall mean the doing of any of these things. This definition is without regard to the quantity of tobacco, tobacco products, or tobacco paraphernalia sold, offered for sale, exchanged, or offered for exchange.

SECTION 3. Calabasas Municipal Code Chapter 5.18.030 "Requirements and prohibitions" is to read as follows, with additions denoted by underlined text

- A. Tobacco Retailer Registration Required. It shall be unlawful for any person to act as a tobacco retailer in the city without first obtaining and maintaining a valid tobacco retailer's registration pursuant to this chapter for each location at which that activity is to occur.
- B. Lawful Business Operation. In the course of tobacco retailing or in the operation of the business or maintenance of the location for which a registration issued, it shall be a violation of this chapter for a registered tobacco retailer, or any of the registered tobacco retailer's agents or employees, to violate any local, state, or federal law applicable to tobacco products, tobacco paraphernalia, or tobacco retailing.
- C. Display of Registration. Each tobacco retailer registration shall be prominently displayed in a publicly visible location at the registered location.
- D. Positive Identification Required. No person engaged in tobacco retailing shall sell or transfer a tobacco product or tobacco paraphernalia to another person who appears to be under the age of twenty-seven (27) years without first examining the identification of the recipient to confirm that the recipient is at least the minimum age under state law to purchase and possess the tobacco product or tobacco paraphernalia.
- E. Minimum Age for Persons Selling Tobacco. No person who is younger than the minimum age established by state law for the purchase or possession of tobacco products shall engage in tobacco retailing.

- F. Self-Service Displays Prohibited. Tobacco retailing by means of a self-service display is prohibited.
- G. False and Misleading Advertising Prohibited. A tobacco retailer or proprietor without a valid tobacco retailer registration, including, for example, a person whose registration has been revoked:
1. Shall keep all tobacco products and tobacco paraphernalia out of public view. The public display of tobacco products or tobacco paraphernalia in violation of this provision shall constitute tobacco retailing without a registration under Section 5.18.120; and
 2. Shall not display any advertisement relating to tobacco products or tobacco paraphernalia that promotes the sale or distribution of such products from the tobacco retailer's location or that could lead a reasonable consumer to believe that such products can be obtained at that location.
- H. Sales of Electronic Cigarette Products Prohibited. No tobacco retailer shall sell or distribute any electronic cigarette product in retail establishments located within the City of Calabasas, including any non-flavored, mint, menthol, or flavored electronic cigarette product.
1. [[Optional Exception #1: The above prohibition shall not apply to existing Tobacco Retailers within the City who can demonstrate by clear and convincing evidence to the satisfaction of the City Manager that electronic cigarettes make up more than fifty (50) percent of annual gross sales revenues of the business.]]
 2. [[Optional Provision #2: The above prohibition shall not apply to existing Tobacco Retailers who maintain a policy that all persons entering the business be aged twenty-one (21) and above.]]
 3. [[Optional Provision #3: Tobacco Retailers may be exempt from the above prohibition on a case-by-case basis, if upon receipt of an application for exemption, the City Manager determines that the tobacco retailer has demonstrated by clear and convincing evidence that the imposition of this prohibition would cause significant economic hardship. Any request for exemption shall be in writing and shall articulate the reasons for the request. The request shall be filed with the City Clerk on a form issued by the City Manager. The exemption shall not be granted unless the requestor can demonstrate the need for an exemption by clear and convincing evidence.]]

Section 4. Effective Date.

These amendments to the Tobacco Retailer Registration Ordinance shall take effect [[Option #4: six months or thirty days]] after the adoption of this ordinance.

SECTION 5. CEQA Findings.

The City Council hereby finds and determines that it can be seen with certainty that this Ordinance prohibiting the sale of electronic cigarette products in retail establishments is categorically exempt under the California Environmental Quality Act ("CEQA"). Accordingly, under the provisions of § 15061(b)(2) and §§ 15307 – 15308 of Division 6 of Title 14 of the California Code of Regulations, the CEQA Guidelines, the adoption of this Ordinance is not subject to review under the requirements of CEQA.

SECTION 6. Inconsistencies.

Any provision of the City's Municipal Code or appendices thereto that are inconsistent with the provisions of this Ordinance, to the extent of such inconsistencies and no further, is hereby modified to the extent necessary to effect the provisions of this Ordinance.

SECTION 8. Severability.

If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council of the City of Calabasas hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase or portion thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions be declared invalid or unconstitutional.

SECTION 9. Certification:

The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same to be published or posted according to law.

PASSED, APPROVED AND ADOPTED this _ day of May 2020.

Alicia Weintraub, Mayor

ATTEST:

Maricela Hernandez, City Clerk
Master Municipal Clerk
California Professional Municipal Clerk

APPROVED AS TO FORM:

Scott H. Howard
Colantuono, Highsmith & Whatley, PC
City Attorney

Maricela Hernandez

Subject: FW: Attached Image

From: Jim Akers [<mailto:jakers@riteaid.com>]

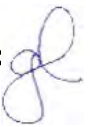
Sent: Tuesday, April 7, 2020 11:11 AM

To: Michael McConville <mmconville@cityofcalabasas.com>

Subject: FW: Attached Image

Thank you for the notification. Please be advised that Rite Aid has already ceased selling electronic cigarettes and vaping products.

Jim Akers
Rite Aid Licensing Dept
30 Hunter Lane
Camp Hill PA 17011
717-214-8545



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: APRIL 14, 2020

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: MARICELA HERNANDEZ, MMC, CPMC, CITY CLERK *MHC*

SUBJECT: AUTHORIZE MAYOR WEINTRAUB TO SEND A LETTER TO THE LOS ANGELES COUNTY BOARD OR SUPERVISORS URGING CONSIDERATION OF A TEMPORARY MORATORIUM ON THE LOS ANGELES COUNTY SHERIFF'S DEPARTMENT RATE INCREASES

DATE: APRIL 22, 2020

SUMMARY RECOMMENDATION:

At the request of Mayor Weintraub and Mayor pro Tem Bozajian, this item is being presented for Council consideration.

REQUESTED ACTION:

That the City Council authorize Mayor Weintraub to send a letter to the Los Angeles County Board of Supervisors (Board) urging the Board and LASD to consider imposing a temporary moratorium on rate increases.

ATTACHMENTS:

Draft letter from Mayor Weintraub



CITY *of* CALABASAS

ITEM 7 ATTACHMENT

MAYOR ALICIA WEINTRAUB

April 23, 2020

VIA U.S. MAIL AND EMAIL

The Honorable Kathryn Barger, Chairperson
Supervisor, Fifth District
Los Angeles County Board of Supervisors
Kenneth Hahn Hall of Administration
500 West Temple Street, Ste. 383
Los Angeles, CA 90012

RE: LASD Contract City Rate Increase

Honorable Supervisor Barger:

Dear Chair Barger and Members of the Board of Supervisors:

As cities throughout California cope with the grim realities of a statewide shutdown for an unspecified time, we are also dealing with unidentified losses in revenues used to provide essential services. While contracting for services such as law enforcement has been crucial for many cities to remain solvent, recent increases in the Los Angeles County's contract rates and Liability Trust Fund surcharges have placed additional pressure on our City's budget.

We know that California Contract Cities Association requested action from the Board to defer any increases, including the contract rate and the increase to the Liability Trust Fund surcharge rate for at least the next 24 months to allow contract cities time to recover from this unprecedented shutdown.

Due to ongoing state and county restrictive guidance to decrease the spread of COVID-19, we project tax revenues for our City will radically decrease, making it challenging to fund essential services, including patrol positions. Governor Newsom's April 2, 2020, Executive Order deferring sales tax payments of small businesses for at least 12 months will further exacerbate the already difficult financial challenges our City must confront.

The Honorable Kathryn Barger
Chairperson
Los Angeles County Board of Supervisors
April 23, 2020
Page 2

Public safety is of the utmost importance in the City of Calabasas, especially during these extraordinary times. Given the many factors in flux, such as budget cuts, economic losses, and more restrictive measures to contain the pandemic, Calabasas greatly needs flexibility to ensure public safety remains a priority.

The City of Calabasas is committed to working with the Board and Sheriff Villanueva to devise a course of action amicable to the County of Los Angeles and its contract cities.

We strongly urge the Board and LASD to consider our request for a temporary moratorium on rate increases while continuing to develop a path forward.

Regards,

CITY OF CALABASAS

Alicia Weintraub
Mayor

/mh

c/ Calabasas City Council
Dr. Gary J. Lysik, Calabasas City Manager
Los Angeles County Board of Supervisors
Sheriff Alex Villanueva, LASD



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Bank: BANK OF AMERICA - CITY OPERATING
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Check No.	Check Date	Vendor Name	Check Description	Amount	Department
Administrative Services					
107903	3/18/2020	REGENTS OF UNIVERSITY OF	TRAINING- LEADERSHIP COURSE	6,600.00	Administrative Services
108103	4/6/2020	APPLE ONE	TEMPORARY EMPLOYMENT SVCS	1,288.00	Administrative Services
108134	4/6/2020	MCCONVILLE/MICHAEL//	REIMBURSE EDUC EXPS-WINTER 20	995.00	Administrative Services
108019	3/30/2020	APPLE ONE	TEMPORARY EMPLOYMENT SVCS	920.00	Administrative Services
107862	3/18/2020	APPLE ONE	TEMPORARY EMPLOYMENT SVCS	897.00	Administrative Services
108258	4/13/2020	LYSIK/GARY J//	REIMBURSE EDUC EXPS- WINTER 20	765.00	Administrative Services
107930	3/23/2020	APPLE ONE	TEMPORARY EMPLOYMENT SVCS	736.00	Administrative Services
107857	3/16/2020	US BANK	VISA- AMAZON.COM	518.98	Administrative Services
108150	4/6/2020	VALLEY NEWS GROUP	LEGAL ADVERTISING	405.00	Administrative Services
108266	4/13/2020	VALLEY NEWS GROUP	LEGAL ADVERTISING	270.00	Administrative Services
108266	4/13/2020	VALLEY NEWS GROUP	LEGAL ADVERTISING	135.00	Administrative Services
107857	3/16/2020	US BANK	VISA- J THAYER/Y2H	109.50	Administrative Services
108044	3/30/2020	EXER- MORE THAN URGENT CARE	PRE-EMPLOYMENT PHYSICALS	75.00	Administrative Services
108246	4/13/2020	DFM ASSOCIATES	ELECTION CODE HANDBOOKS	56.84	Administrative Services
108150	4/6/2020	VALLEY NEWS GROUP	LEGAL ADVERTISING	45.00	Administrative Services
107857	3/16/2020	US BANK	VISA- J THAYER/Y2H	43.80	Administrative Services
107857	3/16/2020	US BANK	VISA- COGNITO	32.00	Administrative Services
107857	3/16/2020	US BANK	VISA- APPLE.COM	6.99	Administrative Services
Total Amount for 18 Line Item(s) from Administrative Services				\$13,899.11	

Boards and Commissions					
107857	3/16/2020	US BANK	VISA- FRESH BROTHERS	191.21	Boards and Commissions
107857	3/16/2020	US BANK	VISA- BAJA FRESH/CORNER BAKERY	87.58	Boards and Commissions
107857	3/16/2020	US BANK	VISA- RALPHS	57.71	Boards and Commissions
107857	3/16/2020	US BANK	VISA- SMART & FINAL	40.43	Boards and Commissions
107857	3/16/2020	US BANK	VISA- RALPHS	24.97	Boards and Commissions
Total Amount for 5 Line Item(s) from Boards and Commissions				\$401.90	

City Attorney					
108264	4/13/2020	THOMPSON COE	LEGAL SERVICES	19,820.59	City Attorney
107951	3/23/2020	COLANTUONO, HIGHSMITH &	GENERAL SERVICES	19,281.92	City Attorney
107951	3/23/2020	COLANTUONO, HIGHSMITH &	ZEESMAN	1,112.60	City Attorney
108054	3/30/2020	HOPKINS & CARLEY	LEGAL SERVICES	980.00	City Attorney
107951	3/23/2020	COLANTUONO, HIGHSMITH &	CRLA & ED FUND	125.00	City Attorney





