



**CITY of CALABASAS**

**CITY COUNCIL AGENDA REPORT**

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**DATE: MARCH 14, 2017**

**TO: HONORABLE MAYOR AND COUNCILMEMBERS**

**FROM: SCOTT H. HOWARD, CITY ATTORNEY**

**SUBJECT: ADOPTION OF ORDINANCE NO. 2017-348, AMENDING PROCEDURE FOR REFUND OF DEPARTMENT FEES**

**MEETING DATE: MARCH 22, 2017**

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**SUMMARY:**

Ordinance No. 2017-348 was introduced at the March 8, 2017, Council meeting.

**BACKGROUND:**

Ordinance No. 2017-348, amends Section 3.38.010 of the Calabasas Municipal Code, which will allow the Council to extend the 12 month time limit for up to 24 months, if an applicant demonstrates good cause for consideration of their request outside the 12 month limit, but in no event beyond 24 months.

**RECOMMENDATION:**

That the City Council adopt Ordinance No. 2017-348, amending Section 3.38.010 of the Calabasas Municipal Code, which will allow the Council to extend the 12 month time limit for up to 24 months

**ATTACHMENT:**

Ordinance No. 2016-348