



*CITY of CALABASAS*

CITY COUNCIL AGENDA REPORT

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**DATE:** MARCH 13, 2017

**TO:** HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:** JAMES JORDAN, DIRECTOR OF PUBLIC SAFETY 

**SUBJECT:** INTRODUCTION OF ORDINANCE NO. 2017-352 TO ADD ADDITIONAL CHAPTERS TO TITLE 9 OF THE CALABASAS MUNICIPAL CODE RELATED TO EMERGENCY KEY SYSTEMS TO ACCESS UNSTAFFED RESIDENTIAL VEHICULAR/PEDESTRIAN GATES WITHIN THE CITY

**MEETING**

**DATE:** MARCH 22, 2017

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**SUMMARY RECOMMENDATION:**

The Public Safety Commission (PSC) recommends (5-0) introducing Ordinance No. 2017-352 to add Chapter 9.02 to Title 9 of the Calabasas Municipal Code, requiring emergency key systems for unstaffed vehicular/pedestrian gates within the city.

**BACKGROUND:**

The Sheriff's Department does not have the ability to access communities through unstaffed gates during emergency calls unless a resident allows entry. The fire code requires a key system that allows firefighters emergency access into gated communities. Working with the Lost Hills Sheriff Station staff the Public Safety Commission developed an emergency key system ordinance for unstaffed residential gated communities.

**DISCUSSION/ANALYSIS:**

There are 25 unstaffed gates in residential communities within the city. According to the sheriff's department they have responded to numerous calls when the deputy was delayed access to the residences due to locked gates. The Lost Hills station has a list of gate codes, but the list is incomplete and often out of date. Many times deputies have wait at an unstaffed gate for a resident to let them into the community. Guard staffed gates allow deputies access to the community. This ordinance would give the Sheriff the ability to access unstaffed gates in times of emergency. The ordinance would require single-family and multi-family communities with unstaffed gates to provide an approved emergency key system. This is a Knox key switch or Knox box with a key for the gate locked inside.

The cost per gate to install a key switch is approximately \$200-\$300 including the cost of the key switch. Communities subject to the ordinance will have one year from the date the ordinance is codified to install the designated system.

**FISCAL IMPACT/SOURCE OF FUNDING:**

None

**REQUESTED ACTION:**

It is requested that the City Council introduce Ordinance No. 2017-352 that adds Chapter 9.02 to the Calabasas Municipal Code.

**ATTACHMENT:**

Ordinance No. 2017-352