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Total Amount for 5 Line Item(s) from City Attorney				\$41,320.11	
City Council					
107857	3/16/2020	US BANK	VISA- CA CONTRACT CITIES	625.00	City Council
108033	3/30/2020	BOZAJIAN/JAMES R.//	REIMB OFFICE SUPPLIES	354.67	City Council
107857	3/16/2020	US BANK	VISA- CALABASAS CHAMBERS	315.00	City Council
107857	3/16/2020	US BANK	VISA- FIG & SPRIG	223.21	City Council
107857	3/16/2020	US BANK	VISA- CALABASAS SELF STORAGE	199.00	City Council
107857	3/16/2020	US BANK	VISA- PICK-UP STIX	174.11	City Council
107857	3/16/2020	US BANK	VISA- CORNER BAKERY	139.70	City Council
107857	3/16/2020	US BANK	VISA- CALABASAS CHAMBERS	30.00	City Council
Total Amount for 8 Line Item(s) from City Council				\$2,060.69	
City Management					
107857	3/16/2020	US BANK	VISA- TOSCANOVA	138.09	City Management
108046	3/30/2020	FOX LAMINATING COMPANY	LAMINATING SERVICES	73.88	City Management
107857	3/16/2020	US BANK	VISA- AUTO PARK	20.00	City Management
Total Amount for 3 Line Item(s) from City Management				\$231.97	
Civic Center O&M					
108144	4/6/2020	SECURAL SECURITY CORP	SECURITY- NIGHTLY CIV CTR	5,349.00	Civic Center O&M
108090	3/30/2020	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	4,718.27	Civic Center O&M
108090	3/30/2020	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	3,814.77	Civic Center O&M
108121	4/6/2020	DNA ELECTRIC	ELECTRICAL REPAIRS	3,540.00	Civic Center O&M
108051	3/30/2020	HAYNES BUILDING SERVICES, LLC	JANITORIAL SERVICES	3,387.52	Civic Center O&M
107905	3/18/2020	SECURAL SECURITY CORP	PATROL CAR SERVICES- CITYWD	2,733.39	Civic Center O&M
108051	3/30/2020	HAYNES BUILDING SERVICES, LLC	JANITORIAL SERVICES	2,205.02	Civic Center O&M
108002	3/23/2020	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	823.90	Civic Center O&M
107857	3/16/2020	US BANK	VISA- AMTC	821.21	Civic Center O&M
108242	4/13/2020	CIRCULATING AIR, INC.	HVAC MAINTENANCE	710.00	Civic Center O&M
108070	3/30/2020	LIFTECH ELEVATOR SERVICES INC	ELEVATOR SERVICES	670.00	Civic Center O&M
108257	4/13/2020	LIFTECH ELEVATOR SERVICES INC	ELEVATOR SERVICES	670.00	Civic Center O&M
108002	3/23/2020	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	666.13	Civic Center O&M
108068	3/30/2020	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	665.65	Civic Center O&M
107917	3/18/2020	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	608.89	Civic Center O&M



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107948	3/23/2020	CIRCULATING AIR, INC.	HVAC MAINTENANCE	580.50	Civic Center O&M
107948	3/23/2020	CIRCULATING AIR, INC.	HVAC MAINTENANCE	580.50	Civic Center O&M
108242	4/13/2020	CIRCULATING AIR, INC.	HVAC MAINTENANCE	580.50	Civic Center O&M
108242	4/13/2020	CIRCULATING AIR, INC.	HVAC MAINTENANCE	580.50	Civic Center O&M
108068	3/30/2020	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	538.19	Civic Center O&M
108123	4/6/2020	EMERALD COAST PLANTSCAPES, INC	PLANT MAINTENANCE- CITY HALL	500.00	Civic Center O&M
108248	4/13/2020	EMERALD COAST PLANTSCAPES, INC	PLANT MAINTENANCE- LIBRARY	250.00	Civic Center O&M
107998	3/23/2020	SECURAL SECURITY CORP	SECURITY- CALL RESPONSE	201.76	Civic Center O&M
107905	3/18/2020	SECURAL SECURITY CORP	PATROL CAR SERVICES- CIVIC CTR	179.67	Civic Center O&M
107905	3/18/2020	SECURAL SECURITY CORP	PATROL CAR SERVICES- CIVIC CTR	179.66	Civic Center O&M
108154	4/6/2020	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	168.13	Civic Center O&M
107857	3/16/2020	US BANK	VISA- DIY/HOME DEPOT	131.95	Civic Center O&M
107857	3/16/2020	US BANK	VISA- AMAZON.COM	95.32	Civic Center O&M
108058	3/30/2020	INNER-I ...SECURITY IN FOCUS	FEB-APR 2019 MONITORING- CITY	90.00	Civic Center O&M
107857	3/16/2020	US BANK	VISA- DIY/HOME DEPOT	42.41	Civic Center O&M
107857	3/16/2020	US BANK	VISA- RITE AID	5.25	Civic Center O&M
Total Amount for 31 Line Item(s) from Civic Center O&M				\$36,088.09	

Community Development

107992	3/23/2020	RINCON CONSULTANTS INC	PLANNING SERVICES	50,765.00	Community Development
107976	3/23/2020	M6 CONSULTING, INC.	PLAN CHECK SERVICES	43,984.80	Community Development
107866	3/18/2020	CALABASAS CREST LTD	R.A.P.- APR 2020	7,056.00	Community Development
108120	4/6/2020	DAPEER, ROSENBLIT & LITVAK	LEGAL SERVICES	5,367.17	Community Development
107857	3/16/2020	US BANK	VISA- APA	1,588.00	Community Development
108120	4/6/2020	DAPEER, ROSENBLIT & LITVAK	LEGAL SERVICES	1,462.50	Community Development
107857	3/16/2020	US BANK	VISA- APA	760.00	Community Development
107857	3/16/2020	US BANK	VISA- AOE/US GREEN BUILD	750.00	Community Development
108247	4/13/2020	DUDEK & ASSOCIATES INC	EIR CONSULTING	390.00	Community Development
108247	4/13/2020	DUDEK & ASSOCIATES INC	EIR CONSULTING	390.00	Community Development
108247	4/13/2020	DUDEK & ASSOCIATES INC	EIR CONSULTING	317.83	Community Development
107877	3/18/2020	FLEYSHMAN/ALBERT//	R.A.P.- APR 2020	240.00	Community Development
107892	3/18/2020	MEDVETSKY/LINA//	R.A.P.- APR 2020	240.00	Community Development
107902	3/18/2020	RASCOE/JOAN//	R.A.P.- APR 2020	240.00	Community Development
107889	3/18/2020	LEVY/ESTHER//	R.A.P.- APR 2020	240.00	Community Development
107921	3/18/2020	YAZDINIAN/SUSAN//	R.A.P.- APR 2020	240.00	Community Development
107891	3/18/2020	MCCUNE/SHANNON//	R.A.P.- APR 2020	240.00	Community Development
107857	3/16/2020	US BANK	VISA- OUTBACK FOOTWEAR	182.31	Community Development



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107890	3/18/2020	LOCAL GOVERNMENT PUBLICATIONS	CA LAND USE - 2020 UPDATE	143.56	Community Development
107870	3/18/2020	CYBERCOPY, INC.	COPY/PRINTING SERVICE	137.70	Community Development
107885	3/18/2020	J THAYER COMPANY, INC.	OFFICE SUPPLIES	137.50	Community Development
107857	3/16/2020	US BANK	VISA- IAEI	120.00	Community Development
107952	3/23/2020	CYBERCOPY, INC.	COPY/PRINTING SERVICE	108.13	Community Development
108039	3/30/2020	CYBERCOPY, INC.	COPY/PRINTING SERVICE	107.31	Community Development
108245	4/13/2020	CYBERCOPY, INC.	COPY/PRINTING SERVICE	97.18	Community Development
107857	3/16/2020	US BANK	VISA- BAJA FRESH/CORNER BAKERY	96.00	Community Development
107870	3/18/2020	CYBERCOPY, INC.	COPY/PRINTING SERVICE	81.58	Community Development
108245	4/13/2020	CYBERCOPY, INC.	COPY/PRINTING SERVICE	79.66	Community Development
107952	3/23/2020	CYBERCOPY, INC.	COPY/PRINTING SERVICE	71.18	Community Development
107952	3/23/2020	CYBERCOPY, INC.	COPY/PRINTING SERVICE	59.95	Community Development
107952	3/23/2020	CYBERCOPY, INC.	COPY/PRINTING SERVICE	59.73	Community Development
107857	3/16/2020	US BANK	VISA- EB SIGNIFICANT	53.08	Community Development
108039	3/30/2020	CYBERCOPY, INC.	COPY/PRINTING SERVICE	48.45	Community Development
107857	3/16/2020	US BANK	VISA- AOE/US GREEN BUILD	40.33	Community Development
107870	3/18/2020	CYBERCOPY, INC.	COPY/PRINTING SERVICE	40.24	Community Development
107952	3/23/2020	CYBERCOPY, INC.	COPY/PRINTING SERVICE	40.24	Community Development
107952	3/23/2020	CYBERCOPY, INC.	COPY/PRINTING SERVICE	38.60	Community Development
107870	3/18/2020	CYBERCOPY, INC.	COPY/PRINTING SERVICE	37.78	Community Development
108245	4/13/2020	CYBERCOPY, INC.	COPY/PRINTING SERVICE	37.77	Community Development
107857	3/16/2020	US BANK	VISA- PLANETIZEN	24.95	Community Development
107952	3/23/2020	CYBERCOPY, INC.	COPY/PRINTING SERVICE	23.27	Community Development
107952	3/23/2020	CYBERCOPY, INC.	COPY/PRINTING SERVICE	12.54	Community Development
107870	3/18/2020	CYBERCOPY, INC.	COPY/PRINTING SERVICE	10.95	Community Development
107870	3/18/2020	CYBERCOPY, INC.	COPY/PRINTING SERVICE	10.95	Community Development
107857	3/16/2020	US BANK	VISA- RITE AID/WALMART/RALPHS	7.11	Community Development
Total Amount for 45 Line Item(s) from Community Development				\$116,179.35	

Community Services

108092	3/30/2020	THORNTON/JOHN PAUL//	RECREATION INSTRUCTOR	6,402.57	Community Services
108091	3/30/2020	SWAN-MCDONALD/DEBORAH//	RECREATION INSTRUCTOR	3,446.73	Community Services
107861	3/18/2020	AMERIGAS - OXNARD	PROPANE SERVICE	2,373.77	Community Services
107979	3/23/2020	MONAHAN/ANN//	RECREATION INSTRUCTOR	2,017.02	Community Services
108094	3/30/2020	VERGUN/SHANNON JANNETTE//	RECREATION INSTRUCTOR	1,833.65	Community Services
107983	3/23/2020	NICHOLSON/TRISSA//	RECREATION INSTRUCTOR	1,832.37	Community Services
107864	3/18/2020	BARRY KAY ENTERPRISES, INC.	T-BALL UNIFORMS	1,771.71	Community Services



