



CITY of CALABASAS

FA Attachment F  
PROJECT READINESS CERTIFICATION

As part of the 2015 Call for Projects, the LACMTA Board of Directors, authorized a grant to GRANTEE for the Signal Synchronization and Bus Speed Improvement Project (the "Project").

Prior to execution of Funding Agreement for the Project, GRANTEE must assure LACMTA that GRANTEE has taken the necessary steps to ensure that the Project will be appropriately staffed, that the Project will be appropriately funded, and that the Project will be completed in a timely manner.

The undersigned, duly qualified and serving as the Public Works Director for the City of Calabasas certifies that the below Project Readiness actions have been duly authorized and approved by its Governing Authority. The undersigned further certifies that the information submitted herein is true and accurate to the best of his/her knowledge.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

- 1) GRANTEE has incorporated the Project into the adopted Capital Improvement Program (CIP). The date the adopted CIP included the Project is set forth below and attached to this Certification is the CIP cover page and the date showing the Project.

<b>Date of Adoption</b>
November 9, 2016

- 2) GRANTEE hereby commits to provide its Local Match amount accepted by the LACMTA Board as follows:

Metro Grant Amount	Local Match Amount	Total Project Cost
\$ 590,375	\$ 147,594	\$ 737,969

3) GRANTEE hereby commits to the following Staffing Plan for the Project:

<b>Staff Name</b>	<b>Job Title</b>	<b>% Project Responsibility</b>
Bryan Salguero	Civil Engineer Assis.	25%
Tatiana Holden	Sr. Civil Engineer	15%
*	CADD Designer	30%
Robert Yalda	Public Works Director	10%
Benjamin Chan	Project Manager	20%

\* To be hired by the City

4) GRANTEE hereby commits to deliver the Project by the Project Lapse Date.

Project Lapse Date: June 30, 2019

5) GRANTEE has submitted all of the foregoing to the Governing Authority of GRANTEE for approval in the date set forth below.

<b>Date of Governing Authority Approval</b>

(Submit Governing Authority Clerk stamped agenda/minutes)

**ACTION AGENDA  
WEDNESDAY, NOVEMBER 9, 2016**

**CLOSED SESSION: – 6:05 P.M.**

**OPEN SESSION: – 7:02 P.M.**

**ROLL CALL: – *All Present***

**APPROVAL OF AGENDA: *APPROVED***

**ANNOUNCEMENTS/INTRODUCTIONS:**

**PRESENTATIONS:**

- Recognition of Deanna Glassberg, as outgoing president for LVUSD The Foundation

**ORAL COMMUNICATIONS - PUBLIC COMMENT:**

**CONSENT ITEMS:**

1. Approval of meeting minutes from October 26, 2016 – ***APPROVED***
2. September 2016 Sheriff's Crime Report – ***APPROVED***
3. Adoption of Resolution No. 2016-1517, rescinding Resolution No. 2015-1471 and approving a salary schedule for permanent employees – ***APPROVED***
4. Adoption of Resolution No. 2016-1518, establishing employee flex credit amounts for 2017 and rescinding Resolution No. 2015-1472 – ***APPROVED***
5. Adoption of Ordinance No. 2016-341, adding Chapter 3.38 – Refund of Department Fees to Title 3, Revenue and Finance of the Calabasas Municipal Code – ***APPROVED***
6. Adoption of Ordinance No. 2016-342, retroactively repealing Calabasas Municipal Code Sections 2.20.010 through 2.20.040 and replacing them with a new Section 2.20.010, relating to the City Attorney – ***APPROVED***
7. Recommendation to increase amount of construction contract with Palp, Inc. DBA Excel Paving Company from \$4,338,260.40 to \$5,100,000.00 for the Las Virgenes Road Scenic Corridor Improvement Project, Specification No14-15-08 – ***APPROVED***

**PUBLIC HEARING:**

8. Adoption of Resolution No. 2016-1512, approving the operating and capital improvement budgets for July 1, 2016 through June 30, 2018, providing for the appropriations and expenditures for all sums set forth in said budget; and adoption of Resolution No. 2016-1516, establishing the appropriations limit for Fiscal Year 2016-2017 – **APPROVED**

**INFORMATIONAL REPORTS**

9. Check Register for the period of October 18-26, 2016  
***No action taken on this item***

**TASK FORCE REPORTS:**

**CITY MANAGER'S REPORT:**

**FUTURE AGENDA ITEMS:**

**ADJOURN:**

At 8:43 p.m.

## Detailed Budget FY 2016-17 & 2017-18

	2016-17 Budget	2017-18 Budget
40 - 000 - 490019	0.00	40,000.00
40 - 000 - 490021	60,000.00	700,000.00
40 - 000 - 490025	0.00	40,000.00
40 - 000 - 490026	10,000.00	43,000.00
40 - 000 - 490036	2,135,000.00	2,059,600.00
40 - 000 - 490039	16,183,700.00	7,300,000.00
	<b>18,793,700.00</b>	<b>11,267,600.00</b>
<b>Total Fund 40 Revenue</b>	<b>18,793,700.00</b>	<b>11,267,600.00</b>
 <b>Expenditures</b>		
<u>Division: 319 - Capital Improvements-Pub Wks</u>		
40 - 319 - 650212	380,000.00	470,000.00
40 - 319 - 650236	25,000.00	25,000.00
40 - 319 - 650238	1,350,000.00	1,350,000.00
40 - 319 - 6503XX	0.00	1,200,000.00
40 - 319 - 6503XX	60,000.00	1,200,000.00
	<b>1,815,000.00</b>	<b>4,245,000.00</b>
 <u>Division: 339 - Capital Improvements-Transpotion</u>		
40 - 339 - 650335	0.00	50,000.00
40 - 339 - 650206	14,000,000.00	6,000,000.00
40 - 339 - 650251	450,000.00	288,000.00
40 - 339 - 650255	680,000.00	0.00
40 - 339 - 650317	1,503,700.00	0.00
40 - 339 - 6503XX	0.00	80,000.00
40 - 339 - 6503XX	0.00	100,000.00
40 - 339 - 6503XX	245,000.00	0.00
40 - 339 - 6503XX	0.00	60,000.00
40 - 339 - 650336	100,000.00	444,600.00
	<b>16,978,700.00</b>	<b>7,022,600.00</b>
<b>Total Fund 40 Expenditures</b>	<b>18,793,700.00</b>	<b>11,267,600.00</b>
 <b>Fund: 42 - Civic Center Capital Replacement</b>		
<b>Revenue</b>		
<u>Division: 000 - Revenue</u>		
42 - 000 - 441000	15,500.00	21,000.00
	<b>15,500.00</b>	<b>21,000.00</b>
<b>Total Fund 42 Revenue</b>	<b>15,500.00</b>	<b>21,000.00</b>