




CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: OCTOBER 4, 2017

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:  ROBERT YALDA, P. E., T. E., PUBLIC WORKS DIRECTOR/CITY ENGINEER
BENJAMIN CHAN, P.E., T.E., DEPUTY PUBLIC WORKS DIRECTOR**

SUBJECT: RECOMMENDATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH RUIZ CONCRETE AND PAVING, INC. IN THE AMOUNT OF \$300,000 ON AN AS-NEEDED BASIS FOR SIDEWALK AND ROADWAY REPAIR, CONCRETE MAINTENANCE AND OTHER RELATED GENERAL MAINTENANCE WORK

MEETING

DATE: OCTOBER 11, 2017

SUMMARY RECOMMENDATION:

Staff recommends approving a Professional Services Agreement (PSA) with Ruiz Concrete and Paving, Inc. (Ruiz) in the amount of \$300,000 on an as-needed basis for sidewalk and roadway repair, concrete maintenance and other related general maintenance work. The duration of the agreement is for a three-year term.

BACKGROUND:

The City currently does not have a contract with a private vendor that provides sidewalk panel replacement, roadway potholing and shoulder repair, and other general concrete maintenance. Ruiz Concrete and Paving, Inc. (Ruiz) has a Professional Services Agreement (PSA) for roadway repair, maintenance and related general engineering work in an amount not to exceed \$50,000.00. The

PSA expired on June 30, 2017. Ruiz has satisfactorily fulfilled past work to the City's standard.

DISCUSSION/ANALYSIS:

A "Request for Proposals" was advertised on April 3, 2017 on the City's website and through a vendor procurement company to solicit bids for services. Ruiz was the only respective proposal received. The work scope consists of roadway asphalt and base repair, minor asphalt overlay, sidewalk and gutter repair and other related general concrete repair work on an as needed basis/response. All the work performed will be in the City's public right-of-way.

Staff is satisfied with previous work performed by Ruiz, in terms of its competency and timely completion of the assigned work. Presently, staff has various projects requiring the services of Ruiz. The work includes replacement of sidewalk panels lifted and damaged by tree roots. In addition, there are several catch basins that are in need of repair.

Attached is the Professional Services Agreement (PSA) between the City of Calabasas and Ruiz Concrete and Paving, Inc. The PSA includes the Service Contract outlining the parameters of the services to be provided in a not-to-exceed amount of \$300,000 for a three (3) year term.

FISCAL IMPACT/SOURCE OF FUNDING:

Funding for this contract is already included within the Public Works Department's operating budget.

REQUESTED ACTION:

Staff recommends approving a Professional Services Agreement (PSA) with Ruiz Concrete and Paving, Inc. (Ruiz) in the amount of \$300,000 on an as-needed basis for sidewalk and roadway repair, concrete maintenance and other related general maintenance work. The duration of the agreement is for a three-year term.

ATTACHMENTS:

Attachment A - Professional Services Agreement with Ruiz Concrete and Paving, Inc.