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108090	3/30/2020	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,505.84	Community Services
108051	3/30/2020	HAYNES BUILDING SERVICES, LLC	JANITORIAL SERVICES	1,405.75	Community Services
107910	3/18/2020	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,348.46	Community Services
107939	3/23/2020	BELSLEY/JAMES//	RECREATION INSTRUCTOR	1,305.75	Community Services
108262	4/13/2020	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,069.21	Community Services
107969	3/23/2020	KOBLICK/WENDY SUE WEISS//	RECREATION INSTRUCTOR	1,013.54	Community Services
108146	4/6/2020	THORNTON/JOHN PAUL//	RECREATION INSTRUCTOR	1,002.40	Community Services
107983	3/23/2020	NICHOLSON/TRISSA//	RECREATION INSTRUCTOR	896.70	Community Services
108090	3/30/2020	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	848.45	Community Services
108012	3/23/2020	WEINSTOCK/ARLENE//	RECREATION INSTRUCTOR	798.00	Community Services
107940	3/23/2020	BENDAVID/MICHAEL//	RECREATION INSTRUCTOR	798.00	Community Services
108014	3/23/2020	WILLIAMS/KYLA PAGE//	RECREATION INSTRUCTOR	794.50	Community Services
108042	3/30/2020	DOMINE/JAMES//	RECREATION INSTRUCTOR	794.00	Community Services
108032	3/30/2020	BLUM/ELIZABETH//	RECREATION INSTRUCTOR	774.45	Community Services
107873	3/18/2020	DNA ELECTRIC	ELECTRICAL REPAIRS	764.61	Community Services
107857	3/16/2020	US BANK	VISA- CALABASAS SELF STORAGE	748.00	Community Services
107857	3/16/2020	US BANK	VISA- HOLLYWOOD BOWL	741.00	Community Services
108015	3/23/2020	WOLF/MEL//	RECREATION INSTRUCTOR	740.80	Community Services
107905	3/18/2020	SECURAL SECURITY CORP	PATROL CAR SERVICES- CITYWD	725.62	Community Services
108144	4/6/2020	SECURAL SECURITY CORP	PATROL CAR SERVICES- AC STELLE	682.88	Community Services
107857	3/16/2020	US BANK	VISA- DIY/HOME DEPOT	670.37	Community Services
107859	3/18/2020	ALAN-LEE/CRAIG//	BASKETBALL OFFICIAL	660.00	Community Services
107904	3/18/2020	SALKIN/TOBY JACOBSON//	RECREATION INSTRUCTOR	654.50	Community Services
107897	3/18/2020	OSLER BISHOP & ASSOCIATES	RECREATION INSTRUCTOR	637.00	Community Services
108004	3/23/2020	SUZDALTSEV/JENNY//	RECREATION INSTRUCTOR	605.99	Community Services
107919	3/18/2020	WOOD GRAPHICS UNLIMITED INC.	VETERANS GARDEN	602.25	Community Services
107857	3/16/2020	US BANK	VISA- COSTCO/LOWES	579.26	Community Services
107997	3/23/2020	SALKIN/TOBY JACOBSON//	RECREATION INSTRUCTOR	556.05	Community Services
107887	3/18/2020	KATZ/TRACY//	RECREATION INSTRUCTOR	546.00	Community Services
108009	3/23/2020	VAROL/DIANA//	RECREATION INSTRUCTOR	525.00	Community Services
107857	3/16/2020	US BANK	VISA- CORNER BAKERY/VIKTOR BEN	521.64	Community Services
108239	4/13/2020	ACTIVE NETWORK	MERCHANT MACHINE	500.25	Community Services
107857	3/16/2020	US BANK	VISA- DOLBY THEATRE	486.00	Community Services
108097	3/30/2020	WEINER/MARILYN//	RECREATION INSTRUCTOR	485.70	Community Services
107906	3/18/2020	SHAIFER/KEVIN//	BASKETBALL OFFICIAL	480.00	Community Services
108069	3/30/2020	LERMA/ANGEL//	RECREATION INSTRUCTOR	479.50	Community Services
107857	3/16/2020	US BANK	VISA- STAPLES/OFFICE DEPOT	472.78	Community Services
108018	3/30/2020	AMERIGAS - OXNARD	PROPANE SERVICE	390.02	Community Services



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107857	3/16/2020	US BANK	VISA- SMART & FINAL/COSTCO	380.19	Community Services
107857	3/16/2020	US BANK	VISA- CANVA/JANO GRAPHICS	378.08	Community Services
108026	3/30/2020	B & B PLUMBING	PLUMBING REPAIRS	374.35	Community Services
107943	3/23/2020	BOWDEN AMARO/BONNIE//	RECREATION INSTRUCTOR	370.00	Community Services
108240	4/13/2020	BMI GENERAL LICENSING	MUSIC LICENSE FEE	364.00	Community Services
108031	3/30/2020	BICKELMAN/MELANIE//	RECREATION INSTRUCTOR	364.00	Community Services
107857	3/16/2020	US BANK	VISA- ROADSIDE LUMBER	361.16	Community Services
107865	3/18/2020	BLOCK/NATALIE MORGAN//	BASKETBALL OFFICIAL	360.00	Community Services
108064	3/30/2020	KLOSSNER/JENNY//	RECREATION INSTRUCTOR	355.32	Community Services
107883	3/18/2020	ISLER/FLETCHER E.//	BASKETBALL OFFICIAL	330.00	Community Services
107857	3/16/2020	US BANK	VISA- NEON MONA/CHINESE THTR	322.50	Community Services
107857	3/16/2020	US BANK	VISA- SMART & FINAL/COSTCO	314.45	Community Services
107863	3/18/2020	AT&T	TELEPHONE SERVICE	308.87	Community Services
107880	3/18/2020	HINES/LEONARDO//	BASKETBALL OFFICIAL	300.00	Community Services
107857	3/16/2020	US BANK	VISA- RITE AID/COSTCO	288.68	Community Services
107973	3/23/2020	LAUGHTER FOR THE HEALTH OF IT	RECREATION INSTRUCTOR	282.75	Community Services
108011	3/23/2020	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	275.90	Community Services
107857	3/16/2020	US BANK	VISA- FIRST CHOICE/DS COFFEE	274.05	Community Services
107882	3/18/2020	IMBER/GIL//	BASKETBALL OFFICIAL	270.00	Community Services
108085	3/30/2020	SECURAL SECURITY CORP	PATROL CAR SERVICES- GATES	268.54	Community Services
108085	3/30/2020	SECURAL SECURITY CORP	PATROL CAR SERVICES- GRAPE	268.54	Community Services
108115	4/6/2020	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	267.98	Community Services
108107	4/6/2020	B & B PLUMBING	PLUMBING REPAIRS	263.08	Community Services
108002	3/23/2020	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	262.95	Community Services
107899	3/18/2020	PATTERSON/DAVID//	BASKETBALL OFFICIAL	240.00	Community Services
107893	3/18/2020	MEKJIAN/HENRY//	BASKETBALL OFFICIAL	240.00	Community Services
107995	3/23/2020	RYEMON/ROBERT//	RECREATION INSTRUCTOR	228.00	Community Services
107857	3/16/2020	US BANK	VISA- 7-11	221.78	Community Services
107857	3/16/2020	US BANK	VISA- GIBBON CONSERVATION	220.00	Community Services
107857	3/16/2020	US BANK	VISA- MALIBU LAUNDRY	217.50	Community Services
107857	3/16/2020	US BANK	VISA- HARBOR FREIGHTS/HOME DEP	213.42	Community Services
108068	3/30/2020	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	212.45	Community Services
108107	4/6/2020	B & B PLUMBING	PLUMBING REPAIRS	209.50	Community Services
107999	3/23/2020	SENDOWSKI/SHULAMIT//	RECREATION INSTRUCTOR	201.63	Community Services
107857	3/16/2020	US BANK	VISA- TRADER JOE'S	200.00	Community Services
108085	3/30/2020	SECURAL SECURITY CORP	PATROL CAR SERVICES- SR CTR	188.04	Community Services
108123	4/6/2020	EMERALD COAST PLANTSCAPES, INC	PLANT MAINTENANCE- SR CTR	185.00	Community Services
107857	3/16/2020	US BANK	VISA- AMAZON.COM	183.89	Community Services



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107970	3/23/2020	KRANTZ/A STEVEN//	RECREATION INSTRUCTOR	182.00	Community Services
107894	3/18/2020	MONTGOMERY/MICHAEL//	BASKETBALL OFFICIAL	180.00	Community Services
107884	3/18/2020	ISRAEL/BOB//	BASKETBALL OFFICIAL	180.00	Community Services
107907	3/18/2020	SIEDELMAN/LARRY//	BASKETBALL OFFICIAL	180.00	Community Services
107860	3/18/2020	ALLEN/HARVEY//	BASKETBALL OFFICIAL	180.00	Community Services
107905	3/18/2020	SECURAL SECURITY CORP	PATROL CAR SERVICES- CIVIC CTR	179.66	Community Services
107857	3/16/2020	US BANK	VISA- VISTA PAINT	170.05	Community Services
108085	3/30/2020	SECURAL SECURITY CORP	PATROL CAR SERVICES- DE ANZA	157.42	Community Services
107857	3/16/2020	US BANK	VISA- HOME DEPOT/DIY	155.05	Community Services
107857	3/16/2020	US BANK	VISA- DIRECT TV	153.66	Community Services
107949	3/23/2020	CLARK PEST CONTROL	PEST CONTROL SERVICES	150.00	Community Services
107857	3/16/2020	US BANK	VISA- CEDAR PLUMBING	147.50	Community Services
107986	3/23/2020	PARAMESH/KALANIDHI//	RECREATION INSTRUCTOR	147.00	Community Services
108002	3/23/2020	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	146.42	Community Services
108093	3/30/2020	UNITED SITE SERVICES OF CA INC	PORTABLE TOILET RENTAL	137.81	Community Services
107857	3/16/2020	US BANK	VISA- PYRAMID PIPE	136.66	Community Services
107857	3/16/2020	US BANK	VISA- PEACH JAR	125.00	Community Services
107905	3/18/2020	SECURAL SECURITY CORP	SECURITY- SPEAKER SRS	124.16	Community Services
107876	3/18/2020	FISHMAN/MICHAEL//	BASKETBALL OFFICIAL	120.00	Community Services
108058	3/30/2020	INNER-I ...SECURITY IN FOCUS	GATE REPAIRS	120.00	Community Services
107857	3/16/2020	US BANK	VISA- GEFFEN PLAYHOUSE	120.00	Community Services
107949	3/23/2020	CLARK PEST CONTROL	PEST CONTROL SERVICES	111.00	Community Services
108085	3/30/2020	SECURAL SECURITY CORP	ALARM RESPONSE- SR CTR	104.76	Community Services
107857	3/16/2020	US BANK	VISA- PEACH JAR	100.00	Community Services
107933	3/23/2020	AT&T	TELEPHONE SERVICE	98.58	Community Services
108144	4/6/2020	SECURAL SECURITY CORP	PATROL CAR SERVICES- SR CTR	93.12	Community Services
107908	3/18/2020	SIMMONS/NEILL//	RECREATION INSTRUCTOR	88.20	Community Services
107857	3/16/2020	US BANK	VISA- FACILITRON	84.96	Community Services
108005	3/23/2020	TELLER/BARBARA//	RECREATION INSTRUCTOR	77.24	Community Services
108085	3/30/2020	SECURAL SECURITY CORP	ALARM RESPONSE- CREEKSIDE	76.02	Community Services
107857	3/16/2020	US BANK	VISA- AMAZON.COM	73.91	Community Services
107857	3/16/2020	US BANK	VISA- AMAZON.COM	73.37	Community Services
107857	3/16/2020	US BANK	VISA- MICHAELS PIZZA	72.88	Community Services
107857	3/16/2020	US BANK	VISA- MINUTEMAN PRESS	65.19	Community Services
108085	3/30/2020	SECURAL SECURITY CORP	ALARM RESPONSE- DE ANZA	62.13	Community Services
107901	3/18/2020	RAMIREZ/MICHAEL//	BASKETBALL OFFICIAL	60.00	Community Services
107857	3/16/2020	US BANK	VISA- ALBERTSONS/RALPHS/TJ	56.78	Community Services
107857	3/16/2020	US BANK	VISA- COSTCO/LOWES	55.81	Community Services



