



CITY of CALABASAS

**PLANNING COMMISSION AGENDA REPORT**  
**DECEMBER 15, 2016**

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**TO:** Members of the Planning Commission

**FROM:** Maureen Tamuri, AIA, AICP  
Community Development Director

**SUBJECT:** Review and Discussion of Calabasas Municipal Code Chapter 2.40 Regarding the Architectural Review Panel (ARP)

**RECOMMENDATION:** That the Planning Commission review and discuss the roles, responsibilities, and general function of the ARP.

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**STAFF RECOMMENDATION:**

That the Planning Commission review and discuss the roles, responsibilities, and general function of the Architectural Review Panel (ARP).

**BACKGROUND AND DISCUSSION:**

On December 1, 2016 the Commission requested staff to place on the agenda for December 15<sup>th</sup> a review and discussion of the Architectural Review Panel.

A number of development project applications, which are otherwise governed by Title 17 of the Municipal Code (the "Development Code"), must be reviewed by the ARP Per CMC Chapter 2.40; these include, but not are limited to: proposed new commercial buildings, additions to existing commercial and residential buildings, and any development located within a designated scenic corridor. Furthermore, when reviewing projects the ARP is specifically directed by CMC Section 17.20.070 to apply and consider the general design guidelines outlined therein. The applicable sections of the Municipal Code are attached.

**ATTACHMENTS:**

EXHIBIT A: Calabasas Municipal Code Chapter 2.40  
EXHIBIT B: Calabasas Municipal Code Section 17.20.070