



CITY of CALABASAS

January 28, 2013

Rotary Club of Calabasas
c/o: Ms. Annemarie Flaherty, President
P. O. Box 8232
Calabasas, CA 91372

RE: PROJECT REQUEST - 2013

Pursuant to the Service Grant Agreement executed between the City of Calabasas and the Rotary Club of Calabasas, previously recognized as the Calabasas Rotary Foundation, the City requests your services on the project listed below:

Project Description: As required, provide emergency financial assistance to individuals or families in need within the City of Calabasas. Assistance may include, but is not limited to providing:

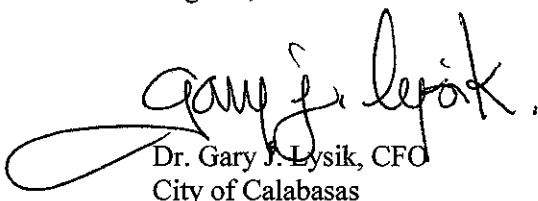
- a. Security deposits;
- b. Rental assistance for a period not to exceed three months;
- c. Moving assistance;
- d. Furnishings and appliances;
- e. Payment of utilities;
- f. Food and necessities; and/or
- g. Counseling.

As appropriate, the City will refer persons in need of these services to your organization, or you may select worthy individuals/families in need that come to your attention. Additionally, these funds can also be used, at your discretion, to assist local, non-profit (501c3) groups operating to benefit residents of the City of Calabasas.

In accordance with Section 6 - Reports, of the Service Grant Agreement, we request that you provide the City with an accounting of how the project funds were used no later than December 31, 2013.

Upon approval and return to the City of this Project Request by the Rotary Club of Calabasas, the City will provide \$25,000.00 in funding.

Regards,


Dr. Gary J. Lysik, CFO
City of Calabasas

APPROVAL:

Annemarie Flaherty, President
Rotary Club of Calabasas