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107857	3/16/2020	US BANK	VISA- ALBERTSONS	54.32	Community Services
107857	3/16/2020	US BANK	VISA- CONSTANT CONTACT	45.00	Community Services
108096	3/30/2020	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	40.84	Community Services
107857	3/16/2020	US BANK	VISA- AMAZON.COM	38.42	Community Services
107857	3/16/2020	US BANK	VISA- HOME DEPOT/DIY	32.83	Community Services
107857	3/16/2020	US BANK	VISA- JACQUIE LAWSON	30.00	Community Services
107857	3/16/2020	US BANK	VISA- RALPHS	18.96	Community Services
107857	3/16/2020	US BANK	VISA- RITE AID/COSTCO	9.98	Community Services
107857	3/16/2020	US BANK	VISA- PRIME VIDEO	3.49	Community Services
107857	3/16/2020	US BANK	VISA- CANVA/JANO GRAPHICS	3.00	Community Services
107857	3/16/2020	US BANK	VISA- APPLE.COM	0.99	Community Services
Total Amount for 132 Line Item(s) from Community Services				\$63,678.86	

Finance

107858	3/18/2020	ADP, INC	PAYROLL PROCESSING	5,126.86	Finance
107858	3/18/2020	ADP, INC	PAYROLL PROCESSING	1,761.95	Finance
107895	3/18/2020	MOSS, LEVY & HARTZHEIM	AUDIT WORK TO DATE FY 19/20	1,500.00	Finance
107857	3/16/2020	US BANK	VISA- POSTNET/J THAYER	976.17	Finance
107857	3/16/2020	US BANK	VISA- AMAZON.COM	541.77	Finance
108149	4/6/2020	TYLER TECHNOLOGIES INC	BUDGET MODULE	375.00	Finance
107857	3/16/2020	US BANK	VISA- COSTCO	196.59	Finance
108128	4/6/2020	HDL, COREN & CONE INC.	PROPERTY TAX SERVICES	160.84	Finance
Total Amount for 8 Line Item(s) from Finance				\$10,639.18	

Library

107867	3/18/2020	CALIFA GROUP	BROADBAND SUBSCRIPTION	4,443.38	Library
108250	4/13/2020	GALE CENGAGE LEARNING INC	E-BOOKS	4,079.01	Library
107958	3/23/2020	GALE CENGAGE LEARNING INC	E-BOOKS	3,030.52	Library
108112	4/6/2020	BIBLIOTHECA, LLC	E-BOOKS	2,447.35	Library
108110	4/6/2020	BAKER & TAYLOR, LLC	BOOKS-LIBRARY	1,456.08	Library
107896	3/18/2020	OCLC, INC.	MEMBERSHIP DUES- JAN 2020	760.48	Library
107985	3/23/2020	OCLC, INC.	MEMBERSHIP DUES- FEB 2020	760.48	Library
107964	3/23/2020	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	712.18	Library
108140	4/6/2020	RECORDED BOOKS, LLC	E- AUDIO BOOKS	557.33	Library
108116	4/6/2020	CANON SOLUTIONS AMERICA, INC	COPIER SVC PROGRAM- WHG01091	468.99	Library
108251	4/13/2020	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	410.48	Library



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108130	4/6/2020	INNOVATIVE INTERFACES, INC	SOFTWARE MAINTENANCE	400.00	Library
107857	3/16/2020	US BANK	VISA- ALA	363.00	Library
107900	3/18/2020	PENGUIN RANDOM HOUSE, LLC	BOOKS ON CD	230.35	Library
107991	3/23/2020	RECORDED BOOKS, LLC	E- AUDIO BOOKS	209.60	Library
107863	3/18/2020	AT&T	TELEPHONE SERVICE	195.51	Library
108251	4/13/2020	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	194.99	Library
108116	4/6/2020	CANON SOLUTIONS AMERICA, INC	COPIER SVC PROGRAM- WHG01368	188.11	Library
108115	4/6/2020	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	149.88	Library
108115	4/6/2020	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	149.88	Library
107938	3/23/2020	BAKER & TAYLOR, LLC	BOOKS-LIBRARY	143.33	Library
107991	3/23/2020	RECORDED BOOKS, LLC	BOOKS ON CD	135.47	Library
107871	3/18/2020	DEMCO, INC.	LIBRARY SUPPLIES	115.02	Library
107991	3/23/2020	RECORDED BOOKS, LLC	E- AUDIO BOOKS	104.92	Library
107857	3/16/2020	US BANK	VISA- KAPLAN LEARNING	95.61	Library
108110	4/6/2020	BAKER & TAYLOR, LLC	BOOKS-LIBRARY	90.74	Library
108140	4/6/2020	RECORDED BOOKS, LLC	E- AUDIO BOOKS	89.70	Library
107857	3/16/2020	US BANK	VISA- AMAZON.COM	79.90	Library
108116	4/6/2020	CANON SOLUTIONS AMERICA, INC	COPIER SVC PROGRAM- WHG01091	79.19	Library
108116	4/6/2020	CANON SOLUTIONS AMERICA, INC	COPIER SVC PROGRAM- WHG01368	79.19	Library
108138	4/6/2020	PENGUIN RANDOM HOUSE, LLC	BOOKS ON CD	57.49	Library
108034	3/30/2020	CANON SOLUTIONS AMERICA, INC	COPIER SVC PROGRAM- FTG80700	39.91	Library
107857	3/16/2020	US BANK	VISA- RALPHS/FRESH BROTHERS	37.43	Library
107938	3/23/2020	BAKER & TAYLOR, LLC	BOOKS-LIBRARY	29.23	Library
108110	4/6/2020	BAKER & TAYLOR, LLC	BOOKS-LIBRARY	21.08	Library
107964	3/23/2020	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	21.00	Library
107857	3/16/2020	US BANK	VISA- USPS	3.86	Library
107857	3/16/2020	US BANK	VISA- COSTCO	-21.89	Library
108251	4/13/2020	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	-25.51	Library
Total Amount for 39 Line Item(s) from Library				\$22,383.27	

LMD #22

107918	3/18/2020	WESTRIDGE CALABASAS HOA	LANDSCAPE MAINTENANCE	26,862.00	LMD #22
108068	3/30/2020	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	14,115.90	LMD #22
108010	3/23/2020	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	11,529.00	LMD #22
108068	3/30/2020	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	10,735.87	LMD #22
108010	3/23/2020	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	5,982.00	LMD #22
107935	3/23/2020	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	5,727.85	LMD #22



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107918	3/18/2020	WESTRIDGE CALABASAS HOA	LANDSCAPE MAINTENANCE	4,755.00	LMD #22
107945	3/23/2020	CALABASAS PARK HOMEOWNERS ASSO	LAKE MONITORING	3,555.00	LMD #22
108010	3/23/2020	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,510.00	LMD #22
108068	3/30/2020	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	3,091.09	LMD #22
107935	3/23/2020	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	2,960.00	LMD #22
107993	3/23/2020	ROSS MORGAN & COMPANY, INC.	EMERGENCY TREE REMOVAL	2,900.00	LMD #22
108068	3/30/2020	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,652.15	LMD #22
108010	3/23/2020	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,347.00	LMD #22
107935	3/23/2020	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	1,360.00	LMD #22
107982	3/23/2020	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	1,100.00	LMD #22
108010	3/23/2020	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	913.00	LMD #22
107982	3/23/2020	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	875.00	LMD #22
107935	3/23/2020	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	550.00	LMD #22
108010	3/23/2020	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	550.00	LMD #22
108010	3/23/2020	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	520.00	LMD #22
108010	3/23/2020	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	504.00	LMD #22
108145	4/6/2020	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	339.78	LMD #22
108010	3/23/2020	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	304.00	LMD #22
108145	4/6/2020	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	290.45	LMD #22
108010	3/23/2020	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	221.00	LMD #22
108145	4/6/2020	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	197.67	LMD #22
108262	4/13/2020	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	117.81	LMD #22
108010	3/23/2020	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	109.00	LMD #22
108090	3/30/2020	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	104.69	LMD #22
107910	3/18/2020	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	80.64	LMD #22
108145	4/6/2020	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	37.71	LMD #22
108145	4/6/2020	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	32.20	LMD #22
108145	4/6/2020	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	21.65	LMD #22
Total Amount for 34 Line Item(s) from LMD #22				\$108,951.46	

LMD #24

108256	4/13/2020	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,332.16	LMD #24
108256	4/13/2020	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,238.19	LMD #24
107972	3/23/2020	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	910.46	LMD #24
108256	4/13/2020	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	571.26	LMD #24
107972	3/23/2020	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	505.78	LMD #24
108256	4/13/2020	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	340.25	LMD #24



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107935	3/23/2020	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	266.00	LMD #24
107935	3/23/2020	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	234.00	LMD #24
107972	3/23/2020	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	231.47	LMD #24
107935	3/23/2020	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	200.00	LMD #24
108090	3/30/2020	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	190.23	LMD #24
107935	3/23/2020	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	133.00	LMD #24
107935	3/23/2020	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	133.00	LMD #24
107935	3/23/2020	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	117.00	LMD #24
107935	3/23/2020	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	117.00	LMD #24
Total Amount for 15 Line Item(s) from LMD #24				\$6,519.80	
<u>LMD #27</u>					
107935	3/23/2020	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	1,457.63	LMD #27
107935	3/23/2020	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	700.00	LMD #27
107935	3/23/2020	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	682.50	LMD #27
107935	3/23/2020	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	400.00	LMD #27
108145	4/6/2020	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	12.22	LMD #27
Total Amount for 5 Line Item(s) from LMD #27				\$3,252.35	
<u>LMD #32</u>					
107935	3/23/2020	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	3,377.34	LMD #32
107935	3/23/2020	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	2,845.00	LMD #32
107935	3/23/2020	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	200.00	LMD #32
108145	4/6/2020	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	11.35	LMD #32
108090	3/30/2020	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	11.34	LMD #32
Total Amount for 5 Line Item(s) from LMD #32				\$6,445.03	
<u>LMD 22 - Common Benefit Area</u>					
108010	3/23/2020	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	11,769.00	LMD 22 - Common Benefit Area
107932	3/23/2020	ARCH CHEMICALS, INC.	LAKE MAINTENANCE	11,730.00	LMD 22 - Common Benefit Area
108068	3/30/2020	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	6,556.98	LMD 22 - Common Benefit Area
108010	3/23/2020	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	5,438.00	LMD 22 - Common Benefit Area
108152	4/6/2020	VENTURA PAVING MANAGEMENT INC	CONCRETE REPAIRS	5,000.00	LMD 22 - Common Benefit Area
108145	4/6/2020	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	2,048.13	LMD 22 - Common Benefit Area
108010	3/23/2020	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,800.00	LMD 22 - Common Benefit Area



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108145	4/6/2020	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	468.42	LMD 22 - Common Benefit Area
108010	3/23/2020	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	430.00	LMD 22 - Common Benefit Area
108010	3/23/2020	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	408.00	LMD 22 - Common Benefit Area
108145	4/6/2020	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	200.86	LMD 22 - Common Benefit Area
108090	3/30/2020	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	13.74	LMD 22 - Common Benefit Area
108145	4/6/2020	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	10.55	LMD 22 - Common Benefit Area
Total Amount for 13 Line Item(s) from LMD 22 - Common Benefit Area				\$45,873.68	

