



CITY *of* CALABASAS

**MINUTES OF THE
PARKS, RECREATION & EDUCATION COMMISSION
OF THE CITY OF CALABASAS, CALIFORNIA
MONDAY, SEPTEMBER 12, 2016, 5:30 P.M.**

OPENING MATTERS

CALL TO ORDER/ROLLCALL:

Commissioners Present: Chair Morick
 Vice Chair Ford
 Commissioner Meyer
 Commissioner Patton
 Commissioner Davis
 Commissioner Daugherty
 Commissioner Mardell

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Commissioner Meyer.

APPROVAL OF MINUTES:

Chair Morick moved to accept the Minutes of July 11, 2016, seconded by Commissioner Meyer. Motion Carried 7/0.

APPROVAL OF AGENDA:

Chair Morick moved to accept the Agenda, seconded by Commissioner Meyer. Motion Carried 7/0.

ORAL COMMUNICATIONS - PUBLIC COMMENT

There were no announcements or public comment.

NEW BUSINESS

1. **Discussion and Recommendation on Facility Use Fees for City Facilities**

Director Rubin presented the report on the facility use fees at all City Facilities. He reported to the commission that in an effort to keep pace with the increase in operational costs, staff is proposing to increase the Facility Use Fees for the Calabasas Tennis & Swim Center, Civic Center, Creekside Park, De Anza Park, Gates Canyon Park, Grape Arbor Park, A.C. Stelle Middle School, A.E. Wright Middle School and develop a Facility Use Fee structure for the Senior Center. The current facility use fee structure accommodates room rentals, gym/sport court use, picnic shelters, outdoor space and field use that has not seen an increase since June, 2007. The Senior Center fees were added in June 2008. He said staff is proposing a straight 20% increase across the board and wanted to discuss Senior Center use fees, which are new. Mr. Rubin said all of our facilities are beautiful and well-kept and our fees are in line with others in the area. After discussion, the Commissioners recommended that these fees be sent to City Council for approval and would like the inclusion of a possible combo fee for the multi-purpose room and the patio usage at the Senior Center. Director Rubin said that he will take this item forward to City Council in the next month or so with a resolution.

2. Discussion and Recommendation on Allowing Senior Center Membership to Certain Non-Resident Volunteers

At a recent City Council meeting some resident volunteers from the Senior Center requested that Council allow a certain number of non-resident volunteers to be able to take out a membership at the Senior Center, which at this time is only allowing residents of Calabasas to obtain membership. Ed Albrecht of the Senior Advisory Committee spoke and said that there are a group of 37 non-residents who have been giving a lot of their time volunteering for the seniors and there are approximately seven or eight that have done an exemplary job and therefore that seven or eight should be able to join the Senior Center as a member, even though they do not reside in Calabasas. There was a discussion and questions from the Commissioners. At this time, there are 450 memberships and they would like a membership of 600 but feel that there should be more time for residents to join before opening up membership to non-residents. Commissioner Meyer explained that non-members should not be allowed membership at this time because it would not be fair to the residents of Calabasas. In the future non-residents will most likely be offered the memberships, but it is too early to tell what the impact will be on the new Senior Center building. Commissioner Ford motioned that this matter not be brought forward to the City Council, seconded by Commissioner Patton. Commissioners Davis and Mardell abstained, Motion Carried 4/0 as Commissioner Daugherty had left early.

COMMITTEE REPORTS

3. Arts Council

Chair Morick reported that the next Fine Arts Festival will be the 20th year anniversary of the show.

4. Community Center Alliance/ Joint Powers Authority

Director Rubin said there was nothing new to report regarding the Community Center Alliance/Joint Powers Authority.

5. Teen Activities Council

There was no report at this time except to announce that the PRE Commission is now looking for a new Student Commissioner since Amanda Werner has now gone on to college. Director Rubin said that we are waiting a few more weeks until the Teen Activities Council meets to see if there is anyone that would like to be the Student Commissioner.

6. Subcommittee reports – Events – Facilities - Preschool – Programming

The big upcoming event is the Pumpkin Festival which is coming up on October 15th and 16th. Director Rubin asked the Commissioners to check their schedules and see if they are able to volunteer at the Festival either Saturday or Sunday. A flyer for the PF was also distributed. The Pumpkin Festival Kickoff will take place tomorrow night at the Mercedes dealership at 5:00 pm and everyone is invited.

DIRECTORS REPORT:

7. Update on Department Staffing:

There have been many staff changes to the Community Service department over the past few months. Marty Hall is now the Deputy Director of the department and his new office is in City Hall. Aimee Haber is now the Facility Supervisor and is working at De Anza Park. Kimberly Post has been promoted to Facility Supervisor at the Senior Center, Kathy Milbrand has been promoted to Recreation Coordinator at the Senior Center, Debbie Gonzales has been promoted to Recreation Manager at the Tennis & Swim Center, Raine Kishimoto has been promoted to Recreation Coordinator at the Tennis & Swim Center.

8. Update on the Calabasas Klubhouse Pre School Enrollment:

Director Rubin reported that April Friedman and the parents at the Pre-School have done an amazing job and now have 135 students enrolled. This item is going to City Council on Wednesday, September 14, 2016.

9. Update on the Summer Beach Bus

Marty Hall reported that the Summer Beach Bus program from this past summer has been extremely successful. The program was from June 13th until August 19th and just in the month of July carried over 500 riders. The charge is \$2.00 each way and if a child has a shuttle pass in Calabasas, they

were able to ride for free. The Commissioners asked if there is any way to expand the number of buses to the beach for next summer.

10. Update on Senior Center Membership

Commissioner Meyer excitedly told the Commission that the membership at the Senior Center is now up to 460 and growing every day. The first Social which was a Luau was sold out and they are also hosting Friday evening socials which are very popular. Many clubs are starting to form and the classes will be starting next week. On September 1st they released their first Senior Center newsletter.

FUTURE AGENDA ITEM REQUESTS

Chair Morick asked to add a discussion of the solar panels at the TSC, Commissioner Ford would like an update on Wild Walnut Park and Commissioner Meyer would like to know if something can be done about the terrible cell reception at the Senior Center.

ADJOURN to December 12, 2016.

