



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: MARCH 13, 2017

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: ANTHONY M. COROALLES, CITY MANAGER
JOHN BINGHAM, ADMINISTRATIVE SERVICES MANAGER

SUBJECT: APPROVAL OF A THREE YEAR PROFESSIONAL SERVICES AGREEMENT (PSA) WITH HAYNES, BUILDING SERVICE, IN THE AMOUNT OF \$214,690.48 FOR JANITORIAL SERVICES

MEETING DATE: MARCH 22, 2017

SUMMARY RECOMMENDATION:

Staff recommends that the City Council approve a three year Professional Services Agreement with Haynes Building Service, LLC in the amount of \$214,690.48 to provide janitorial services for City Hall, the Library and the Senior Center.

BACKGROUND AND DISCUSSION:

Haynes Building Service, LLC currently provides janitorial services for City Hall, the Library and Senior Center in an exemplary manner. The current contract expired in February and it is requested that the PSA be renewed for the next three years. In order to accommodate the increase in the minimum wage the monthly cost of service will rise approximately 4.31% in 2017, 4.09% in 2018 and 7.83% in 2018. This increase reflects the State of California minimum wage of .50 cent per hour in the first two years (\$10.50 and \$11.00), and a dollar increase in 2019 to \$12.00 per hour.

FISCAL IMPACT/SOURCE OF FUNDING:

Funds for this service are budgeted in the General Fund (10).

REQUESTED ACTION:

That the City Council approve a three year Professional Services Agreement with Haynes Building Service, LLC in the amount of \$214,690.48 to provide janitorial services for City Hall, the Library and the Senior Center.

ATTACHMENTS:

Professional Services Agreement with Haynes Building Service, LLC.