




CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: JANUARY 2, 2018

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: JEFF RUBIN, COMMUNITY SERVICES DIRECTOR 

SUBJECT: UPDATE ON THE CALABASAS KLUBHOUSE PRESCHOOL PROGRAM

MEETING DATE: JANUARY 10, 2018

SUMMARY RECOMMENDATION:

It is recommended that the City Council discuss the Calabasas Klubhouse Pre School Program and provide direction to staff.

BACKGROUND/DISCUSSION:

Staff has been presenting reports to Council every six months for the past few years in order to keep current calculations on enrollment numbers, revenue and expenditure totals with the intent to take any required action sooner rather than later.

As the CFO presented to the City Council (June 28, 2017) as part of the budget approval process for FY 17/18 & 18/19, the Calabasas Klubhouse Preschool had a surplus for the first time since the school opened in 1999 during FY 16/17.

Revenue	\$1,223,269
Expenditures	\$1,068,127 (Operations/Maintenance & Personnel)
Surplus - \$	\$155,142
Surplus - %	14.5%

The following charts show the enrollment breakdown and revenue by month for our 143 students (83 Residents / 60 Non Residents) for Fiscal Year 17/18:

RESIDENTS	Age; 18-2.6	Ages 2.6-3	Age; 3-4	Age;4-5	Total	18 to 2-year-old Tuition	3 to 5 year-old Tuition
3 Half Days	1	3	2			\$580.00	\$550.00
3 Full Days		1	1			\$660.00	\$630.00
4 Half Days	1	2	2	2		\$640.00	\$610.00
4 Full Days	1	3	3	9		\$760.00	\$730.00
5 Half Days	2	3	7	1		\$730.00	\$700.00
5 Full Days	13	8	7	11		\$950.00	\$910.00
TOTAL RESIDENTS:	18	20	22	23	83		
NON RESIDENTS	Age; 18-2.6	Ages 2.6-3	Age; 3-4	Age;4-5	Total	2-year-old Tuition	3 to 5 year-old Tuition
3 Half Days	2	1				\$640.00	\$610.00
3 Full Days		1	3			\$730.00	\$690.00
4 Half Days	1	3	2	2		\$700.00	\$670.00
4 Full Days		1	1	5		\$840.00	\$800.00
5 Half Days	1		1	5		\$810.00	\$770.00
5 Full Days	8	4	12	8		\$1,050.00	\$1,000.00
TOTAL NON-RESIDENTS:	12	10	19	19	60		

Revised 12/13/2017

MONTH	REVENUE	FY TOTAL
JULY	\$111,731	\$111,731
AUGUST	\$ 87,689	\$199,420
SEPTEMBER	\$ 84,341	\$283,761
OCTOBER	\$101,626	\$385,387
NOVEMBER	\$106,433	\$491,820
DECEMBER	\$ 87,370	\$579,190

Should the trend above continue for the remainder of the FY, which we anticipate it will, FY 17/18 revenue for the Pre School will be approximately \$1,158,380.00.

Revenue	\$1,158,380
Expenditures	\$1,039,100 (Operations/Maintenance & Personnel)
Surplus - \$	\$119,280
Surplus - %	10.3%

It is important to note that the budget surplus for 16/17 and the projected surplus for 17/18 only subsume costs for the Operation/Maintenance & Personnel as they relate to the preschool operation. The budget does not include any costs associated with General Liability Insurance, Facility Mortgage Premiums/COP or Landscape Maintenance to name a few as these costs are covered by other areas of the City's General Fund.

Open enrollment for the 18/19 school year opens in the middle of January which has proved to be very beneficial as we know earlier than in past years our projected enrollment numbers for September.

FISCAL IMPACT/SOURCE OF FUNDING:

The total expenditures are split between accounts in 10-135 and 10-517 based upon personnel costs and supplies and services.

The total revenue is posted to account 10-000-445001.

REQUESTED ACTION:

It is requested that the City Council discuss the Calabasas Klubhouse Pre School Program and provide direction to staff.

ATTACHMENTS: None