



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: DECEMBER 5, 2016

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:  ROBERT YALDA, P.E., T.E., PUBLIC WORKS DIRECTOR/CITY ENGINEER
HEATHER MELTON, LANDSCAPE DISTRICT MANAGER**

SUBJECT: RECOMMENDATION TO AWARD A CONTRACT IN AN AMOUNT NOT TO EXCEED \$80,000 TO NEWBURY PARK TREE SERVICE, INC. FOR PUBLIC STREETS TREE MAINTENANCE IN THE CITY OF CALABASAS

MEETING DATE: DECEMBER 14, 2016

SUMMARY RECOMMENDATION:

Recommend to award a contract in an amount not to exceed \$80,000 to Newbury Park Tree Service, Inc. for public streets tree maintenance in the City of Calabasas.

BACKGROUND:

The City has determined it requires continuing tree care services for the city parks, public street right-of-way, and street medians and parkways. The required services include: tree installation; tree trimming and thinning; tree crown cleaning; tree removal; tree stump grinding; tree spraying for disease; and tree spraying for pests.

FISCAL IMPACT/SOURCE OF FUNDING:

Budgeted funding exists in Fund 10: Division 321, Public Works General Landscape Maintenance: pest abatement, tree planting, tree trimming and tree removal.

Accounts:

| | |
|---------------|----------------|
| 10-321-525280 | Tree Trimming |
| 10-321-571600 | Pest Abatement |
| 10-321-572200 | Tree Removal |
| 10-321-650236 | Tree Planting |

REQUESTED ACTION:

Recommend to award a contract in an amount not to exceed \$80,000 to Newbury Park Tree Service, Inc. for public streets tree maintenance in the City of Calabasas.

ATTACHMENTS:

Professional Services Agreement