Media Operations

107909	3/18/2020	SOFTWAREONE, INC.	COMPUTER SOFTWARE	7,727.08	Media Operations
108099	3/30/2020	YIN/TONG//	REIMBURSE- LAPTOPS	6,368.76	Media Operations
107915	3/18/2020	VERIZON WIRELESS	TELEPHONE SERVICE	3,470.05	Media Operations
108052	3/30/2020	HERNANDEZ/MARICELA//	REIMBURSE- LAPTOPS	3,184.38	Media Operations
108147	4/6/2020	TIME WARNER CABLE	CABLE MODEM- CITY HALL	1,615.00	Media Operations
107984	3/23/2020	NICKERSON/LAURA//	CTV HOST SERVICES	1,181.25	Media Operations
108105	4/6/2020	AT&T	TELEPHONE SERVICE	1,107.11	Media Operations
107857	3/16/2020	US BANK	VISA- MICROSOFT	750.00	Media Operations
108125	4/6/2020	FUSION CLOUD COMPANY	DSL SERVICE	588.19	Media Operations
107981	3/23/2020	NATIONAL CAPTIONING INSTITUTE	CLOSED CAPTIONING SVCS	504.00	Media Operations
108147	4/6/2020	TIME WARNER CABLE	CABLE MODEM- CITY HALL	498.09	Media Operations
108263	4/13/2020	TELECOM LAW FIRM, P.C.	TELECOMM CONSULT SVCS	462.00	Media Operations
108147	4/6/2020	TIME WARNER CABLE	CABLE MODEM- CITY HALL	289.98	Media Operations
107857	3/16/2020	US BANK	VISA- AMAZON.COM	272.96	Media Operations
108105	4/6/2020	AT&T	TELEPHONE SERVICE	164.69	Media Operations
107959	3/23/2020	GRACENOTE MEDIA SERVICES	CTV GUIDE LISTING	105.86	Media Operations
107947	3/23/2020	CHARTER COMMUNICATIONS	CABLE MODEM- CITY HALL	96.88	Media Operations
108136	4/6/2020	NICHOLSON/TRISSA//	RECREATION INSTRUCTOR- VIDEO	50.00	Media Operations
108135	4/6/2020	MONAHAN/ANN//	RECREATION INSTRUCTOR- VIDEO	50.00	Media Operations
108106	4/6/2020	AT&T MOBILITY	TELEPHONE SERVICE	48.24	Media Operations
107857	3/16/2020	US BANK	VISA- RALPHS/WESTERN BAGEL	48.17	Media Operations
107857	3/16/2020	US BANK	VISA- L.A DAILY NEWS	10.00	Media Operations
Total Amount for 22 Line Item(s) from Media Operations				\$28,592.69	

Non-Departmental - Finance

108114	4/6/2020	CALABASAS HIGH SCHOOL	TITLE I/SCHOOL GRANT	78,000.00	Non-Departmental - Finance
108100	4/6/2020	A E WRIGHT MIDDLE SCHOOL PFC	TITLE I/SCHOOL GRANT	38,000.00	Non-Departmental - Finance



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108101	4/6/2020	A.C. STELLE MIDDLE SCHOOL PFC	TITLE I/SCHOOL GRANT	38,000.00	Non-Departmental - Finance
108117	4/6/2020	CHAPARRAL PFC	TITLE I/SCHOOL GRANT	32,000.00	Non-Departmental - Finance
108133	4/6/2020	LUPIN HILL SCHOOL PFC	TITLE I/SCHOOL GRANT	32,000.00	Non-Departmental - Finance
108111	4/6/2020	BAY LAUREL ELEMENTARY SCHOOL	TITLE I/SCHOOL GRANT	32,000.00	Non-Departmental - Finance
107874	3/18/2020	DUFFEY'S MOBILE HOME SERVICE	CDBG RES REHAB- WOODMANSEE	14,570.00	Non-Departmental - Finance
108081	3/30/2020	R P BARRICADE INC	SECURITY- HELICOPTER CRASH	3,537.00	Non-Departmental - Finance
108085	3/30/2020	SECURAL SECURITY CORP	PARKING ENFORCEMENT	3,491.59	Non-Departmental - Finance
108252	4/13/2020	IRON MOUNTAIN, INC.	STORAGE SERVICES	2,857.86	Non-Departmental - Finance
107965	3/23/2020	IRON MOUNTAIN, INC.	STORAGE SERVICES	2,240.31	Non-Departmental - Finance
107857	3/16/2020	US BANK	VISA- LIFE STORAGE	1,371.00	Non-Departmental - Finance
107857	3/16/2020	US BANK	VISA- CONEJO AWARDS	1,349.20	Non-Departmental - Finance
108260	4/13/2020	NBS GOVERNMENT FINANCE GROUP	CONTINUE DISCLOSURE REPORT	1,245.25	Non-Departmental - Finance
108259	4/13/2020	MICHAEL BAKER INTERNATIONAL	PROFESSIONAL SERVICES	1,050.00	Non-Departmental - Finance
107857	3/16/2020	US BANK	VISA- COSTCO	873.10	Non-Departmental - Finance
108115	4/6/2020	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	502.61	Non-Departmental - Finance
108241	4/13/2020	CANON SOLUTIONS AMERICA, INC	COPIER SVC PROGRAM- JME22147	378.08	Non-Departmental - Finance
108239	4/13/2020	ACTIVE NETWORK	MERCHANT FEES	364.39	Non-Departmental - Finance
107857	3/16/2020	US BANK	VISA- AMAZON.COM	299.14	Non-Departmental - Finance
107885	3/18/2020	J THAYER COMPANY, INC.	OFFICE SUPPLIES	252.87	Non-Departmental - Finance
107857	3/16/2020	US BANK	VISA- AMAZON.COM	227.11	Non-Departmental - Finance
107857	3/16/2020	US BANK	VISA- OFFICESUPPLY.COM	217.97	Non-Departmental - Finance
107857	3/16/2020	US BANK	VISA- COSTCO	201.37	Non-Departmental - Finance
108239	4/13/2020	ACTIVE NETWORK	MERCHANT REFUNDS	192.01	Non-Departmental - Finance
107857	3/16/2020	US BANK	EMERGENCY- WOOLSEY FIRE 11/18	189.38	Non-Departmental - Finance
107857	3/16/2020	US BANK	VISA- RITE AID/WALMART/RALPHS	177.80	Non-Departmental - Finance
108239	4/13/2020	ACTIVE NETWORK	MERCHANT FEES	150.72	Non-Departmental - Finance
108239	4/13/2020	ACTIVE NETWORK	MERCHANT REFUNDS	125.01	Non-Departmental - Finance
107857	3/16/2020	US BANK	VISA- AMAZON.COM	114.16	Non-Departmental - Finance
107857	3/16/2020	US BANK	VISA- RALPHS/TARGET	77.66	Non-Departmental - Finance
107946	3/23/2020	CANON SOLUTIONS AMERICA, INC	COPIER SVC PROGRAM- KZT02095	64.00	Non-Departmental - Finance
107857	3/16/2020	US BANK	EMERGENCY- WOOLSEY FIRE 11/18	48.83	Non-Departmental - Finance
107875	3/18/2020	FEDERAL EXPRESS CORP.	COURIER SERVICE	15.20	Non-Departmental - Finance
108249	4/13/2020	FEDERAL EXPRESS CORP.	COURIER SERVICE	14.38	Non-Departmental - Finance
Total Amount for 35 Line Item(s) from Non-Departmental - Finance				\$286,198.00	

Pavroll

107929	3/23/2020	WOLFSON/JONATHON//	HEALTH INS REIMB (RETIREE)	2,108.34	Payroll
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107923	3/23/2020	COROALLES/ANTHONY//	HEALTH INS REIMB (RETIREE)	702.78	Payroll
107924	3/23/2020	GROVEMAN/BARRY//	HEALTH INS REIMB (RETIREE)	702.78	Payroll
107925	3/23/2020	HILL/BOB//	HEALTH INS REIMB (RETIREE)	702.78	Payroll
107926	3/23/2020	LOPATA/MARVIN//	HEALTH INS REIMB (RETIREE)	702.78	Payroll
107927	3/23/2020	PARKER/ROBIN//	HEALTH INS REIMB (RETIREE)	702.78	Payroll
107928	3/23/2020	WASHBURN/DENNIS//	HEALTH INS REIMB (RETIREE)	702.78	Payroll
107922	3/23/2020	CATE/CHARLES R.//	HEALTH INS REIMB (RETIREE)	702.78	Payroll
108078	3/30/2020	P&A ADMINISTRATIVE SVCS INC	FSA MONTHLY ADMIN FEE- APR 20	72.00	Payroll
Total Amount for 9 Line Item(s) from Payroll				\$7,099.80	

Police / Fire / Safety

108067	3/30/2020	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- FEB 2020	383,533.02	Police / Fire / Safety
108067	3/30/2020	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- FEB 2020	9,733.43	Police / Fire / Safety
108066	3/30/2020	L.A. CO. DEPT. OF ANIMAL CARE	ANIMAL HOUSING SVCS- FEB 2020	5,720.68	Police / Fire / Safety
108255	4/13/2020	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- VIEWPOINT	3,228.63	Police / Fire / Safety
108255	4/13/2020	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- THE OAKS	2,238.72	Police / Fire / Safety
108255	4/13/2020	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- CAL PARK EST	886.89	Police / Fire / Safety
108067	3/30/2020	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- FEB 2020	387.50	Police / Fire / Safety
108132	4/6/2020	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- FINGERPRINT	77.62	Police / Fire / Safety
108131	4/6/2020	KUSTOM SIGNALS, INC.	LASER EQUIPMENT REPAIRS	44.71	Police / Fire / Safety
108065	3/30/2020	KUSTOM SIGNALS, INC.	LASER EQUIPMENT REPAIRS	42.47	Police / Fire / Safety
Total Amount for 10 Line Item(s) from Police / Fire / Safety				\$405,893.67	

Public Safety & Emergency Preparedness

107857	3/16/2020	US BANK	VISA- MACKAY COMMUNICATIONS	1,167.90	Public Safety & Emergency Preparedness
107857	3/16/2020	US BANK	VISA- AMAZON.COM	165.57	Public Safety & Emergency Preparedness
107857	3/16/2020	US BANK	VISA- RALPHS/ALBERTSONS	56.30	Public Safety & Emergency Preparedness
107857	3/16/2020	US BANK	VISA- COSTCO/STAPLES	49.76	Public Safety & Emergency Preparedness
107857	3/16/2020	US BANK	VISA- COSTCO/STAPLES	31.96	Public Safety & Emergency Preparedness
Total Amount for 5 Line Item(s) from Public Safety & Emergency Preparedness				\$1,471.49	

Public Works

108244	4/13/2020	COUNTY OF LOS ANGELES	CONTRACT SERVICES	54,082.50	Public Works
107955	3/23/2020	DOWNSTREAM SVCS, INC.	CDS UNIT MAINTENANCE	9,303.00	Public Works
107950	3/23/2020	CLEANSTREET INC	MONTHLY SVC - STREET SWEEPING	8,328.66	Public Works



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108243	4/13/2020	CLEANSTREET INC	MONTHLY SVC - STREET SWEEPING	8,328.66	Public Works
108037	3/30/2020	COUNTY OF LOS ANGELES	CONTRACT SERVICES	8,105.63	Public Works
108267	4/13/2020	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	3,501.00	Public Works
108037	3/30/2020	COUNTY OF LOS ANGELES	CONTRACT SERVICES	3,267.47	Public Works
107869	3/18/2020	CHRIS NELSON & ASSOCIATES, INC	SURVEY CONSULTING	2,700.00	Public Works
108059	3/30/2020	ISSAKHANI/MARINA//	CONSULTING SERVICES	2,186.25	Public Works
108155	4/6/2020	WILHELM/RICHARD FRANK//	FIELD INVESTIGTN/DRAFTING SVCS	1,980.00	Public Works
107982	3/23/2020	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	1,945.00	Public Works
108010	3/23/2020	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	1,785.00	Public Works
108068	3/30/2020	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,554.21	Public Works
107961	3/23/2020	HAJIZADEH/HOUMAN//	CONSULTING SERVICES	962.50	Public Works
108068	3/30/2020	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	921.67	Public Works
107961	3/23/2020	HAJIZADEH/HOUMAN//	CONSULTING SERVICES	770.00	Public Works
108256	4/13/2020	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	765.77	Public Works
107879	3/18/2020	HAJIZADEH/HOUMAN//	CONSULTING SERVICES	715.00	Public Works
107879	3/18/2020	HAJIZADEH/HOUMAN//	CONSULTING SERVICES	687.50	Public Works
108268	4/13/2020	WILLDAN ASSOCIATES INC.	GRADING & DRAINAGE REVIEW	683.50	Public Works
107857	3/16/2020	US BANK	VISA- HOME DEPOT/GREEN THUMB	557.43	Public Works
108020	3/30/2020	APWA	GROUP MEMBERSHIP RENEWAL	555.00	Public Works
108126	4/6/2020	HAJIZADEH/HOUMAN//	CONSULTING SERVICES	550.00	Public Works
107982	3/23/2020	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	540.00	Public Works
108010	3/23/2020	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	469.00	Public Works
108010	3/23/2020	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	469.00	Public Works
108126	4/6/2020	HAJIZADEH/HOUMAN//	CONSULTING SERVICES	412.50	Public Works
108010	3/23/2020	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- P.W.	381.00	Public Works
108020	3/30/2020	APWA	GROUP MEMBERSHIP RENEWAL	370.00	Public Works
108238	4/13/2020	ACORN NEWSPAPER	ARBOR DAY ADVERTISING	326.76	Public Works
108010	3/23/2020	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	302.00	Public Works
107972	3/23/2020	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	300.65	Public Works
107982	3/23/2020	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	300.00	Public Works
108008	3/23/2020	VALLEY NEWS GROUP	LEGAL ADVERTISING	300.00	Public Works
108010	3/23/2020	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- P.W.	281.00	Public Works
108010	3/23/2020	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- P.W.	260.00	Public Works
108010	3/23/2020	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	245.00	Public Works
107857	3/16/2020	US BANK	VISA- HOME DEPOT/DIY/HARBOR	215.23	Public Works
108020	3/30/2020	APWA	GROUP MEMBERSHIP RENEWAL	185.00	Public Works
108021	3/30/2020	ARC DOCUMENT SOLUTIONS, LLC	COPY/PRINTING SERVICE	163.20	Public Works
108010	3/23/2020	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	146.00	Public Works



