



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: NOVEMBER 30, 2016

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: DR. GARY J. LYSIK, CHIEF FINANCIAL OFFICER

SUBJECT: ADOPTION OF RESOLUTION NO. 2016-1534, REVISING THE CITYWIDE FEE SCHEDULE AND APPROVING AN ONGOING CHANGE TO THE RATES IN THE SCHEDULE IN ACCORDANCE WITH THE ANNUAL CONSUMER PRICE INDEX (CPI) ADJUSTMENT FOR LOS ANGELES COUNTY

MEETING DATE: DECEMBER 14, 2016

SUMMARY RECOMMENDATION:

Staff recommends that Council adopt Resolution No. 2016-1534, revising the Citywide Fee Schedule and approving an ongoing change to the rates in the Schedule in accordance with the annual Consumer Price Index (CPI) adjustment for Los Angeles County.

BACKGROUND:

When the City of Calabasas incorporated in 1991, it established a schedule of fees for building, planning, and public works by assuming the schedule of fees being used by the County of Los Angeles. Since that point in time, numerous resolutions were passed by the City Council either adding, deleting, or modifying the schedule of fees being utilized by the City.

As such, there are over ten different resolutions which have to be referenced to correctly discern an accurate fee amount. Further, there is no vehicle currently in place to automatically adjust these rates to help keep them in line with the cost of inflation for Los Angeles County.

The process for establishing a comprehensive Citywide Fee Schedule included referencing each of the previously approved fee resolutions. No changes or modifications to the previously approved fees were made with the exception of applying a CPI adjustment of 0.91%, and making rounding adjustments as necessary to the amount of the previously approved fees.

By approving resolution 2016-1534, City Council will be:

1. approving the application of the CPI adjustment for FY 2016 to the previous existing set of rates; and
2. approving an ongoing adjustment to the rates commensurate with the annual adjustment to the CPI for Los Angeles County without further Council approval or action.

FISCAL IMPACT:

The fees reflected in the Citywide Fee Schedule are established to approximate recovery of the costs for the City to conduct regular governmental activities. Thus, it is important for the rates in the Schedule of Fees to be adjusted as the costs for performing those activities change, which is why the annual CPI adjustment is being requested.

Approving Resolution 2016-1534 will greatly aid in keeping the cost for providing community services neutral for taxpayers.

REQUESTED ACTION:

Adopt Resolution No. 2016-1534, revising the Citywide Fee Schedule and approving an ongoing change to the rates in the Schedule in accordance with the annual Consumer Price Index (CPI) adjustment for Los Angeles County.

ATTACHMENTS:

- A. Resolution No. 2016-1534 and Citywide Fee Schedule