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107857	3/16/2020	US BANK	VISA- HOME DEPOT/DIY	122.15	Public Works
108145	4/6/2020	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	111.44	Public Works
107857	3/16/2020	US BANK	VISA- HOME DEPOT/DIY/HARBOR	94.13	Public Works
107857	3/16/2020	US BANK	VISA- KEY ZONE	91.60	Public Works
107857	3/16/2020	US BANK	VISA- HOME DEPOT/DIY	90.42	Public Works
108010	3/23/2020	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- P.W.	74.50	Public Works
107913	3/18/2020	UNDERGROUND SERVICE ALERT	MONTHLY MEMBERSHIP FEE	72.70	Public Works
108090	3/30/2020	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	67.77	Public Works
107857	3/16/2020	US BANK	VISA- MARMALADE CAFE	53.95	Public Works
107857	3/16/2020	US BANK	VISA- COSTCO	52.66	Public Works
107857	3/16/2020	US BANK	VISA- FAST SIGNS/AMAZON.COM	43.80	Public Works
107974	3/23/2020	LEGACY AWARDS	ENVIRONMENTAL PLAQUE	43.80	Public Works
107872	3/18/2020	DIG SAFE BOARD	STATE REGULATORY FEE	40.01	Public Works
107915	3/18/2020	VERIZON WIRELESS	TELEPHONE SERVICE	38.01	Public Works
107931	3/23/2020	ARC DOCUMENT SOLUTIONS, LLC	COPY/PRINTING SERVICE	34.27	Public Works
107910	3/18/2020	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	24.32	Public Works
107857	3/16/2020	US BANK	VISA- HOME DEPOT/DIY	23.95	Public Works
108262	4/13/2020	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	21.97	Public Works
107857	3/16/2020	US BANK	VISA- RITE AID	16.00	Public Works
107857	3/16/2020	US BANK	VISA- HOME DEPOT	6.54	Public Works
Total Amount for 61 Line Item(s) from Public Works				\$121,026.08	

Recoverable / Refund / Liability

108239	4/13/2020	ACTIVE NETWORK	MERCHANT REFUNDS	11,946.86	Recoverable / Refund / Liability
108239	4/13/2020	ACTIVE NETWORK	MERCHANT REFUNDS	2,965.28	Recoverable / Refund / Liability
108239	4/13/2020	ACTIVE NETWORK	MERCHANT REFUNDS	2,846.17	Recoverable / Refund / Liability
108078	3/30/2020	P&A ADMINISTRATIVE SVCS INC	FSA-MED CARE REIMBURSEMENT	2,400.67	Recoverable / Refund / Liability
108239	4/13/2020	ACTIVE NETWORK	MERCHANT REFUNDS	2,119.71	Recoverable / Refund / Liability
108043	3/30/2020	DUFFEY'S MOBILE HOME SERVICE	CDBG RES REHAB- WOODMANSEE RET	1,457.00	Recoverable / Refund / Liability
108239	4/13/2020	ACTIVE NETWORK	MERCHANT REFUNDS	1,378.90	Recoverable / Refund / Liability
108239	4/13/2020	ACTIVE NETWORK	MERCHANT REFUNDS	1,377.00	Recoverable / Refund / Liability
107934	3/23/2020	AVILA/PAULA//	EMPLOYEE COMPUTER LOAN	1,175.98	Recoverable / Refund / Liability
108239	4/13/2020	ACTIVE NETWORK	MERCHANT REFUNDS	845.00	Recoverable / Refund / Liability
108239	4/13/2020	ACTIVE NETWORK	MERCHANT REFUNDS	819.00	Recoverable / Refund / Liability
108239	4/13/2020	ACTIVE NETWORK	MERCHANT REFUNDS	636.50	Recoverable / Refund / Liability
107878	3/18/2020	FROST/JEFFREY//	REFUND FILM PERMIT BOND	543.00	Recoverable / Refund / Liability
107911	3/18/2020	STIRLING/LIZ//	REFUND FILM PERMIT BOND	543.00	Recoverable / Refund / Liability



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107920	3/18/2020	YATES/ALLISON//	REFUND FILM PERMIT BOND	543.00	Recoverable / Refund / Liability
108239	4/13/2020	ACTIVE NETWORK	MERCHANT REFUNDS	386.00	Recoverable / Refund / Liability
107898	3/18/2020	P&A ADMINISTRATIVE SVCS INC	FSA-MED CARE REIMBURSEMENT	258.33	Recoverable / Refund / Liability
108075	3/30/2020	NOROOU/MARYAM//	FACILITY RENTAL REFUND	195.00	Recoverable / Refund / Liability
108239	4/13/2020	ACTIVE NETWORK	MERCHANT REFUNDS	182.00	Recoverable / Refund / Liability
108261	4/13/2020	RINKER/BILLY//	RECREATION REFUND	160.00	Recoverable / Refund / Liability
108239	4/13/2020	ACTIVE NETWORK	MERCHANT REFUNDS	156.00	Recoverable / Refund / Liability
108254	4/13/2020	KHAZIN/AZAR//	RECREATION REFUND	117.00	Recoverable / Refund / Liability
108137	4/6/2020	PAULY/REBEKAH//	RECREATION REFUND- T&SC	89.28	Recoverable / Refund / Liability
108122	4/6/2020	ELLINGWOOD/LORELEI//	RECREATION REFUND- T&SC	81.40	Recoverable / Refund / Liability
108075	3/30/2020	NOROOU/MARYAM//	FACILITY RENTAL REFUND	81.00	Recoverable / Refund / Liability
108048	3/30/2020	GELLER/MONICA//	FACILITY RENTAL REFUND	81.00	Recoverable / Refund / Liability
108239	4/13/2020	ACTIVE NETWORK	MERCHANT REFUNDS	81.00	Recoverable / Refund / Liability
108048	3/30/2020	GELLER/MONICA//	FACILITY RENTAL REFUND	78.00	Recoverable / Refund / Liability
107963	3/23/2020	HUBERMAN/RUTH//	RECREATION REFUND	72.90	Recoverable / Refund / Liability
107857	3/16/2020	US BANK	VISA- AMAZON.COM	60.43	Recoverable / Refund / Liability
108239	4/13/2020	ACTIVE NETWORK	MERCHANT REFUNDS	58.50	Recoverable / Refund / Liability
107942	3/23/2020	BORENSTEIN/JACKIE//	RECREATION REFUND	58.40	Recoverable / Refund / Liability
108000	3/23/2020	SHOR/STAN//	RECREATION REFUND	58.40	Recoverable / Refund / Liability
107962	3/23/2020	HALL/CHRISTOPHER//	RECREATION REFUND	58.40	Recoverable / Refund / Liability
107994	3/23/2020	RYDQUIST/DEAN//	RECREATION REFUND	58.40	Recoverable / Refund / Liability
108073	3/30/2020	MILLER/CANDICE//	FACILITY RENTAL REFUND	52.00	Recoverable / Refund / Liability
108239	4/13/2020	ACTIVE NETWORK	MERCHANT REFUNDS	52.00	Recoverable / Refund / Liability
107954	3/23/2020	DIGGS/CHARLES//	RECREATION REFUND	50.00	Recoverable / Refund / Liability
107975	3/23/2020	LENARSKY/PAULA//	RECREATION REFUND	50.00	Recoverable / Refund / Liability
108098	3/30/2020	WICKS/MICHAEL//	ART FESTIVAL REFUND	50.00	Recoverable / Refund / Liability
108083	3/30/2020	ROTH/FELICIA//	ART FESTIVAL REFUND	50.00	Recoverable / Refund / Liability
108218	4/11/2020	ROTH/FELICIA//	ARTS FESTIVAL REFUND	50.00	Recoverable / Refund / Liability
108237	4/11/2020	YURIVILCA/YANETH & VICTOR//	ARTS FESTIVAL REFUND	50.00	Recoverable / Refund / Liability
108225	4/11/2020	SHERMAN/CHARLES//	ARTS FESTIVAL REFUND	50.00	Recoverable / Refund / Liability
108161	4/11/2020	BARRY/SUSAN//	ARTS FESTIVAL REFUND	50.00	Recoverable / Refund / Liability
107942	3/23/2020	BORENSTEIN/JACKIE//	RECREATION REFUND	45.00	Recoverable / Refund / Liability
108000	3/23/2020	SHOR/STAN//	RECREATION REFUND	45.00	Recoverable / Refund / Liability
108102	4/6/2020	AMAR/YAFIT//	RECREATION REFUND- T&SC	44.64	Recoverable / Refund / Liability
108142	4/6/2020	SAMI/SHERRY//	RECREATION REFUND- T&SC	43.00	Recoverable / Refund / Liability
108108	4/6/2020	BAHRI/ATHENA//	RECREATION REFUND- T&SC	43.00	Recoverable / Refund / Liability
108127	4/6/2020	HARPER/MICHAEL//	RECREATION REFUND- T&SC	38.40	Recoverable / Refund / Liability
108141	4/6/2020	RUMTEEN/PANY//	RECREATION REFUND- T&SC	38.40	Recoverable / Refund / Liability



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108013	3/23/2020	WIESNER/CAROL//	RECREATION REFUND	29.60	Recoverable / Refund / Liability
107953	3/23/2020	DEVINE/GAIL//	RECREATION REFUND	28.00	Recoverable / Refund / Liability
107937	3/23/2020	BAER/VIVAN//	RECREATION REFUND	25.00	Recoverable / Refund / Liability
107937	3/23/2020	BAER/VIVAN//	RECREATION REFUND	25.00	Recoverable / Refund / Liability
108003	3/23/2020	SPOELSTRA/BRIAN//	RECREATION REFUND	25.00	Recoverable / Refund / Liability
108003	3/23/2020	SPOELSTRA/BRIAN//	RECREATION REFUND	25.00	Recoverable / Refund / Liability
107990	3/23/2020	RANDAK/ADELAIDE//	RECREATION REFUND	25.00	Recoverable / Refund / Liability
107967	3/23/2020	KEARNS/GAIL//	RECREATION REFUND	25.00	Recoverable / Refund / Liability
108084	3/30/2020	SAWITZ/BECKY//	ART FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108080	3/30/2020	PLUM/REBECCA//	ART FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108030	3/30/2020	BENSON/MARLENE//	ART FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108036	3/30/2020	CHERIN/MARISE//	ART FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108071	3/30/2020	MADRID/CHRISTINE//	ART FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108089	3/30/2020	SOLAN/CORII//	ART FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108055	3/30/2020	HUGHES/HOLLY//	ART FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108057	3/30/2020	HUNOT/JOANNE//	ART FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108076	3/30/2020	NUNNELEE/RAMINA//	ART FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108029	3/30/2020	BENNETT/KIM//	ART FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108079	3/30/2020	PERKINS/ LINDA & CHARLES//	ART FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108023	3/30/2020	ARONSON/VOLLY//	ART FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108028	3/30/2020	BECK/TESSA//	ART FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108022	3/30/2020	AREF/SADEGH//	ART FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108045	3/30/2020	FOSS/ROB//	ART FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108077	3/30/2020	OLIVER/RICHARD//	ART FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108087	3/30/2020	SHULTZ/JOSH//	ART FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108088	3/30/2020	SHULTZ/RACHEL//	ART FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108056	3/30/2020	HUME/PATTI//	ART FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108086	3/30/2020	SHERLOCK/MICHELE//	ART FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108027	3/30/2020	BAKER/MICHAEL//	ART FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108035	3/30/2020	CESPEDES/MARIO//	ART FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108060	3/30/2020	IYOKA/LAWRENCE//	ART FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108061	3/30/2020	JOHNSON/KARINA//	ART FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108062	3/30/2020	KAELIN/JOHN//	ART FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108074	3/30/2020	NELSON/JASON//	ART FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108050	3/30/2020	HAKOBYAN/HARUT//	ART FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108063	3/30/2020	KEGLER/HANS//	ART FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108049	3/30/2020	GOLDBERG/GEORGE//	ART FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108041	3/30/2020	DENSON/CORINNE//	ART FESTIVAL REFUND	25.00	Recoverable / Refund / Liability



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108040	3/30/2020	DELLORCO/CHRIS//	ART FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108038	3/30/2020	CRAWFORD/CARMEN//	ART FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108053	3/30/2020	HOLTON/ROBERT//	ART FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108082	3/30/2020	RHOADES/SHIRLEY//	ART FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108172	4/11/2020	CHANG/PAULA//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108220	4/11/2020	SAWITZ/JERRY//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108226	4/11/2020	SKILES/WILLIAM//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108228	4/11/2020	STONE/ADAM//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108233	4/11/2020	WITTING/CINDY//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108173	4/11/2020	CLARK/GREG//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108208	4/11/2020	NGUYEN/KRISTY//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108194	4/11/2020	LAZAR/SVETLANA//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108184	4/11/2020	HEISING HELEN//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108191	4/11/2020	KAHL/SHELLI//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108168	4/11/2020	BROWN/HWEI HWEI//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108193	4/11/2020	KIRSCH/LORI//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108179	4/11/2020	DAVIS/DANIEL//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108197	4/11/2020	LUCE/BRIANNA//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108163	4/11/2020	BEGAY/BEN//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108215	4/11/2020	PFALZER/SUSANNAH//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108190	4/11/2020	JOHNSON/BOB//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108186	4/11/2020	HOLDER/WENDY//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108207	4/11/2020	MORRISON/MERRIJANE//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108177	4/11/2020	DANIELS/BRUCE//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108206	4/11/2020	MOCKIUTI/MICHELE//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108170	4/11/2020	CAMPOS/NAOMI//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108205	4/11/2020	MITCHELL/GIGI//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108171	4/11/2020	CASEY/JIVITA HARRIS//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108231	4/11/2020	VINARDELL/DANILO//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108210	4/11/2020	OCHS/JENNIFER RAE//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108196	4/11/2020	LOGUE/SARAH//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108230	4/11/2020	VICKNAIR/NICHOLAS//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108224	4/11/2020	SHAW/RICHARD//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108183	4/11/2020	HANSEN/ANTHONY//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108234	4/11/2020	YNIGUEZ/PAUL//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108195	4/11/2020	LIEBERMAN/FRANK//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108223	4/11/2020	SHATTUCK/DAN//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108204	4/11/2020	MINJAREZ/GAYLE WHITELEY//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability



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108181	4/11/2020	DUNLOP/ELIZABETH//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108169	4/11/2020	BUTLER/ELIZABETH//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108182	4/11/2020	HAHN/DHAMEE//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108189	4/11/2020	HUTCHESON/DEBORAH//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108165	4/11/2020	BOGDAN/DARCI//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108166	4/11/2020	BOLIN/CINDY//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108211	4/11/2020	ODOM/CHAILLE//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108178	4/11/2020	DAVIS/CAROL//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108232	4/11/2020	WELSH/BARBARA//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108160	4/11/2020	BAND/ANNIE//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108235	4/11/2020	YOUNG/ANN//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108213	4/11/2020	OVADIA/AL//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108217	4/11/2020	RIVKA/AIMEE//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108185	4/11/2020	HIRT/JOSH//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108212	4/11/2020	OKPARA/KALU//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108198	4/11/2020	MALISPINA/DEAN//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108157	4/11/2020	ARUTYUNYAN/JANNA//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108199	4/11/2020	MANNER/SOMER//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108222	4/11/2020	SHARRON/JOAN//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108159	4/11/2020	BAKKO/MARSHA//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108175	4/11/2020	COOPERSMITH/JUSTIN//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108209	4/11/2020	NIPPER/JACKIE & CHARLES//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108219	4/11/2020	RUSSELL/NEIL//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108167	4/11/2020	BRANHAM/ROBIN//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108180	4/11/2020	DOMNICK/LINDA//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108162	4/11/2020	BATE/JENI//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108187	4/11/2020	HUGHES/KEVIN//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108236	4/11/2020	YURIVILCA/SAUL//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108158	4/11/2020	AU/RANDY//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108164	4/11/2020	BLAKEY/VIRGINIE//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108188	4/11/2020	HUGO/SUSAN//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108202	4/11/2020	MCKINNEY/RACHEL//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108176	4/11/2020	CRANOR/PAT//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108214	4/11/2020	PAYGHAMY/PARVIZ//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108221	4/11/2020	SEXTON/MARIE//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108227	4/11/2020	SOLER DE LARA/MARIA TERESA//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108216	4/11/2020	RAND/LORI//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108156	4/11/2020	ANZALONE/LISA//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability



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108192	4/11/2020	KING/LAURIE//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108201	4/11/2020	MARTIROSYAN/KARO//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108174	4/11/2020	CLOVIS/JERRY//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108200	4/11/2020	MARTINEZ/HOLLY KAUFMANN//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108229	4/11/2020	VAN DIGGELEN/HESTER//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
108203	4/11/2020	MEIER-GONZALES/HEATHER//	ARTS FESTIVAL REFUND	25.00	Recoverable / Refund / Liability
107941	3/23/2020	BENNETT/SUSAN//	RECREATION REFUND	24.75	Recoverable / Refund / Liability
108005	3/23/2020	TELLER/BARBARA//	RECREATION REFUND	24.75	Recoverable / Refund / Liability
107996	3/23/2020	SADEK/NAGWA//	RECREATION REFUND	24.75	Recoverable / Refund / Liability
107967	3/23/2020	KEARNS/GAIL//	RECREATION REFUND	19.50	Recoverable / Refund / Liability
107956	3/23/2020	FREEMAN/AVIVA//	RECREATION REFUND	19.50	Recoverable / Refund / Liability
108239	4/13/2020	ACTIVE NETWORK	MERCHANT REFUNDS	19.50	Recoverable / Refund / Liability
108025	3/30/2020	AZULAY/ASHLEY//	RECREATION REFUND	19.00	Recoverable / Refund / Liability
108007	3/23/2020	TIERNEY/ANNE//	RECREATION REFUND	18.00	Recoverable / Refund / Liability
107988	3/23/2020	PEPKOWTZ/ROBERTA//	RECREATION REFUND	18.00	Recoverable / Refund / Liability
107975	3/23/2020	LENARSKY/PAULA//	RECREATION REFUND	18.00	Recoverable / Refund / Liability
108006	3/23/2020	TERK/MAXINE//	RECREATION REFUND	17.60	Recoverable / Refund / Liability
108139	4/6/2020	RALEIGH/JOHN//	RECREATION REFUND- T&SC	17.50	Recoverable / Refund / Liability
108113	4/6/2020	BRAND/ERIN//	RECREATION REFUND- T&SC	17.50	Recoverable / Refund / Liability
108143	4/6/2020	SCHULTZ/ZSUZSANNA//	RECREATION REFUND- T&SC	17.50	Recoverable / Refund / Liability
108109	4/6/2020	BAILEY/YOLANDA//	RECREATION REFUND- T&SC	16.50	Recoverable / Refund / Liability
107989	3/23/2020	POPOVICI/HERMINA//	RECREATION REFUND	13.70	Recoverable / Refund / Liability
107936	3/23/2020	BADEN/ARLENE//	RECREATION REFUND	12.60	Recoverable / Refund / Liability
107977	3/23/2020	MIZRAHI/MIRI//	RECREATION REFUND	11.90	Recoverable / Refund / Liability
107960	3/23/2020	GREEN/JOSEPH//	RECREATION REFUND	11.80	Recoverable / Refund / Liability
107975	3/23/2020	LENARSKY/PAULA//	RECREATION REFUND	11.40	Recoverable / Refund / Liability
107978	3/23/2020	MOLASKY/JANICE//	RECREATION REFUND	10.90	Recoverable / Refund / Liability
107968	3/23/2020	KERMAN/PENNY//	RECREATION REFUND	9.90	Recoverable / Refund / Liability
107966	3/23/2020	JULIEN/LOIS//	RECREATION REFUND	8.25	Recoverable / Refund / Liability
107944	3/23/2020	BRUSKRUD/POLLY//	RECREATION REFUND	8.25	Recoverable / Refund / Liability
107874	3/18/2020	DUFFEY'S MOBILE HOME SERVICE	CDBG RES REHAB- WOODMANSEE	-1,457.00	Recoverable / Refund / Liability
Total Amount for 197 Line Item(s) from Recoverable / Refund / Liability				\$36,711.60	

Tennis & Swim Center

107857	3/16/2020	US BANK	VISA- BARCO PRODUCTS	4,629.10	Tennis & Swim Center
108002	3/23/2020	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	3,727.73	Tennis & Swim Center
108090	3/30/2020	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,651.26	Tennis & Swim Center



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Check No.	Check Date	Vendor Name	Check Description	Amount	Department
107868	3/18/2020	CASAS/JORGE//	FITNESS EQUIPMENT REPAIRS	801.81	Tennis & Swim Center
108147	4/6/2020	TIME WARNER CABLE	CABLE MODEM/HDTV- T&SC	676.95	Tennis & Swim Center
107857	3/16/2020	US BANK	VISA- RED CROSS/ULINE	568.48	Tennis & Swim Center
107857	3/16/2020	US BANK	VISA- HOME DEPOT	556.39	Tennis & Swim Center
107888	3/18/2020	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	463.88	Tennis & Swim Center
107916	3/18/2020	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	461.73	Tennis & Swim Center
107857	3/16/2020	US BANK	VISA- AMAZON.COM	447.86	Tennis & Swim Center
107857	3/16/2020	US BANK	VISA- 10-S TENNIS SUPPLY	447.27	Tennis & Swim Center
108095	3/30/2020	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	441.04	Tennis & Swim Center
107857	3/16/2020	US BANK	VISA- OFFICE DEPOT	359.08	Tennis & Swim Center
107857	3/16/2020	US BANK	VISA- SMART & FINAL	348.56	Tennis & Swim Center
107916	3/18/2020	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	334.19	Tennis & Swim Center
108118	4/6/2020	CLARK PEST CONTROL	PEST CONTROL SERVICES	325.00	Tennis & Swim Center
107857	3/16/2020	US BANK	VISA- IMS SUN VALLEY	281.19	Tennis & Swim Center
107857	3/16/2020	US BANK	VISA- WSW CORP	246.38	Tennis & Swim Center
108095	3/30/2020	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	228.35	Tennis & Swim Center
107857	3/16/2020	US BANK	VISA- SWIM OUTLET/CAMP U SAVE	227.00	Tennis & Swim Center
107857	3/16/2020	US BANK	VISA- SWIM OUTLET/CAMP U SAVE	208.88	Tennis & Swim Center
107857	3/16/2020	US BANK	VISA- CAP LEASING	192.00	Tennis & Swim Center
107857	3/16/2020	US BANK	VISA- MCCALLA COMPANY	182.95	Tennis & Swim Center
107857	3/16/2020	US BANK	VISA- PARTY CITY	175.04	Tennis & Swim Center
107857	3/16/2020	US BANK	VISA- BARCO PRODUCTS	171.38	Tennis & Swim Center
108151	4/6/2020	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- T&SC	160.00	Tennis & Swim Center
107857	3/16/2020	US BANK	VISA- HOME DEPOT/RITE AID	145.66	Tennis & Swim Center
107857	3/16/2020	US BANK	VISA- SHERWIN WILLIAMS	140.66	Tennis & Swim Center
107857	3/16/2020	US BANK	VISA- PYRAMID PIPE	112.00	Tennis & Swim Center
107857	3/16/2020	US BANK	VISA- USTA	110.00	Tennis & Swim Center
107857	3/16/2020	US BANK	VISA- AMAZON.COM	106.00	Tennis & Swim Center
107857	3/16/2020	US BANK	VISA- CONSTANT CONTACT	100.00	Tennis & Swim Center
107857	3/16/2020	US BANK	VISA- UTR POWER	99.00	Tennis & Swim Center
108085	3/30/2020	SECURAL SECURITY CORP	ALARM RESPONSE- T&SC	77.04	Tennis & Swim Center
108016	3/23/2020	ZACHARATOS/GERASSIMOS T//	RECREATION INSTRUCTOR	72.21	Tennis & Swim Center
107857	3/16/2020	US BANK	VISA- PEPBOYS/SINCLAIR GAS	47.16	Tennis & Swim Center
108153	4/6/2020	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	25.29	Tennis & Swim Center
107857	3/16/2020	US BANK	VISA- AMAZON.COM	14.22	Tennis & Swim Center
107857	3/16/2020	US BANK	VISA- XM SIRIUS	-277.06	Tennis & Swim Center



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Total Amount for 39 Line Item(s) from Tennis & Swim Center				\$19,085.68	
Transportation					
108072	3/30/2020	MICHAEL BAKER INTERNATIONAL	PROFESSIONAL SERVICES	19,721.63	Transportation
107980	3/23/2020	MV TRANSPORTATION, INC.	SHUTTLE SERVICES- FEB 20	19,211.06	Transportation
107881	3/18/2020	IDEAL GENERAL SERVICES, INC.	DIAL-A-RIDE FEB 2020	15,917.00	Transportation
108129	4/6/2020	IDEAL GENERAL SERVICES, INC.	DIAL-A-RIDE MAR 2020	15,689.00	Transportation
107980	3/23/2020	MV TRANSPORTATION, INC.	SHUTTLE SERVICES- FEB 20	13,826.73	Transportation
107987	3/23/2020	PCI	PAVEMENT STRIPING & MARKINGS	9,318.05	Transportation
108124	4/6/2020	FEHR & PEERS	IMPLEMENTATION SERVICES	7,701.86	Transportation
108017	3/30/2020	ALL CITY MANAGEMENT SVCS, INC.	SCHOOL CROSSING GUARD SVCS	6,816.54	Transportation
107910	3/18/2020	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	5,440.56	Transportation
107914	3/18/2020	UNITED PACIFIC	FUEL CHARGES- FEB 2020	4,771.99	Transportation
108265	4/13/2020	UNITED PACIFIC	FUEL CHARGES- MAR 2020	4,685.33	Transportation
108001	3/23/2020	SIEMENS MOBILITY, INC	TRAFFIC SIGN MAINTENANCE	3,936.00	Transportation
107980	3/23/2020	MV TRANSPORTATION, INC.	SHUTTLE SERVICES- FEB 20	3,355.38	Transportation
108001	3/23/2020	SIEMENS MOBILITY, INC	TRAFFIC SIGN MAINTENANCE	3,034.65	Transportation
107957	3/23/2020	FUSCOE ENGINEERING, INC.	ENGINEERING SERVICES	2,620.50	Transportation
108001	3/23/2020	SIEMENS MOBILITY, INC	TRAFFIC SIGN MAINTENANCE	2,307.26	Transportation
108148	4/6/2020	TOYOTA FINANCIAL SERVICES	LEASE PAYMENT- APR 2020	2,092.14	Transportation
107886	3/18/2020	JOHN KULAR CONSULTING	ENGINEERING SERVICES	1,557.25	Transportation
108253	4/13/2020	JOHN KULAR CONSULTING	ENGINEERING SERVICES	1,484.00	Transportation
108090	3/30/2020	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,133.46	Transportation
107980	3/23/2020	MV TRANSPORTATION, INC.	SHUTTLE FUEL COST- FEB 20	1,118.97	Transportation
108020	3/30/2020	APWA	GROUP MEMBERSHIP RENEWAL	555.00	Transportation
107957	3/23/2020	FUSCOE ENGINEERING, INC.	ENGINEERING SERVICES	460.00	Transportation
108047	3/30/2020	FUSCOE ENGINEERING, INC.	ENGINEERING SERVICES	402.50	Transportation
107982	3/23/2020	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	395.00	Transportation
108262	4/13/2020	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	393.13	Transportation
107857	3/16/2020	US BANK	VISA- CHEVRON/SHELL OIL	392.25	Transportation
108104	4/6/2020	ARC DOCUMENT SOLUTIONS, LLC	COPY/PRINTING SERVICE	243.90	Transportation
107857	3/16/2020	US BANK	VISA- SHELL OIL/EXXON/7-11	213.52	Transportation
107857	3/16/2020	US BANK	VISA- SHELL OIL/7-11	211.77	Transportation
107971	3/23/2020	LA DWP	TRAFFIC METER SERVICE	182.46	Transportation
108145	4/6/2020	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	175.44	Transportation
108024	3/30/2020	AT&T	TELEPHONE SERVICE	111.86	Transportation
108145	4/6/2020	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	110.28	Transportation



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107857	3/16/2020	US BANK	VISA- SHELL OIL	79.54	Transportation
107857	3/16/2020	US BANK	VISA- SHIRINS RESTAURANT	78.77	Transportation
107857	3/16/2020	US BANK	VISA- SHELL/CEVHRON/7-11	73.14	Transportation
107857	3/16/2020	US BANK	VISA- CHEVRON/CALABASAS CARE	54.07	Transportation
107857	3/16/2020	US BANK	VISA- CHEVRON/CALABASAS CARE	52.39	Transportation
107857	3/16/2020	US BANK	VISA- AMAZON.COM	49.34	Transportation
107857	3/16/2020	US BANK	VISA- CHEVRON	30.00	Transportation
107857	3/16/2020	US BANK	VISA- CHEVRON	27.83	Transportation
107857	3/16/2020	US BANK	VISA- CHEVRON/SHELL OIL	27.77	Transportation
107857	3/16/2020	US BANK	VISA- SINCLAIR GAS	27.66	Transportation
108119	4/6/2020	COUNTY OF LOS ANGELES	CONTRACT SERVICES	26.46	Transportation
107857	3/16/2020	US BANK	VISA- FAST SIGNS/AMAZON.COM	25.17	Transportation
107857	3/16/2020	US BANK	VISA- VALLEY DISCOUNT TIRES	20.00	Transportation
107857	3/16/2020	US BANK	VISA- SHELL/CEVHRON/7-11	12.00	Transportation
107857	3/16/2020	US BANK	VISA- AUTOZONE	7.50	Transportation
Total Amount for 49 Line Item(s) from Transportation				\$150,178.11	
GRAND TOTAL for 793 Line Items				\$1,534,181.97	



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Tennis & Swim Center					
13832	4/4/2020	BLUE SHIELD OF CA	INSURANCE EXPENSE	7,459.78	Tennis & Swim Center
13837	4/4/2020	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE-T&SC	3,862.71	Tennis & Swim Center
13836	4/4/2020	UNIFIRST CORPORATION	JANITORIAL SUPPLIES	1,452.93	Tennis & Swim Center
13831	4/4/2020	ATMOSPHERE EVENTS & CATERING	PROMOTION/SOCIALS	1,281.15	Tennis & Swim Center
13836	4/4/2020	UNIFIRST CORPORATION	JANITORIAL SUPPLIES	833.78	Tennis & Swim Center
13833	4/4/2020	DESIGNSCAPE	PLANT MAINTENANCE- T&SC	439.08	Tennis & Swim Center
13833	4/4/2020	DESIGNSCAPE	PLANT MAINTENANCE- T&SC	436.00	Tennis & Swim Center
13832	4/4/2020	BLUE SHIELD OF CA	INSURANCE EXPENSE	330.30	Tennis & Swim Center
13836	4/4/2020	UNIFIRST CORPORATION	JANITORIAL SUPPLIES	320.95	Tennis & Swim Center
13836	4/4/2020	UNIFIRST CORPORATION	JANITORIAL SUPPLIES	315.16	Tennis & Swim Center
13838	4/4/2020	XEROX FINANCIAL SERVICES	ADMINISTRATIVE EXPENSES	288.97	Tennis & Swim Center
13834	4/4/2020	IMAGE SOURCE	ADMINISTRATIVE EXPENSES	184.49	Tennis & Swim Center
13830	4/4/2020	ADP, INC	ADMINISTRATIVE EXPENSES	99.37	Tennis & Swim Center
13835	4/4/2020	PITNEY BOWES	ADMINISTRATIVE EXPENSES	45.72	Tennis & Swim Center
Total Amount for 14 Line Item(s) from Tennis & Swim Center				\$17,350.39	
GRAND TOTAL for 14 Line Items				\$17,350.39	

13-May

Workshop/Town Hall Meeting

1	CC	Special Item	Discussion of and direction to staff on the FY 2020-2021 and FY 2021-2022 budgets
2	CC	Special Item	Returning/opening the City after Covid-19

Future Items

3	CC	Presentation	Annual book donation by Las Virgenes Municipal Water District
4	CD	Presentation	LAFCO presentation on MSR
5	CD	Consent	Adoption of Resolution No. 2020-1669, authorizing application for, and receipt of, Local Early Action Planning Grants Program Funds
6	CD	Consent	Adoption of Resolution No. 2020-1662, recommendation from Planning Commission to change meeting start time to 6 p.m.
7	CC	Consent	Adoption of Resolutions calling for election
8	AS	Consent	Contract award for janitorial services
9	Comm./CD	New Business	CTC recommendation regarding cell service
10	PW	New Business	Public meeting regarding Landscape Maintenance District No. 22 and Landscape Lighting Act District Nos. 22, 24, 27 & 32 Assessment Proceedings
11	CD	New Business	Ordinance regulating construction work hours
12	CC	New Business	Annual progress report for 2019 regarding the City of Calabasas 2030 General Plan 2014-2021 Housing Element
13	PW	Public Hearing	Adoption of Resolution 2020-1667, approving a final Engineer's Report in connection with Landscape Lighting Act District Nos. 22, 24, 27, 32 and confirming diagrams and assessments for such districts for Fiscal Year 2020-2021
14	AS/HR	New Business	Hiring freeze explanation/process
15	PW	New Business	Update regarding anticoagulants
16	PW	New Business	Designated parking space violation ordinance
17	CD/Finance	New Business	Annexation update
18	CA	New Business	Closed session regarding State's mandate for affordable housing
19	CA/CC	New Business	Report/timeline on a cannabis tax initiative
20	CD	New Business	Story poles review by Planning Commission or CDD
21	CD	Public Hearing	West Village Project
22	AS/HR	New Business	Classification and compensation study

2020 Meeting Dates

27-May	23-Sep
10-Jun	14-Oct
24-Jun	28-Oct
8-Jul - Canceled	3-Nov General Municipal Election
22-Jul - Canceled	11-Nov Canceled - Veteran's Day
12-Aug	25-Nov Canceled - Thanksgiving Eve
26-Aug	9-Dec - Election Certification/ Council Reorg.
9-Sep	23-Dec - Canceled